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<i>Office use only</i>
New Application: _____
Renewal Application: _____
Date Received: _____
License No.: _____

## Rental Property License Application

Town of University Park  
6724 Baltimore Avenue, University Park, MD 20782  
(301) 927-4262

Filing fee (New/Renewal):\* \$400.00 Date Paid: \_\_\_\_\_ Check No.: \_\_\_\_\_  
(\*A late charge will be assessed if the application is not received by June 30th-this applies to renewals only.)

Address of Rental Property: \_\_\_\_\_

Date Built (check your property assessment record): \_\_\_\_\_

**Property built prior to 1978, must be registered with the Maryland Department of Environment's Lead Poisoning Prevention Program and be tested for lead paint prior to every change in occupancy.**

**MDE Registration must be current.** Is your MDE registration current? Yes \_\_\_\_\_ No \_\_\_\_\_

**Lead Paint Inspection Certificate Number:** \_\_\_\_\_ (Note: This number is on the certificate issued by the company that performed the lead inspection for the current tenancy)

For more information go to:

[www.mde.state.md.us/programs/Land/LeadPoisoningPrevention/Pages/Programs/LandPrograms/LeadCoordination/index.aspx](http://www.mde.state.md.us/programs/Land/LeadPoisoningPrevention/Pages/Programs/LandPrograms/LeadCoordination/index.aspx)

Property Owner(s) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Town law requires that you provide updated information should your address change.**

Do you have someone else managing this property for you? Yes \_\_\_\_\_ No \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

### Information regarding the rental property

Number of occupants residing in house? \_\_\_\_\_ Are they related? \_\_\_\_\_

How many bedrooms\*\*? \_\_\_\_\_ Any located in basement? \_\_\_\_\_ If so, how many? \_\_\_\_\_

(\*\* A bedroom is defined as a room that includes a minimum 2'x3' closet.)

By making this application, you are giving permission to inspection(s) of the rental property described herein for the purpose of determining compliance to the Rental Housing Code of the Town of University Park and MDE Lead Risk Reduction requirements. Further, by signing below, you certify under penalties of perjury that the foregoing information is true to the best of your knowledge, information and belief.

\_\_\_\_\_  
**Signature of Owner or Authorized Agent**

### DO NOT WRITE BELOW THIS LINE

This property was inspected on \_\_\_\_\_ and upon signature below, a copy of this application shall serve as a temporary certificate pending corrective actions taken; follow up inspection(s) performed and license issued.

\_\_\_\_\_  
**Rental Housing/Code Compliance Officer**