



**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL
TOWN HALL
Conference Room
6724 BALTIMORE AVENUE
7:30 PM
AUGUST 19, 2019
MINUTES
WORK SESSION**

1. CALL TO ORDER: *Mayor Carey* at 7:30 p.m.

Present: Mr. Brosch, Mr. Schultz, Ms. Morrissey, Ms. Verrill, Ms. Wells, Mr. Stephen
Absent: None
Excused: Mr. Caskey

2. PLEDGE OF ALLEGIANCE was led by Ms. Wells

3. APPROVAL OF THE AGENDA

Moved by: Ms. Wells

Seconded by: Ms. Verrill

Yea: 6

Nay: 0

Abstain: 0

4. WORK SESSION

A. DISCUSS ON A PROCESS OF DECISING ON AN ADMINISTRATIVE LEADERSHIP SYSTEM.

Ms. Wells began the meeting by reading the Process, Criteria and Assistance sections of the memo addressed to Mayor Carey dated August 16, 2019.

Discussion:

- It is important to get specific questions together that need to be answered in order to set the direction of how much power the manager is going to have.
- The Committee members decided that a facilitator will be hired if needed.
- Working Sessions were designed to invite the public to watch but there will be no public comments. This allows the Council to get the work done without distractions.
- Regarding referendums, when residents ask “why not have a town wide vote”, the Council should inform them of what steps need to be taken for a referendum.
- The Committee agreed that a Human Resources Consultant will be hired if a decision is made that this position (Administrative Leader) is needed.
- It was suggested that the Committee engage in “why” before moving forward with

the process of an Administrative Leadership system.

- The public needs to be informed of the Special Session and it was suggested that a notice be put on the website, newsletter and yard signs throughout the Town with the date and time of the meeting.
- Mayor Carey will talk to the Public Works department regarding placement of the yard signs.
- Residents can give comments through the website, e-mail and snail mail.

Next meetings:

Wednesday, September 11, 2019 (Work Session - “Why”)

Monday, September 23, 2019 (Legislative Meeting - Public Comment - Potential Motion)

Saturday, October 5, 2019, 9:00 - 11:00 a.m. (Work Session - “Definition”)

Wednesday, October 23, 2019 (Public Session)

5. PUBLIC COMMENT

None

6. ADJOURNMENT by consent at 9:25 P.M.

Submitted by: _____
Lenford C. Carey, Mayor