

HELPING HANDS UNIVERSITY PARK
Committee Meeting Minutes
July 21, 2020

The meeting, via Zoom, was called to order by Loretta at 5:35 P.M.
Present: Loretta Vitale Saks, Chair; Bob Saks, Peggy Smith, Linda Verrill
Absent: Leslie Jenkins

Item 1. Approval of Minutes

The minutes of June 23, 2020 were reviewed and unanimously approved.

Item 2. Updates

- a. Peggy Smith, having been appointed by the University Park Council, is now officially on the committee and has volunteered to be the committee's secretary. Thank you to Bob Saks for his time as secretary!
- b. Loretta reported that she and Bob have sent the HHUP newsletter to FedEx for printing, prepared the envelopes, and will be mailing by USPS to members, volunteers, and trainees soon.
- c. Service request report from Loretta: From June 21 to July 21 a total of 30 services, including shopping, repairs and yard work, were provided to 10 members by 7 volunteers. There were 35 total services during the same period in 2019. Note: The number of services provided may be undervalued because some members have contacted volunteers directly. So that our records have accurate totals, Loretta will contact volunteers and ask them to let her know when they have provided services in response to a direct request.

Item 3. Programming

Note: All programming is via Zoom unless otherwise noted

Loretta continues to be the primary liaison between HHUP and other community organizations. She reported that she plans to post information on their programs to our HHUP website and Facebook page. Upcoming programs of ours are:

- a. HHUP and Hyattsville Aging in Place will co-sponsor a presentation, *Covid-19 It's Complicated*, presented by Dr. Stephanie Trifoglio on Saturday Aug 8, 2-3:30 p.m.
- b. UP Poets and HHUP will again co-sponsor Poetry Open Mic on Sunday August 9 at 4-5:30 p.m.
- c. HHUP Lunch Club continues to be well-attended. The next date will be August 19, noon-1p.m.
- d. Discussion was held on managing those areas normally covered by sub-committees, e.g. Programs, Membership, Training, etc. Most will be on hold until after the current epidemic when recruiting is more feasible. Loretta will continue with current regular programming.

Item 4. Annual Meeting

The annual meeting is normally in October. The committee discussed the possibility of holding the meeting online because of Covid-19. The final decision was that an online meeting was not feasible, and no annual meeting will be held this year. Loretta will provide the Annual Report to the University Park Council in October, and it will also be distributed by special mailing to members.

Item 5. Other Business

Bylaws: A brief discussion was held on the pros and cons of having committee bylaws. Peggy will review the existing draft of proposed bylaws for further discussion at the next meeting.

Item 6: Next Meeting

The next meeting will be held via Zoom on August 18, 2020 at 5:30 p.m.

The meeting was adjourned at 7:10 p.m.

Respectfully submitted,
Peggy Smith, Secretary