

**MEETING OF  
UNIVERSITY PARK MAYOR AND COMMON COUNCIL  
VIA VIDEO AND AUDIO CONFERENCE**

**7:30 p.m.  
July 20, 2020  
MINUTES**



**1. CALL TO ORDER: *Mayor Carey* at 7:30 p.m.**

**Present:** Mr. Biermann, Mr. Schultz, Ms. Morrissey, Ms. Verrill, Mr. Caskey, Ms. Wells,  
Mr. Stephen (departed early)

**Absent:** None

**Excused:**

**2. PLEDGE OF ALLEGIANCE – Mayor Carey**

**3. APPROVAL OF THE AGENDA**

**Moved by:** Ms. Verrill

**Seconded by:** Mr. Caskey

**Yea:** 7

**Nay:** 0

**Abstain:** 0

**4. APPROVAL OF MINUTES: *July 6, 2020* as amended.**

**Moved by:** Mr. Caskey

**Seconded by:** Ms. Verrill

**Yea:** 7

**Nay:** 0

**Abstain:** 0

**5. PRESENTATION**

Mayor Carey introduced County Councilmember Dannielle Glaros to discuss CB-48-2020, County budget and taxation, and other County matters.

Highlights of presentation by Councilmember Glaros:

- The best way to follow the County Council with regards to COVID-19 is through the Dashboard on their website.
- The County budget was passed virtually at the end of May.
- The County bill CB-48-2020, Homestead Property Tax, is going to be tabled because there is not enough support to move it forward.

- Prince George’s County depends heavily on funding from the State and Federal Government. Visions and initiatives can be jeopardized in the County when funding is cut from these sources.

## 6. CONSENT AGENDA

**Motion:** To approve the following consent agenda items.

**Moved by:** Mr. Stephen

**Seconded by:** Ms. Wells

**Yea:** 7

**Nay:** 0

**Abstain:** 0

<b>Call Vote:</b>	Mr. Biermann	Yea
	Mr. Schultz	Yea
	Ms. Morrissey	Yea
	Ms. Verrill	Yea
	Mr. Caskey	Yea
	Ms. Wells	Yea
	Mr. Stephen	Yea

### A. BUILDING PERMIT APPLICATION TO REPAIR DRIVEWAY AND WALKWAY (Allendra and Rebecca Letsome, 3905 Beechwood Road) Ward 6

*To repair 29’x 11’ driveway and repair adjacent brick walkway located on Lot 3 and Block 33 at 3905 Beechwood Road.*

*Note: This building permit application was approved in 2016 but the work was never completed and the permit expired.*

### B. BUILDING PERMIT APPLICATION TO CONSTRUCT A TWO-STORY ADDITION AND TERRACE

**(Laura and Marco Fuggitti, 7012 Wells Parkway) Ward 7**

*To construct a 28’x 18.8’ and 4.5’x 9.6’ two-story addition and an 18.4’x 12’ and 9.6’x7.5’ ground level terrace located on Lot 1 and Block 43 at 7012 Wells Parkway.*

*Note: Issuance of the Town permit is contingent upon receiving the County permit for the work as proposed.*

## 7. PUBLIC COMMENT

- A resident who experiences flooding at his home asked that the Town not consider any infrastructure along the creek until 9 Ponds is complete. He asked if the Town could work with Riverdale Park, the County and the State to ensure there is a good flow of stormwater in Wells Run.

## 8. MAYOR, COUNCIL, AND COMMITTEE REPORTS

### A. MAYOR’S REPORT ~ *Mayor Len Carey*

- The virtual Town Hall Forum on Community Policing was very successful, with excellent participation by Town residents and content from Chief Baker. The discussion was recorded and can be found on the Town website.

- Mayor Carey asked that the Public Comments section be used for residents only. It was agreed that “Council and Committee Reports” agenda item be changed to read “Council and Committee Comments and Reports.”

## **B. COUNCIL AND COMMITTEE REPORTS**

Trees, Parks and the Environment Committee Chair Chris Aubry gave the Committee’s 2019 Annual Report. A copy of the report was distributed to the Councilmembers.

### Questions/Discussion:

- In response to a question on how the Committee communicates with residents, Mr. Aubry listed the following: Tree Education in the Town Newsletter; Treemendous on the List-Serve; tree map on the website; TreeCommentUPMD.org on the website. The Committee offers home/yard visits to assess ivy or assist with tree selection.
- Mayor Carey said that the Town has a new communications initiative and he suggested something could be done to update residents using infographics regarding the tree program.
- A goal for 2020 is to talk about a Tree Ordinance for the Town.
- A Councilmember noted that the picture of the Sourwood tree is not correct in the Tree Manual. She also said that there are many homeowner trees that are unhealthy or have died over the past several years and the Committee may consider giving these homeowners some guidance on replacing these trees.
- A Councilmember asked if there are any plans for the damaged Town Holiday tree? *Mr. Aubry said there are no plans. Ms. Morrissey said that in the last budget cycle the Committee attempted to address the Holiday Tree as part of improvements to Henson Green, but it was a casualty of public outcry.*
- Mr. Aubrey responded to a question by saying that when the Tree Committee plants trees, they carefully consider the placement of a tree.

### **Public Facilities and Services Committee - Mr. Caskey**

- The Committee re-evaluated the requirements for Town Hall. The notes from the meeting can be found on the website.

### **Policy Rules and Municipal Structure Committee - Ms. Verrill**

- The Committee discussed allowing six-foot fences. Details on this can be found in the Committee’s report on the Town website. This topic will be on the agenda at the August 17 Council meeting.

## **9. CONTINUING BUSINESS**

### **A. COUNCIL DISCUSSION: RACIAL JUSTICE ACTIONS**

Discussion of next steps for Council actions, following the Virtual Town Hall Forum on Community Policing.

- A Councilmember said that he has a lot of confidence in the University Park Police Department, although there is a serious gap of confidence in law enforcement in Prince George’s County, the Sheriff’s Department and the Park and Planning Police Department. He suggested that the Council be aware of law enforcement issues County wide.
- Mayor Carey said that he hopes to have a social distanced strategic planning retreat in the fall to

discuss issues and the topic of racial justice actions will be one of the items.

**10. NEW BUSINESS**

**A. APPROVE CONTRACT FOR PERMEABLE PAVING OF A PATH ACROSS THE ADELPHI ROAD FIELD ADJACENT TO THE MEADOW**

**Motion:** Per Section 2-105 (b) of the Town Ordinances, to override sealed bid procedures and approve a contract with Capitol Flexi-pave of 39024 E. Colonial Hwy. Hamilton, VA 20158 in the amount of \$37,179, to install 425 feet of pervious asphalt path in a designated location across the Adelphi Road field adjacent to the Meadow and connecting between the sidewalk adjacent to Adelphi Road and the park path of University Park, subject to review by the Town Attorney; good cause having been demonstrated that Capitol Flexi-pave is the more experienced of two firms in the area which install pervious asphalt paving, and awarding the contract as recommended will enable the path to be installed much sooner. The Town has worked with Capitol Flexi-pave for several years and is satisfied with their work.

**Moved by:** Mr. Schultz

**Seconded by:** Mr. Caskey

**Yea:** 6

**Nay:** 0

**Abstain:** 0

<b>Call Vote:</b>	Mr. Biermann	Yea
	Mr. Schultz	Yea
	Ms. Morrissey	Yea
	Ms. Verrill	Yea
	Mr. Caskey	Yea
	Ms. Wells	Yea

**B. APPOINTMENTS FOR TRANSIT TASK FORCE**

**Motion:** Per Section 2-103 of the Town Ordinances, to appoint Joe Thompson as Chair and Kelly Hilovsky, Emily Ryan, David Tully, Carol Weese and Emily Alvarez as members of the Transit Task Force, with Town Clerk Andrea Marcavitch as staff liaison and Mayor Len Carey as *ex officio*.

**Moved by:** Mr. Caskey

**Seconded by:** Mr. Schultz

**Yea:** 6

**Nay:** 0

**Abstain:** 0

**C. AMEND RESOLUTION 2020-R-02: TO AUTHORIZE WAIVER OF LICENSE APPLICATION FEES**

**Motion:** To amend 2020-R-02 to add language authorizing the Mayor to waive rental license application fees in cases where rent has not been paid and the owner is unable to evict, so long as the owner or manager provides supporting documentation and completes the application and self-inspection process.

**Moved by:** Ms. Verrill

**Seconded by:** Mr. Caskey

**Yea:**

**Nay:**

**Abstain:**

**Motion:** To table the motion in order to get better clarification.

**Moved by:** Mr. Caskey

**Seconded by:** Ms. Wells

**Yea:** 6

**Nay:** 0

**Abstain:** 0

<b>Call Vote:</b>	Mr. Biermann	Yea
	Mr. Schultz	Yea
	Ms. Morrissey	Yea
	Ms. Verrill	Yea
	Mr. Caskey	Yea
	Ms. Wells	Yea

**D. APPROVE CONTRACT WITH VEORIDE**

**Motion:** To authorize the extension of the pilot program and the contract for an additional year from August 1 with Veoride for a micro-mobility system including scooters and e-bikes, subject to review by the Town Attorney, and to authorize the Mayor to sign it.

**Moved by:** Ms. Wells

**Seconded by:** Mr. Schultz

**Yea:** 6

**Nay:** 0

**Abstain:** 0

**11. ADMINISTRATOR AND DEPARTMENT REPORTS**

**A. REPORT FROM THE TOWN ADMINISTRATOR~ *David Deutsch***

No Report

**B. REPORT FROM THE TOWN ATTORNEY ~ *Suellen Ferguson***

No Report

**C. REPORT FROM THE TOWN CLERK ~ *Andrea Marcavitch***

- The July 15 Town Forum can be found on the website under the News and Announcements section and it can also be found on the left hand column on the Police page.
- The July/August newsletter included the newest infographic for the Compost Program and the Building Permit infographic is complete and will be available soon on the Town’s website.

**D. REPORT FROM THE CHIEF OF POLICE ~ *Chief Harvey Baker***

Crime Report from June 15-July 19, 2020 with two incidents (Ward 4 and Ward 6)

- Chief Baker attended a workshop on Police Accountability and Reforms. He is scheduled to attend the following workshops on: Community Center Innovations through Public Safety; Speeding Diverse Approach to Achieving Cultural Change which addresses speed trends based on the pandemic; and the Speed Monitoring Systems Program Administrator course.
- An officer is scheduled to attend MPCTC Basic Instruction Training and two officers are scheduled to attend Implicit Bias Training.
- The Prince George’s County Executive is encouraging the community to visit their website and fill out a short survey on a Police Chief search.

**E. REPORT FROM THE TOWN TREASURER ~ *Dan Baden***

June 2020 Treasurer’s Report was distributed.

**F. REPORT FROM THE DIRECTOR OF PUBLIC WORKS ~ *Michael Beall***

- Pepco is currently working in Town along with the construction crew for the infrastructure project. Pepco has removed all of the public trees that were on the list to be removed. The next phase for the infrastructure project is paving of the streets and that should begin in early September.
- A water fountain has been installed at the playground on Wells Parkway. Mr. Beall will investigate whether the water should be turned off during the COVID pandemic.
- In reference to composting, there have been approximately 50 new requests since July and 65 since the beginning of the year. This brings the total to approximately 320 residents involved in composting.
- In reference to the memo on the paving contract, Mr. Beall said that the benches and signage will not be installed until the path is in place.

**12. ADJOURNMENT** by consent at 9:44 p.m.

Submitted by: \_\_\_\_\_  
Lenford C. Carey, Mayor