

**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL
VIA VIDEO AND AUDIO CONFERENCE**

**7:30 p.m.
June 15, 2020
MINUTES**



1. CALL TO ORDER: *Mayor Carey* at 7:30 p.m.

Present: Mr. Brosch, Mr. Schultz, Ms. Morrissey, Ms. Verrill, Mr. Caskey, Ms. Wells, Mr. Stephen

Absent: None

Excused: None

2. PLEDGE OF ALLEGIANCE – Mayor Carey

3. APPROVAL OF THE AGENDA

Moved by: Mr. Caskey

Seconded by: Ms. Wells

Yea: 7

Nay: 0

Abstain: 0

4. CONSENT AGENDA

Motion: To approve the following consent agenda item.

Moved by: Ms. Morrissey

Seconded by: Ms. Wells

Yea: 7

Nay: 0

Abstain: 0

A. BUILDING PERMIT APPLICATION TO INSTALL A DRY WELL

(Michael Stinger, 4400 Underwood Street) Ward 3

To combine down spouts and sump pump drainage to deposit into a dry well and direct overflow to the front slope located on Lot 15, Block 14 and Section 3 at 4400 Underwood Street.

Note: Town Clerk Ms. Marcavitch said that this has been reviewed by the Town's Engineer and the application reflects recommendations.

5. PUBLIC COMMENT

- Prince George's County Clerk of the Circuit Court Mahasin El Amin swore in three Councilmembers and the Mayor outside of Town Hall today, Monday, June 15 at 4 p.m.
- A Councilmember reported that he is working with residents in local municipalities in organizing a fundraiser to raise money for local restaurants and to help anyone who is in need of food during this pandemic. Additional information on this project will be available in a couple of weeks.
- A resident thanked Mr. Brosch for his two years of service on the Council.

6. NEW BUSINESS

A. PANDEMIC HAZARD PAY

Motion: To approve the pandemic hazard pay proposal outlined in the staff report dated June 11, 2020 as amended.

Moved by: Ms. Wells

Seconded by: Mr. Stephen

Yea: 7

Nay: 0

Abstain: 0

Roll Call Vote:	Mr. Brosch	Yea
	Mr. Schultz	Yea
	Ms. Morrissey	Yea
	Ms. Verrill	Yea
	Mr. Caskey	Yea
	Ms. Wells	Yea
	Mr. Stephen	Yea

Motion: An amendment to increase the hazard pay to \$4.00 an hour supplement for the seven employees of the Public Works Department of Grade 5 or lower on the pay scale.

Moved by: Mr. Caskey

Seconded by: Mr. Brosch

Yea: 7

Nay: 0

Abstain: 0

Note: It was agreed that the clerical staff be included, per the memo, even if the County will not reimburse the money to the Town.

B. ENDORSE MML PRESIDENT STATEMENT REGARDING RACIAL INJUSTICE

Motion: To endorse the June 9, 2020 Statement by MML President Ryan Spiegel regarding racial injustice, and refer to the Policy, Rules, and Municipal Structure Committee a request to draft recommendations for Council approval of a broader and more inclusive Town of University Park resolution.

Moved by: Ms. Verrill

Seconded by: Ms. Wells

Yea: 7

Nay: 0

Abstain: 0

7. APPROVAL OF MINUTES AND CLOSED SESSION MINUTES: *June 1, 2020*

Moved by: Ms. Wells

Seconded by: Mr. Stephen

Yea: 7

Nay: 0

Abstain: 0

8. DEPARTMENT AND COUNCIL REPORTS

A. MAYOR'S REPORT~ *Mayor Len Carey*

- The Town election was very successful with a very nice swearing-in. Mayor Carey read a letter from Supervisor of Elections Stephanie Herold who recognized Town Clerk Andrea Marcavitch for her work on the vote-by-mail election and attributed the success of this year's election to her.

B. COUNCIL AND COMMITTEE REPORTS

Mr. Roland Stephen - Ward 7

- A resident suggested having a virtual Town Hall meeting to give the residents an opportunity to say more than is available through public comment at Council meetings. *Mayor Carey said that he has considered different options for residents to have discussions safely during the pandemic. He suggested the soccer field, or the steps of the Word of God Baptist Church.*

Development Overview Committee - Mr. Caskey

- The Committee recently met and topics of discussion were: The Standard Project in College Park; the parking lot near the shopping mall; and housing on Knox Road.

Police, Traffic and Public Safety Committee - Mr. Schultz

The next meeting is scheduled for Wednesday, June 17 at 7:30 p.m.

Policy, Rules and Municipal Structure Committee - Ms. Verrill

- The Committee met on June 4 and topics of discussion were: status update on the municipal authority legislation; gas-powered leaf blowers; above ground pools and Town Code on fence heights.

C. REPORT FROM THE TOWN ADMINISTRATOR~ *David Deutsch*

- A copy of the "Tracker" spreadsheet with pending Council items was distributed to Councilmembers. Any comments or concerns should be reported to Mr. Deutsch or Ms. Marcavitch. The plan is to share this spreadsheet on a monthly basis with Council.

D. REPORT FROM THE TOWN ATTORNEY ~ *Suellen Ferguson*

No report.

E. REPORT FROM THE TOWN CLERK ~ *Andrea Marcavitch*

- Photos were shared of the swearing-in that took place at Town Hall. The pictures are available on the Town's website under News and Announcements.
- Congratulations to the Councilmembers who were re-elected, the Mayor, and the new Ward 1 Councilmember, Joel Biermann. She thanked Mr. Brosch for his service as Councilmember.
- The election went very well and she thanked Ms. Herold for the very kind letter and that she enjoyed working with her. If anyone is interested in volunteering as a Supervisor of Elections, please contact Ms. Marcavitch or Ms. Herold.
- We are currently reviewing and updating our policy and procedures for water drainage permits.
- There are 2 info graphics coming out soon regarding composting and the building permit process.
- Registration is complete for those who will participate in the Maryland Municipal League Virtual Summer Conference scheduled for June 29&30.

F. REPORT FROM THE CHIEF OF POLICE ~ *Chief Harvey Baker*

Crime Report (March 26 - June 15) Incidents reported were in Wards 1, 2, 3, and 4.

- Two surplus bikes were sold for \$250.00 each.
- Mayor Carey and Chief Baker will complete their third “Walking Wednesday”. This is a great opportunity to listen to residents and it has been very well received.
- Within the next two weeks, a GPS will be installed in all of the police vehicles.
- In review of the General Orders Manual, Chief Baker submitted a draft for Duty to Intervene and our vision of our rules of conduct.
- The General Orders will need to be updated to cover the language for the GPS.

G. REPORT FROM THE TOWN TREASURER ~ *Dan Baden*

May 2020 Treasurer’s Report.

H. REPORT FROM THE DIRECTOR OF PUBLIC WORKS ~ *Michael Beall*

- Thanked Councilmembers for their generosity to Public Works staff with awarding hazard pay.
- Pepco Vegetation Management is expected to begin at the end of the month.
- The RFP for Queens Chapel Road and the traffic circle design contract was released to six different firms. The intent is to have a recommendation for Council at the first meeting in July.
- The work on Clagett Road was done by mistake by WSSC. An agreement was made with WSSC that they not correct their mistake and pave the road. The Town’s contractor will pave the road since specific work needs to be done prior to repaving.
- Construction is scheduled to begin before the end of June. The project will begin around the corner of Wells and Eversfield.
- A Councilmember expressed his concern of the huge amount of trash at a rental property that the Town had to pick up. *There is no ordinance that limits the amount of trash to be picked up.*
- A Councilmember thanked Mr. Beall and his staff for the beautiful work on the grounds behind the tennis courts on Queens Chapel Road.

9. ADJOURNMENT by consent at 9:00 p.m.

Submitted by: _____
Lenford C. Carey, Mayor