

B. BUILDING PERMIT APPLICATION FOR A SCREEN PORCH, PATIO AND BREEZEWAY

(Stephen and Nancy Kidd, 4402 Beechwood Road) Ward 5

To install a 14'x 21' (14'8" high) screen porch, a 10'x 25'4" patio, and to alter existing breezeway's roofline to match up with the new porch on Lots 11,12, 13 & part of 23 & 24 and Block C at 4402 Beechwood Road.

**Note: County permit has been applied for but has not been issued. Approval of this application would be with the condition that the Town would not issue a Town building permit until a copy of County permit is obtained and the permit fee is collected.*

6. PERMITS

A. BOARD OF ZONING APPEALS: VARIANCE REQUEST V-35-12

(Susan Dorn and Roman Lesiw, 7008 40th Avenue) Ward 7

Zoning Ordinance Section 27-442(c)(Table II) prescribes that not more than 30% of the net lot area shall be covered by buildings and off-street parking. Therefore, a variance of 1.5% net lot coverage is requested for Lot 9 and Block 47 at 7008 40th Avenue.

An application by Susan Dorn and Roman Lesiw has been made for a variance to validate an existing condition (lot coverage) and obtain a building permit to enclose an existing breezeway in front of the house on R-55 zone (One-Family Detached Residential) property located on Lot 9 and Block 47 at 7008 40th Avenue. The Council's recommendation must be based on the following criteria:

- (1) A specific parcel of land has exceptional narrowness, shallowness, or shape, exceptional topographic conditions, or other extraordinary situations or conditions; and
- (2) The strict application of this Subtitle will result in peculiar and unusual practical difficulties to, or exceptional or undue hardship upon, the owner of the property; and
- (3) The variance will not substantially impair the intent, purpose, or integrity of the General Plan or Master Plan.

Motion: To support the application by Susan Dorn and Roman Lesiw for a variance to validate an existing condition (lot coverage) and obtain a building permit to enclose an existing breezeway and authorize the Mayor and the Town Attorney to send a letter to the Board of Zoning Appeals stating the Council's position.

Moved by: Mr. Stephen

Seconded by: Ms. Wells

Yea: 7

Nay: 0

Abstain: 0

7. PUBLIC COMMENT

None

8. MAYOR, COUNCIL, AND COMMITTEE COMMENTS AND REPORTS

A. MAYOR'S REPORT – *Mayor Carey*

- At the June 21 Council meeting, the 22nd District Legislative Delegation will give a summary of the legislative session.
- Mayor Carey has asked Councilmember Dannielle Glaros to spear-head a panel for a future Council meeting which includes engineers for the Nine-Pond Project and the Guilford Run Watershed including the Calvert Hills Drainage Project. A date for the presentation is not available at this time.
- In reference to the American Rescue Plan Funding, staff will bring to the Council a proposed plan for how the money will be used.
- Swearing-in of Councilmembers:
 - On June 18 at 3 p.m., Mr. McGaughey of ward 5 will be sworn-in at his home, and
 - On June 21 at 6 p.m., Ms. Wells of ward 6, Ms. Gathercole of ward 2, and Mr. Morgan of ward 4 will be sworn-in at Town Hall (parking lot).

B. COMMITTEE REPORTS AND COUNCIL COMMENTS

Public Facilities and Services Committee - Mr. Stephen

The next meeting is scheduled for June 17, 2021.

- The Committee met on May 20. The minutes of the meeting are available on the Town's website.

Policy, Rules and Municipal Structure Committee - Ms. Verrill

- The Committee met on June 3. Discussion included Chapter 5 of the Town Code, Town history, and policy governing employee awards.

Development Overview Committee - Ms. Wells

- Ms. Wells circulated a memo to the Council in reference to the M-NCPPC (Maryland-National Capital Park and Planning Commission) presentation of the Adelphi Road Sector Plan. Ms. Wells was disappointed with the outcome of the meeting and asked that the Council be ready to take some action in sending a written response to this matter. Councilmembers had a discussion on the concerns.

Motion: To approve the general approach and ask the Development Overview Committee (DOC) to draft a memo which addresses the concerns discussed and circulate it to Council for edits prior to sending it in final form.

Moved by: Ms. Wells

Seconded by: Mr. Caskey

Yea: 7

Nay: 0

Abstain: 0

9. CONTINUING BUSINESS

A. ADOPTION OF EMERGENCY LEGISLATIVE RESOLUTION 21-O-03: AMENDING PERSONNEL MANUAL BY ENACTING SECTION 1.9 “REQUIRED VACCINATIONS AND INOCULATIONS” (*Second Reading*)

Motion: To adopt emergency Legislative Resolution 21-O-03, to amend the Personnel Manual by enacting Section 1.9, “Required vaccination and inoculations”, to authorize the Mayor to determine that certain vaccinations and inoculations are required in order for employees to be fit to perform the essential duties of

their positions and/or to not endanger the health and safety of themselves or others.

The earliest date this motion may be considered for passage is June 7, 2021.

Moved by: Mr. Caskey

Seconded by: Mr. Stephen

Yea: 7

Nay: 0

Abstain: 0

10. NEW BUSINESS

A. INTRODUCTION OF LEGISLATIVE RESOLUTION 21-O-04: AMENDING CHAPTER 7 “PUBLIC HEALTH AND SANITATION”, BY REPEALING AND RE-ENACTING §7-104, “NOISE” TO PROHIBIT USE OF GAS-POWERED LEAF BLOWERS (*First Reading*)

Motion: To introduce Legislative Resolution 21-O-04 to amend chapter 7 by repealing and reenacting §7-104 “Noise” of the Code of Ordinances of the Town of University Park, to prohibit use of gas-powered leaf blowers by January 1, 2023.

The earliest date this motion may be considered for passage is July 6, 2021.

Moved by: Ms. Verrill

Seconded by: Ms. Morrissey

Yea: 7

Nay: 0

Abstain: 0

B. TOWN ADMINISTRATOR’S AGREEMENT

Motion: To amend the Town Administrator’s Employment Agreement between the Mayor and Common Council of the Town of University Park by modifying Section 2 (Term) by deleting the termination date of June 30, 2021, and to further modify Section 2 (Term) and Section 10 (Termination) to require a thirty (30) day notice by either party prior to termination of the Agreement.

Moved by: Ms. Verrill

Seconded by: Ms. Morrissey

Yea: 7

Nay: 0

Abstain: 0

11. TOWN ADMINISTRATOR’S REPORT

- The main reason for inviting the 22nd District Legislative Delegation is to talk about possible state legislation regarding noise along state highways.
- The automated speed camera for Adelphi Road is expected to move forward soon. Chief Baker is working with the vendor and state highway to secure approvals for speed cameras on East West Highway and Baltimore Avenue.

12. ADDITIONAL COMMENTS

- Ms. Verrill reported that with the help of Town Attorney Ms. Ferguson and County Councilmember Ms. Glaros, the restrictive language on her home deed was revised. The plan is to outline the process and share it with the public.
- Mayor Carey reported that the Maryland Municipal League is meeting on June 27-30 with several Councilmembers attending.

13. ADJOURNMENT by consent at 9:05 p.m.

Submitted by: _____
Lenford C. Carey, Mayor