



**MEETING OF  
UNIVERSITY PARK MAYOR AND COMMON COUNCIL  
UNIVERSITY PARK ELEMENTARY SCHOOL  
4315 UNDERWOOD STREET  
7:30 p.m.  
June 3, 2019  
MINUTES**

**1. CALL TO ORDER: *Mayor Carey* at 7:30 p.m.**

**Present:** Mr. Brosch, Mr. Schultz, Ms. Morrissey, Ms. Verrill, Mr. Caskey, Ms. Wells  
**Absent:** None  
**Excused:** Mr. Stephen

**2. PLEDGE OF ALLEGIANCE** was led by Mr. Brosch.

**3. APPROVAL OF THE AGENDA**

**Moved by:** Mr. Wells

**Seconded by:** Mr. Brosch

**Yea:** 6

**Nay:** 0

**Abstain:** 0

**4. CONSENT AGENDA**

**Motion:** To approve the following consent agenda items.

**Moved by:** Mr. Caskey

**Seconded by:** Mr. Schultz

**Yea:** 6

**Nay:** 0

**Abstain:** 0

**A. BUILDING PERMIT APPLICATION TO INSTALL A SHED AND REPLACE FENCING**

**(Steve and Mariann Salisbury, 6514 40<sup>th</sup> Avenue) Ward 2**

*To install 10'x 12' shed and replace back section of existing 40" fence located on Lot 8& 9, Block 21 and Section 5A at 6514 40<sup>th</sup> Avenue.*

**B. BUILDING PERMIT APPLICATION TO REPLACE DECK AND STEPS**

**(Steven and Angela Tidwell, 6912 Baltimore Avenue) Ward 5**

*To replace 10'x 16' deck with steps and a portion of the walkway located on Lot 49 and Block A at 6912 Baltimore Avenue.*

**5. PUBLIC COMMENT**

- A resident urged that the Council not act on agenda item 7A General Orders until the next Council meeting. This will allow people to review and give comments. In reviewing General Orders 402.1, this resident urged the Council to compare it to the list of "Welcoming Town" concepts that was referenced in the instructions to the Town Attorney and see what is not covered by the University Park General Orders Manual.

**6. CONTINUING BUSINESS**

**A. ADOPTION OF LEGISLATIVE RESOLUTION 19-O-04: PARKING RESTRICTION ON THE 4300 BLOCK OF UNDERWOOD STREET, SOUTH SIDE (Second Reading)**

**Motion:** To adopt Legislative Resolution 19-O-04 to amend Town Code, Chapter 9 to restrict parking on the South side of Underwood Street West from its intersection with Queens Chapel Road for a distance of 470 feet, on school days between the hours of 7 a.m. and 3 p.m.

*The earliest date this Legislative Resolution may be considered for adoption is May 6, 2019.*

**Moved by:** Ms. Verrill

**Seconded by:** Ms. Wells

**Yea:** 6

**Nay:** 0

**Abstain:** 0

**B. ADOPTION OF LEGISLATIVE RESOLUTION 2019-O-05: AMENDING CHAPTER 16-103 “COMMITTEE ON TREES, PARKS, AND ENVIRONMENT” CLARIFYING LANGUAGE TO INCLUDE ALL RESIDENTS OF THE TOWN (Second Reading)**

**Motion:** To adopt LR 2019-O-05 to amend Chapter 16-103 “Committee on Trees, Parks, and Environment” to clarify that membership in the committee is open to all residents of the Town and that all residents of the Town are encouraged to adopt installation, removal and maintenance practices that promote and protect healthy trees on private land, reflecting the Town’s “Welcoming Town” concepts adopted at the January 14, 2019 Council meeting.

*The earliest date this Legislative Resolution may be considered for adoption is June 3, 2019.*

**Moved by:** Ms. Verrill

**Seconded by:** Mr. Schultz

**Yea:** 6

**Nay:** 0

**Abstain:** 0

**C. ADOPTION OF CHARTER RESOLUTION 19-CR-01 AMENDING ARTICLE IV, “POWERS OF MAYOR AND COUNCIL”, SECTION 402, “POWERS AND DUTIES OF THE COUNCIL” CHANGING THE STATED PURPOSE OF TOWN NEWSLETTER TO PROVIDE INFORMATION TO ALL TOWN RESIDENTS (Second Reading)**

**Motion:** To adopt Charter Resolution 19-CR-01 to repeal and re-enact Article IV, “Powers of Mayor and Council”, Section 402 “Powers and Duties of Council” to clarify that the Town newsletter is intended to provide information to all residents of the Town and reflecting the Town’s “Welcoming Town” concepts adopted at the January 14, 2019 Council meeting.

*The earliest date this Charter Resolution may be considered for adoption is July 1, 2019.*

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**D. TOWN OF UNIVERSITY PARK THREE-YEAR STRATEGIC PLAN**

**Motion:** To approve the 2019-2021 University Park Strategic Plan and to establish it as a Town document to guide budget and policy proposals.

**Moved by:** Ms. Verrill

**Seconded by:** Mr. Schultz

**Yea:**

**Nay:**

**Abstain:**

**Motion:** To change the second bullet under “Visions and Values” from “fiscal sustainability” to “sound fiscal policy” and change the third bullet from “environmental stewardship” to “environmental sustainability and resiliency”.

**Moved by:** Mr. Brosch

**Seconded by:** Ms. Morrissey

**Yea:** 6

**Nay:** 0

**Abstain:** 0

**Motion:** To change the tenth bullet under “Visions and Values” to read “and sustainability and resiliency criteria to a decision making process to all Town services budgeting infrastructure and other projects.

**Moved by:** Mr. Brosch

**Seconded by:** Ms. Morrissey

**Yea:**

**Nay:**

**Abstain:**

**Motion:** To be continued until the July 1 Council meeting.

**Moved by:** Ms. Wells

**Seconded by:** Mr. Brosch

**Yea:** 6

**Nay:** 0

**Abstain:** 0

**Note:** Mayor Carey encouraged Councilmembers wanting to make significant changes, additions and subtractions to the Strategic Plan, to submit them in writing.

**7. NEW BUSINESS**

**A. ADOPTION OF UNIVERSITY PARK POLICE DEPARTMENT GENERAL ORDERS 402 “DIPLOMATIC IMMUNITY” AND 402.1 “FOREIGN NATIONALS”**

**Motion:** To adopt the amendment of University Park Police Department General Order 402, “Diplomatic Immunity” and the adoption of General Order 402.1, “Foreign Nationals”, in substantially the form attached, reflecting the Town’s “Welcoming Town” concepts adopted at the January 14, 2019 Council meeting.

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**Motion:** To refer agenda item 7A to the Policy, Rules and Municipal Structure Committee for review and recommendation to the Council.

**Moved by:** Ms. Verrill

**Seconded by:** Ms. Wells

**Yea:** 6

**Nay:** 0

**Abstain:** 0

## **B. TO DESIGNATE THE DEVELOPMENT OVERVIEW COMMITTEE AS APPOINTED OFFICIALS UNDER SECTION 12-106 OF THE ETHICS CODE**

**Motion:** To designate the Development Overview Committee as appointed officials that must comply with §12-106, “Required Disclosure – employees and appointed officials” and file a statement disclosing any gifts on or before April 30 each year, or within 30 days of appointment, as applicable, and disclose employment and interests that raise conflicts of interest or potential conflicts of interest in connection with a specific proposed action by the official sufficiently in advance of the action to provide adequate disclosure to the public.

**Moved by:** Ms. Wells

**Seconded by:** Mr. Schultz

**Yea:** 6

**Nay:** 0

**Abstain:** 0

## **8. APPROVAL OF MINUTES: *May 20, 2019***

**Moved by:** Mr. Schultz

**Seconded by:** Ms. Wells

**Yea:** 5

**Nay:** 0

**Abstain:** 1 (Verrill)

## **9. MAYOR AND COUNCIL REPORTS**

### **A. MAYOR’S REPORT**

- Discussions are continuing with the city of College Park and the University of Maryland regarding what is going to happen with the bike share system. Zagster will disappear in August and will be replaced by another system that consists of pedal bikes, e-bikes (pedal assisted bicycles), and e-scooters. This will cost the Town very little if anything, as it is entirely funded by rider and sponsor revenue. In response to a question from a Councilmember, the Town Attorney clarified that there is no liability to the Town if a rider were to get injured within the Town limits.
- On the Agenda for the June 17 Council Meeting: 1) Results of the Needs Analysis of Town Hall by Arnold and Arnold Architects and 2) swearing in of re-elected Councilmembers.
- Mayor Carey said that there are significant discussions ahead on two items that will require a great deal of time deciding the details. 1) Councilmember Wells will take the lead on addressing the “Administrative Expenses” budget line item and Mayor Carey asks that the Council make a decision by the end of September. Facilitator Chris Becker may be asked to join in on some of the upcoming discussions. 2) Councilmember Schultz as Chair of the Committee on Police, Traffic, and Public Safety will take the lead on addressing “Infrastructure” plans, and Mayor Carey asked that the Council make a decision by the end of July. This process will require scheduling several special sessions of the Council, and Mayor Carey said that there will be lots of notices informing those residents who would like to attend.

- A “Community Conversation on Climate Change” is scheduled for Monday, June 10 at The Word of God Church Meeting Hall at 7:30 p.m. Mr. Andy Fellows, former Mayor of College Park will moderate the panel of speakers. Everyone is invited.
- The inaugural Trolley Trail Day is scheduled for Saturday, June 8. Information on this event can be found in the June Newsletter as well as online

**B. COUNCIL AND COMMITTEE REPORTS**

**Development Overview Committee Ms. Wells**

The next meeting is scheduled for Thursday, June 6 at 7:30 p.m. at Town Hall.

- Discussion will include amendments to the Riverdale Park Station project, Dewey Property, and two new local developments.
- Ms. Wells and Mayor Carey attended the subdivision review Committee meeting on the Dewey Property. The Planning Board meeting is scheduled for June 27.

**10. ADJOURNMENT** by consent at 8:20 p.m.

Submitted by: \_\_\_\_\_

Lenford C. Carey, Mayor