



**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL**

**UNIVERSITY PARK ELEMENTARY SCHOOL
4315 UNDERWOOD STREET**

7:30 p.m.

May 6, 2019

MINUTES

1. CALL TO ORDER: *Mayor Carey* at 7:30 p.m.

Present: Mr. Brosch, Mr. Schultz, Mr. Caskey, Ms. Wells, Mr. Stephen

Absent: None

Excused: Ms. Morrissey, Ms. Verrill

2. PLEDGE OF ALLEGIANCE was led by Ms. Wells.

3. APPROVAL OF THE AGENDA

Moved by: Mr. Schultz

Seconded by: Mr. Stephen

Yea: 5

Nay: 0

Abstain: 0

4. PRESENTATION

Municipal & Financial Services Group gave a presentation with findings and recommendations from a contracted operations and management study of the Town. A detailed copy of the report was distributed and is available on the Town's website.

Comments

- The cost is one downside to hiring a Town Manager. The Town may decide to do away with the stipend for the Mayor if a Town Manager is hired.
- For a full-time Town Manager with benefits, it would cost the Town about 4% to 5% of the current expenditures. Cost benefit wise, this has to be looked at more closely.
- A Councilmember is opposed to changing the Charter and the structure of government.
- Professionalizing the management of the Town will not require a change in the form of government.
- A Councilmember was hoping there would be more options given in the report. What kinds of restructuring can be done to add capacity to the staff as a whole to make the Town work better? This Councilmember was hoping to see more alternatives other than we either hire a Town Manager or figure out a way to live with a Mayor that does not want to work 80 hours a week.
- A resident asked what kind of background was typical for a Town Manager. Presenter Michael Maker responded that typically an MBA or background in Public Administration is desired.
- A resident stated that to incorporate a Town Manager in this budget cycle is getting way ahead of ourselves.

- A resident stated they are not comfortable shifting to a Council-Manager form of government when everything is currently working fine.
- A resident said that it would be helpful if an addition was made to the report like what are the benefits of having a Town Manager when looking at other Towns and how the benefits might translate in University Park.
- A resident said that he would hate to see the Town make a commitment to a Town Manager and then down the road have the Town Manager request additional staff for assistance with project management.
- A resident said that at some point the Town should not rely on all that charity from a Mayor.
- A resident said that the report isn't quite getting to what the matter at hand is, which is, what would a Town Manager do, what is their skill set and what will that person cost?
- Consider changing line-item "Town Manager" to "Executive Branch Assistant" or "Chief Administrative Officer" or "Administrative Assistant" – a more general term till it is determined how we want to move forward.
- A Councilmember suggested that Council could decide about a Town Manager in the fall. There is talk about changing the Town's Charter, then let the Town vote on it then.
- Leave the Town Manager line-item in the budget which includes 6 months salary and discuss the issue in the fall and not during budget time.
- What is the role of the Mayor if you bring in a Town Manager? This resident said that it was his experience that if you are not an elected official and you go before a government agency or the planning board, they don't listen.

5. CONSENT AGENDA

Motion: To approve the following consent agenda item.

Moved by: Mr. Caskey

Seconded by: Mr. Stephen

Yea: 5

Nay: 0

Abstain: 0

A. BUILDING PERMIT APPLICATION TO INSTALL 2 NEW WINDOWS

(John Rogard Tabori and Susan E. McDermott, 6816 Pineway) Ward 5

To install 2 new 32"x 66" windows located on Lot 19, 20 & 21 and Block E at 6816 Pineway.

6. PUBLIC COMMENT

- A resident said that global warming is real and as a consequence of that he would like to see the Town look at various infrastructure projects in terms of attempting to address what looks like is coming our way. The Town should consider treating some of these issues more simultaneously rather than in separate categories.
- Mayor Carey suggested that this be among the discussions and recommendations of the Sustainability Committee.
- Mayor Carey reminded everyone of the "Community Conversation on Climate Control" scheduled for June 10.
- A resident asked if there will be a re-planting of trees in the places that Pepco removed trees. *Mr. Beall responded by saying that the Committee on Trees, Parks and the Environment will recommend where the Town will be planting trees.*

7. CONTINUING BUSINESS

**A. ADOPTION OF LEGISLATIVE RESOLUTION 19-O-03: FISCAL YEAR 2020 BUDGET
(Second Reading)**

Motion: To adopt Legislative Resolution 19-O-03: Fiscal Year 2020 Budget.

The earliest date this motion may be considered for passage is May 20, 2019.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

**B. ADOPTION OF LEGISLATIVE RESOLUTION 19-O-04: PARKING RESTRICTION ON THE
4300 BLOCK OF UNDERWOOD STREET, SOUTH SIDE (Second Reading)**

Motion: To adopt Legislative Resolution 19-O-04 to amend Town Code, Chapter 9 to restrict parking on the South side of Underwood Street West from its intersection with Queens Chapel Road for a distance of 470 feet, on school days between the hours of 7 a.m. and 3 p.m.

The earliest date this motion may be considered for passage is May 6, 2019.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

Motion: To continue the consideration of adoption of Legislative Resolution 19-O-04: Parking restriction on the 4300 block of Underwood street, south side (second reading) to the June 3 meeting.

Moved by: Ms. Wells

Seconded by: Mr. Brosch

Yea: 5

Nay: 0

Abstain: 0

**C. ADOPTION OF CHARTER RESOLUTION 19-CR-01 AMENDING ARTICLE IV, “POWERS
OF MAYOR AND COUNCIL”, SECTION 402, “POWERS AND DUTIES OF THE COUNCIL”
CHANGING THE STATED PURPOSE OF TOWN NEWSLETTER TO PROVIDE
INFORMATION TO ALL TOWN RESIDENTS (Second Reading)**

Motion: To adopt Charter Resolution 19-CR-01 to repeal and re-enact Article IV, “Powers of Mayor and Council”, Section 402 “Powers and Duties of Council” to clarify that the Town newsletter is intended to provide information to all residents of the Town and reflecting the Town’s “Welcoming Town” concepts adopted at the January 14, 2019 Council meeting.

The earliest date this motion may be considered for passage is July 1, 2019.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

D. ADOPTION OF LEGISLATIVE RESOLUTION 2019-O-05: AMENDING CHAPTER 16-103 “COMMITTEE ON TREES, PARKS, AND ENVIRONMENT” CLARIFYING LANGUAGE TO INCLUDE ALL RESIDENTS OF THE TOWN (Second Reading)

Motion: To adopt LR 2019-O-05 to amend Chapter 16-103 “Committee on Trees, Parks, and Environment” to clarify that membership in the committee is open to all residents of the Town and that all residents of the Town are encouraged to adopt installation, removal and maintenance practices that promote and protect healthy trees on private land, reflecting the Town’s “Welcoming Town” concepts adopted at the January 14, 2019 Council meeting.

The earliest date this motion may be considered for passage is June 3, 2019.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

8. APPROVAL OF MINUTES: *April 29, 2019* as amended.

Moved by: Mr. Schultz

Seconded by: Ms. Wells

Yea: 5

Nay: 0

Abstain: 0

9. MAYOR AND COUNCIL REPORTS

A. MAYOR’S REPORT

- Mayor Carey requested Council consent for a Special Session on Wednesday, May 29 to discuss the FY 2020 budget, and the Council agreed. It was agreed that both Council meetings scheduled for May 20 and Special Session on May 29 will begin at 6:30 p.m.
- Riverdale Park Station has discontinued their shuttle bus service even though they are required to continue unless an agreement is made with University Park, College Park, Riverdale Park and Hyattsville. The local municipalities will continue to discuss this issue.

B. COUNCIL AND COMMITTEE REPORTS

Police, Traffic and Public Safety Committee - Mr. Schultz

- The meeting scheduled for May 15 has been cancelled.

Sustainability Committee - Mr. Schultz

On Thursday, May 9, at Town Hall, the University of Maryland’s Environmental Science and Policy students will present their Transportation analysis of the Town’s shuttle bus service.

Development Overview Committee - Ms. Wells

The next meeting is scheduled for Thursday, May 9 at 7:30 at Town Hall.

- Discussion will include: Dewey Property and the College Park Metro Apartments Complex.
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10. ADJOURNMENT by consent at 9:52 p.m.