



**MEETING OF  
UNIVERSITY PARK MAYOR AND COMMON COUNCIL  
VIA VIDEO AND AUDIO CONFERENCE  
7:30 p.m.  
April 20, 2020  
MINUTES**

**1. CALL TO ORDER: Mayor Carey at 7:30 p.m.**

**Present:** Mr. Brosch, Mr. Schultz, Ms. Morrissey, Ms. Verrill, Mr. Caskey, Ms. Wells, Mr. Stephen  
**Absent:** None  
**Excused:** None

**2. PLEDGE OF ALLEGIANCE – was led by Mayor Carey.**

**3. APPROVAL OF THE AGENDA**

**Moved by:** Mr. Caskey

**Seconded by:** Ms. Wells

**Yea:** 7

**Nay:** 0

**Abstain:** 0

**4. PRESENTATION**

**A. PRINCE GEORGE’S COUNTY ANIMAL CONTROL**

Prince George’s County Animal Control Chief Rodney Taylor explained the role of Animal Control, provided a legal update, and explained how his agency works with the Commission for Animal Control.

- The name of the organization recently changed to Prince George’s County Animal Services Facility and Adoption Center.
- Just prior to the Coronavirus pandemic, the facility had an 87% live release rate.
- There is a new law in the books called “the potential dangerous dog law.” This gives the facility proactive ways to enforce potential dangerous dogs.
- Any animal that comes into the facility that is unaltered and not micro-chipped will have to be spayed or neutered and micro-chipped before the animal goes home at the owner’s expense.
- Prince George’s County will not allow dogs to be chained up in their yards. 60% of the reported cruelty complaints are cases with the dogs chained up in the backyards.
- The facility supports the private groups that do the trap-neuter-return with the cats. The facility will only intervene if there are complaints from residents.
- The pet license tags will now be renewed every three years.
- Flyers are available with all the updates from the Animal Services Facility.

**5. CONSENT AGENDA**

**Motion:** To approve the following consent agenda item.

**Moved by:** Ms. Verrill

**Seconded by:** Mr. Stephen

**Yea:** 7

**Nay:** 0

**Abstain:** 0

**A. BUILDING PERMIT EXTENSION TO INSTALL 4’ FENCE AND TWO GATES  
(Kyle Wilkinson and Jana Fornario, 4320 Underwood Street) Ward 4**

*To request a 6-month building permit extension which was approved by Council on August 12, 2019 to install a 4’ fence and two gates located on Lot 30, Block 23 and Section 6-B at 4320 Underwood Street.*

**6. PUBLIC COMMENT**

- A Councilmember welcomed Town Administrator Mr. David Deutsch to his first University Park Council meeting.

**7. CONTINUING BUSINESS**

**A. ADOPTION OF LEGISLATIVE RESOLUTION 20-O-04: FISCAL YEAR 2021 BUDGET  
(Second Reading)**

**Motion:** To adopt Legislative Resolution 20-O-04: Fiscal Year 2021 Budget.

*The earliest date this motion may be considered for passage is May 18, 2020.*

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**Note:** The Council reviewed the proposed budget for Police, Public Works, Capital Projects, and General Government. It was agreed that a task force will be formed to discuss in detail the transit budget – Town Shuttle Bus services.

**8. APPROVAL OF MINUTES AND CLOSED SESSION MINUTES: April 6, 2020**

**Moved by:** Ms. Wells

**Seconded by:** Mr. Caskey

**Yea:** 7

**Nay:** 0

**Abstain:** 0

**9. DEPARTMENT AND COUNCIL REPORTS**

**A. MAYOR’S REPORT~ Mayor Len Carey**

- As of Sunday, April 19, University Park’s self-response to the Census ran about 80.2%. This was #1 among all towns and cities in the state of Maryland and #27 in the United States.
- In reference to the Coronavirus, as of April 20 there are 3,718 positive cases in Maryland, 128 deaths and 943 hospitalizations in Prince George’s County. Residents are encouraged to continue with

social distancing, washing hands and wearing masks in public.

## **B. COUNCIL AND COMMITTEE REPORTS**

### **Mr. Caskey - Ward 5**

- Inquired if the Chief of Police and the Director of Public Works if their staff have the proper protective equipment. They both responded that their staff are doing well and have all the proper safety equipment. Town Clerk Ms. Marcavitch said that Town Hall could use hand sanitizer and Lysol, if anyone has extra that they could spare.

### **Development Overview Committee - Ms. Wells**

- The Committee is working on recommendations to the Council for approval regarding the Landy Property and the Standard project in College Park.

## **C. REPORT FROM THE TOWN ADMINISTRATOR~ *David Deutsch***

- Will soon make arrangements to meet with Councilmembers individually.
- Currently producing a report to address all of the questions that were raised regarding the installation of the Van Buren bridge.

## **D. REPORT FROM THE TOWN ATTORNEY ~ *Suellen Ferguson***

- Intends to bring in a Resolution for the next agenda on May 4 to recognize all of the emergency powers that have been authorized by the Governor's Executive Orders so far and going forward.

## **E. REPORT FROM THE TOWN CLERK ~ *Andrea Marcavitch***

- The Town election is scheduled for May 29. This will be a vote-by-mail election. The last day for Town residents to register to vote in the Town election is April 29. The last day to turn in candidate petitions and financial disclosure statements is by 5 p.m. on April 30.
- The Town voter authorization cards and return envelopes have been submitted to the printer.
- The drop box has been ordered will be delivered to Town Hall this week.
- The goal is to get the election ballots in the mail by May 11.
- University Park's Election Plan will be shared with other municipalities as many are working on vote-by-mail elections.

## **F. REPORT FROM THE CHIEF OF POLICE ~ *Chief Harvey Baker***

- Has been participating in weekly conference calls regarding the Coronavirus with Chiefs locally and throughout the state. He has been able to maintain a supply of PPE items for town employees.
- The officers assisted with the laptop distribution at University Park Elementary School.
- The officers assisted with planning and staffing a social distancing funeral at Word of God Baptist Church.

## **G. REPORT FROM THE TOWN TREASURER ~ *Dan Baden***

March 2020 Treasurer's Report.

- All of the required information has been submitted for the State Retirement Audit.
- The budget hearing is scheduled for the next Council meeting on Monday, May 4.

## **H. REPORT FROM THE DIRECTOR OF PUBLIC WORKS ~ *Michael Beall***

- At the Mayor's direction, the tennis courts are closed and the nets have been removed. Mayor Carey said that other municipalities and the County closed their tennis courts as well.
- The smell complaint at the 6600 block of Queens Chapel Road is being handled by the Chief of Police

and the Code Compliance Officer.

- All collection services (bulk trash, yard waste, etc.) in Town will continue as usual.
- The infrastructure contract is ready to go to the contractor for signature. It appears that the infrastructure project will begin mid-May.
- An informal agreement was made with the City of College Park to allow their engineer to give some advice on the infrastructure project and to be available if there is something that comes up that requires an engineer’s opinion. Mr. Beall will ask the inspection engineering firm to assist in putting together a Scope of Work for an engineering design for Queens Chapel Road.

**9. ADJOURNMENT** by consent at 10:13 p.m.

Submitted by: \_\_\_\_\_

Lenford C. Carey, Mayor