

**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL
VIA VIDEO AND AUDIO CONFERENCE**

**7:30 p.m.
April 19, 2021
MINUTES**



1. CALL TO ORDER: *Mayor Carey* at 7:30 p.m.

Present: Mr. Biermann, Mr. Schultz, Ms. Morrissey, Ms. Verrill, Mr. Caskey, Ms. Wells, Mr. Stephen
Absent: None
Excused: None

2. PLEDGE OF ALLEGIANCE – was led by Mayor Carey.

3. APPROVAL OF THE AGENDA

Moved by: Mr. Stephen **Seconded by:** Ms. Verrill
Yea: 7 **Nay:** 0 **Abstain:** 0

4. APPROVAL OF MINUTES: *April 5, 2021*

Moved by: Mr. Schultz **Seconded by:** Ms. Wells
Yea: 7 **Nay:** 0 **Abstain:** 0

5. APPROVAL OF PUBLIC CLOSED SESSION MINUTES: *April 5, 2021*

Moved by: Ms. Wells **Seconded by:** Ms. Verrill
Yea: 5 **Nay:** 0 **Abstain:** 2 (Caskey,
Stephen)

6. APPROVAL OF CONFIDENTIAL CLOSED SESSION MINUTES: *April 5, 2021*

Moved by: Ms. Wells **Seconded by:** Mr. Schultz
Yea: 5 **Nay:** 0 **Abstain:** 2 (Caskey, Stephen)

7. CONSENT AGENDA

Motion: To approve the following consent agenda items.

Moved by: Mr. Stephen

Seconded by: Ms. Morrissey

Yea: 7

Nay: 0

Abstain: 0

A. BUILDING PERMIT APPLICATION TO ENCLOSE BREEZEWAY

(Brian Vassallo, 4011 Van Buren Street) Ward 7

To enclose 15’6”x 8’ breezeway on Lot 7 and Block 37 at 4011 Van Buren Street.

B. BUILDING PERMIT APPLICATION TO INSTALL A SWALE IN THE SIDE YARD AND DRAINAGE PIPE

(Michael and Margaret Black, 4012 Underwood Street) Ward 7

To grade side yard and install a swale with underground piping to connect to existing curb outlet on Lot 11, Block 37 and Section 7 at 4012 Underwood Street.

Note: Town Engineer has reviewed, and application reflects recommendations.

C. BUILDING PERMIT APPLICATION TO INSTALL A 4’ FENCE

(Hannah Weigle and Zack Kinger, 6712 44th Avenue) Ward 3

To install a 4’ fence on Lot 7, Block 16 and Section 3 at 6712 44th Avenue.

D. BUILDING PERMIT APPLICATION TO INSTALL A 4’ FENCE

(Thomas Poulos and Patricia Regan, 6710 44th Avenue) Ward 3

To install a new section of 4’ fencing approximately 4 feet in length on the right side of the garage on Lot 6, Block 16 and Section 3 at 6710 44th Avenue.

8. PUBLIC COMMENT

(Responses from Councilmembers, the Mayor or staff are italicized.)

- A resident thanked the Mayor and Council for recently clearing up the confusion of the \$4,000,000 Town Hall renovation by emailing that this proposal was “dead on arrival”. This resident has lived along the creek for 45 years and is concerned about the flooding of the creek. After reviewing the FY2022 budget, she noted the priorities of the Town. There is not one penny for stormwater management yet there is a raise for the Town Administrator. The resident also heard that the charging stations for electric cars on Queens Chapel Road have insufficient power to supply them, is this correct? *There will be sufficient power to the stations.*
- A resident said that he is in favor of the money in the budget for the “park plan”. This plan will deal with the stormwater management and this can be done by balancing other priorities in the park like habitat and recreation.

9. MAYOR, COUNCIL, AND COMMITTEE COMMENTS AND REPORTS

A. MAYOR’S REPORT – Mayor Carey

- The Legislative Bond (\$200,000 with a \$40,000 match from the Town) is due for certification by the Board of Public Works on Wednesday, April 21.
- The draft Tree Ordinance that was drafted by the Town Attorney has been referred back to the

Committee on Trees, Parks and Environment.

- The 22nd Legislative District Delegation will give reports at the June 21 Council meeting. Topics of discussion will include street noise, climate change legislation and policing reform.

B. COMMITTEE REPORTS AND COUNCIL COMMENTS

Police, Traffic and Public Safety Committee - Mr. Schultz

The Committee will not meet as scheduled on Wednesday, April 21.

10. CONTINUING BUSINESS

**A. ADOPTION OF LEGISLATIVE RESOLUTION 21-O-02: FISCAL YEAR 2022 BUDGET
(Second Reading)**

Motion: To adopt Legislative Resolution 21-O-02: Fiscal Year 2022 Budget.

The earliest date this motion may be considered for passage is May 17, 2021.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

Note: Mr. Deutsch was asked to research the yearly rental license fee for neighboring towns. Council would like an explanation as to why the rental fee is so high in University Park.

11. ADMINISTRATOR AND DEPARTMENT REPORTS

A. REPORT FROM THE TOWN ADMINISTRATOR ~ David Deutsch

- Mr. Deutsch informed Council that anytime there is a question about the budget, they can contact any staff member, and this would help facilitate a smoother meeting.
- As of a week ago, it does not look like the County will place a covid vaccination mobile site within University Park.

B. REPORT FROM THE TOWN ATTORNEY ~ Suellen Ferguson

No report.

C. REPORT FROM THE TOWN CLERK ~ Andrea Marcavitch

- Ethics Forms – Financial Disclosure Statement and Disclosure of Gifts – are due on April 30.
- The Town election is scheduled for Tuesday, May 4 with poll hours from 1-8 p.m. at the Town Hall. The election drop box is located outside the front door of Town Hall.

D. REPORT FROM THE CHIEF OF POLICE ~ Chief Harvey Baker

Crime report from March 15 – April 19 – one incident.

- On April 15, Pfc. Miltenberger was promoted to Captain.

Training included: red light camera; in-service training; ABLE (Active Bystander for Law Enforcement), and Police Conflict Resolution Coaching.

E. REPORT FROM THE TOWN TREASURER ~ *Dan Baden*

March 2021 Treasurer’s Report was distributed.

F. REPORT FROM THE DIRECTOR OF PUBLIC WORKS ~ *Michael Beall*

- A new LED pedestrian activated cross walk signal has been installed on Queens Chapel Road.
- There are some additional repairs that need to be done on the Queens Chapel bridge.
- The process has begun on design work for Phase 2B, and we anticipate construction to begin by fall.

12. ADJOURNMENT by consent at 9:56 p.m.

Submitted by: _____
Lenford C. Carey, Mayor