



**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL
VIRTUALLY VIA ZOOM
7 p.m.
March 25, 2020
SPECIAL SESSION
MINUTES**

A closed session was called – see agenda item 6.

Residents had the opportunity to speak during Public Comment - agenda item #4. All public comments were limited to three minutes.

1. CALL TO ORDER: Mayor Carey at 7:03 p.m.

Present: Mr. Brosch, Mr. Schultz, Ms. Morrissey, Ms. Verrill, Mr. Caskey, Ms. Wells, Mr. Stephen (joined at 7:06 p.m.)

Absent: None

Excused: None

2. MOMENT OF SILENCE

3. APPROVAL OF THE AGENDA

Moved by: Ms. Verrill

Seconded by: Ms. Wells

Yea: 6

Nay: 0

Abstain: 0

4. PUBLIC COMMENT

- A resident asked about the vote-by-mail process and assumed the Town has a way for residents to mail in their vote without having to use their own stamps. It was pointed out that the State of Maryland is also discussing the voting process under these unusual circumstances.

5. NEW BUSINESS

A. POSTPONE DATE FOR THE NEXT TOWN ELECTION AND APPROVE VOTE-BY-MAIL ELECTION

Motion: To postpone the election from Tuesday, May 5, 2020 to Friday, May 29, 2020 for the General Election in the Town of University Park for the Offices of Mayor and Councilmember for Wards 1, 3 and 7 and to approve a vote-by-mail election where all ballots must be received by 8 p.m. on Election Day.

Moved by: Mr. Caskey

Seconded by: Ms. Verrill

Yea: 7

Nay: 0

Abstain: 0

B. EMERGENCY FY2020 BUDGET TRANSFER FOR ELECTIONS

Motion: Due to the Coronavirus emergency, to override Council policy and amend the fiscal year 2020 budget to transfer \$4,500 from General Government line item 6103-01, *Administrative Expenses* to General Government line item 6050-01, *Elections* to cover the costs of printing and mailing ballots to all University Park registered voters for a vote-by-mail election due to the Coronavirus and the safety of residents and election officials.

Moved by: Ms. Wells

Seconded by: Mr. Caskey

Yea: 7

Nay: 0

Abstain: 0

Note: A friendly amendment was made to increase the original transfer amount of \$2,000 to \$4,500.

6. CLOSED SESSION

A. CLOSE OPEN SESSION AND ENTER INTO CLOSED SESSION

Motion: To adjourn the public meeting and enter Closed Session to consult with Counsel to discuss (I) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation or performance evaluations of appointees, employees, or officials over whom it has jurisdiction; or (II) any other personnel matter that effects one or more specific individuals. The Council will not be returning to Open Session.

Moved by: Mr. Schultz

Seconded by: Ms. Wells

Yea: 7

Nay: 0

Abstain: 0

7. ADJOURNMENT by consent at 7:39 p.m.

Submitted by: _____
Lenford C. Carey, Mayor

Public Record of Closed Session

Motion: To close public meeting	Motion: To close closed meeting and adjourn
Moved by: Mr. Schultz Seconded by: Ms. Wells	Moved by: Mr. Stephen Seconded by: Ms. Wells
Yea: 7 Nay: 0 Abstain: 0	Yea: 7 Nay: 0 Abstain: 0

TIME: 7:40 p.m.

DATE: March 25, 2020

PLACE (IF OTHER THAN TOWN HALL): Video/audio conference call via Zoom

PERSONS PRESENT: Mayor Carey, CM Linda Verrill, CM Joe Schultz, Town Attorney Suellen Ferguson, CM David Brosch, CM Roland Stephen, CM Laurie Morrissey, Town Clerk Andrea Marcavitch, CM Martha Wells, and CM David Caskey

AUTHORITY FOR CLOSING SESSION:

THE COUNCIL VOTED TO MEET IN CLOSED SESSION UNDER THE FOLLOWING PART(S) OF SECTION 10-508 TO:

- 1) DISCUSS (I) THE APPOINTMENT, EMPLOYMENT, ASSIGNMENT, PROMOTION, DISCIPLINE, DEMOTION, COMPENSATION, REMOVAL, RESIGNATION OR PERFORMANCE EVALUATIONS OF APPOINTEES, EMPLOYEES, OR OFFICIALS OVER WHOM IT HAS JURISDICTION; OR (II) ANY OTHER PERSONNEL MATTER THAT AFFECTS ONE OR MORE SPECIFIC INDIVIDUALS; OR
- 2) PROTECT THE PRIVACY OR REPUTATION OF INDIVIDUALS WITH RESPECT TO A MATTER NOT RELATED TO PUBLIC BUSINESS; OR
- 3) CONSIDER THE ACQUISITION OF REAL PROPERTY FOR A PUBLIC PURPOSE AND MATTERS DIRECTLY RELATED THERETO; OR
- 4) CONSIDER A MATTER THAT CONCERNS THE PROPOSAL FOR A BUSINESS OR INDUSTRIAL ORGANIZATIONS TO LOCATE, EXPAND OR REMAIN IN THE STATE; OR
- 5) CONSIDER THE INVESTMENT OF PUBLIC FUNDS; OR
- 6) CONSIDER THE MARKETING OF PUBLIC SECURITIES; OR

- 7) CONSULT WITH COUNSEL TO OBTAIN LEGAL ADVICE; OR
- 8) CONSULT WITH STAFF, CONSULTANTS, OR OTHER INDIVIDUALS ABOUT PENDING OR POTENTIAL LITIGATION; OR
- 9) CONDUCT COLLECTIVE BARGAINING NEGOTIATIONS OR CONSIDER MATTERS THAT RELATE TO NEGOTIATIONS; OR
- 10) DISCUSS PUBLIC SECURITY, IF THE PUBLIC BODY DETERMINES THAT PUBLIC DISCUSSION WOULD CONSTITUTE A RISK TO THE PUBLIC OR TO PUBLIC SECURITY, INCLUDING:
 - (i) DEPLOYMENT OF FIRE AND POLICE SERVICE AND STAFF; AND
 - (ii) THE DEVELOPMENT AND IMPLEMENTATION OF EMERGENCY PLANS;
- 11) PREPARE, ADMINISTER, OR GRADE A SCHOLASTIC, LICENSING, OR QUALIFYING EXAMINATION; OR
- 12) CONDUCT OR DISCUSS AN INVESTIGATIVE PROCEEDING ON ACTUAL OR POSSIBLE CRIMINAL CONDUCT; OR
- 13) COMPLY WITH A SPECIFIC CONSTITUTIONAL, STATUTORY, OR JUDICIALLY IMPOSED REQUIREMENT THAT PREVENTS PUBLIC DISCLOSURES ABOUT A PARTICULAR PROCEEDING OR MATTER; OR
- 14) BEFORE A CONTRACT IS AWARDED OR BIDS ARE OPENED, DISCUSS A MATTER DIRECTLY RELATED TO A NEGOTIATING STRATEGY OR DISCLOSURE WOULD ADVERSELY IMPACT THE ABILITY OF THE PUBLIC BODY TO PARTICIPATE IN THE COMPETITIVE BIDDING OR PROPOSAL PROCESS.

LIST OF TOPICS DISCUSSED: Interview candidate for interim administrator position, review
employment history, discuss qualifications of the candidate.

ACTIONS TAKEN: No action taken.

MEETING ADJOURNED: 8:40 p.m.

SIGNED: *Lenford C. Carey*