



**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL
UNIVERSITY PARK ELEMENTARY SCHOOL
4315 UNDERWOOD STREET
7:30 p.m.
March 18, 2019
MINUTES**

1. CALL TO ORDER: *Mayor Carey* at 7:30 p.m.

Present: Mr. Brosch, Mr. Schultz, Ms. Morrissey, Ms. Verrill, Mr. Caskey, Ms. Wells, Mr. Stephen
Absent: None
Excused: None

2. PLEDGE OF ALLEGIANCE was led by Mr. Brosch.

3. APPROVAL OF THE AGENDA as amended. (Add discussion on the Mosquito Repression Program and Climate Change).

Moved by: Ms. Verrill

Seconded by: Mr. Stephen

Yea: 7

Nay: 0

Abstain: 0

4. PRESENTATIONS

A. Azalea Classic Race Director Abby McDermott gave an update on the Azalea Classic and thanked the Town of University Park for their very generous contribution that is given every year.

- The Azalea Classic is scheduled for Saturday, May 4.
- Approximately \$11,000 has been raised from sponsors thus far.
- Ms. McDermott is contacting local businesses to promote sponsorship for this event.

B. Michael Maker from Municipal & Financial Services Group gave a presentation on the preliminary findings from the operations and management study. The presentation can be found on the Town's website. The draft report will be complete in a few weeks. The Town Council will review the draft report and it was requested that the Town Attorney also review the report to be sure that everything is consistent with the law.

A request was made that the draft report include an analysis of the current functions and the work that is being done in each department, including the Mayor.

5. CONSENT AGENDA

Motion: To approve the following consent agenda item.

Moved by: Mr. Schultz

Seconded by: Ms. Wells

Yea: 7

Nay: 0

Abstain: 0

A. BUILDING PERMIT APPLICATION TO REPLACE DRIVEWAY STRIPS, FRONT WALKWAY AND STEPS AND ADD PAVER WALKWAY

(Marty Kanner and Lyla Moldover, 4209 Tuckerman Street) Ward 2

To replace existing driveway strips, front walkway and steps, and to add a 20'x 4' paver walkway on side of house located on Lot 26 and Block 8 at 4209 Tuckerman Street.

6. PERMITS

A. BUILDING PERMIT FOR A 4' FENCE

(Kirk and Randi Walters, 4301 Tuckerman Street) Ward 1

Motion: To amend a building permit for a 5' fence approved by Council on July 23, 2018 and to permit a 4' fence located on Lot 4, Block 5, and Section 1 at 4301 Tuckerman Street.

Moved by: Mr. Brosch

Seconded by: Mr. Stephen

Yea: 7

Nay: 0

Abstain: 0

7. LICENSES

A. LICENSE A FENCE IN THE TOWN-RIGHT-OF-WAY

(Kirk and Randi Walters, 4301 Tuckerman Street) Ward 1

Consider a request by property owners Kirk and Randi Walters at 4301 Tuckerman Street to maintain a 4' fence at its current location encroaching 7' into the Town-Right-of-Way for an area of 7'x 80' with a total of 560 square feet, subject to entering into a licensing agreement approved by the Town Attorney and Mayor.

Motion: To deny the request by property owners Kirk and Randi Walters at 4301 Tuckerman Street to maintain a 4' fence at its current location encroaching 7' into the Town-Right-of-Way for an area of 7'x 80' with a total of 560 square feet, subject to entering into a licensing agreement approved by the Town Attorney and Mayor and require removal from the Town right-of-way within six weeks.

Moved by: Ms. Wells

Seconded by: Mr. Stephen

Yea: 6

Nay: 1 (Morrissey)

Abstain: 0

Note: The homeowner requested communication of the decision in writing.

**B. LICENSE A FENCE IN THE TOWN-RIGHT-OF-WAY
(David Furlong, 6900 Wells Parkway) Ward 7**

Consider a request by property owners David and Emelia Furlong at 6900 Wells Parkway to maintain a 4' fence at its current location encroaching 9'8" into the Town-Right-of-Way for an area of 34'x 9'8" with a total of 328 (+/-) square feet, subject to entering into licensing agreement approved by the Town Attorney and Mayor.

Motion: To deny the request by property owners David and Emelia Furlong at 6900 Wells Parkway to maintain a 4' fence at its current location encroaching 9'8" into the Town-Right-of-Way for an area of 34'x 9'8" with a total of 328 (+/-) square feet, subject to entering into licensing agreement approved by the Town Attorney and Mayor and require removal from the Town right-of-way within 90 days.

Moved by: Mr. Stephen

Seconded by: Ms. Verrill

Yea: 7

Nay: 0

Abstain: 0

8. PUBLIC COMMENT

None.

9. NEW BUSINESS

A. ARBOR DAY PROCLAMATION

Motion: To approve adopting a Town Arbor Day Proclamation and to designate Friday, April 26, 2019 as Arbor Day in University Park.

Moved by: Ms. Morrissey

Seconded by: Mr. Caskey

Yea: 7

Nay: 0

Abstain: 0

10. APPROVAL OF MINUTES: *March 4, 2019* as amended.

Moved by: Ms. Verrill

Seconded by: Ms. Wells

Yea: 7

Nay: 0

Abstain: 0

11. DEPARTMENT AND COUNCIL REPORTS

A. MAYOR'S REPORT

- The Planning Board approved the monument sign at the 7-Eleven in Riverdale Park.
- University Park applied for a \$200,000 State Bond for Town Hall design and construction. Mayor Carey went to Annapolis to testify on behalf of University Park and a response to this request should be known soon.
- A note from County Councilmember Dannielle Glaros was forwarded to the Council regarding the WMATA property in College Park between Albion Road and Riverdale Park Station being removed

from the competitive process to direct negotiation between WMATA and M-NCPPC.

- The Strategic Planning Retreat scheduled for March 23 is a Council meeting and an agenda will be posted. This will be an open meeting and the public is welcome to attend and observe.

B. COUNCIL AND COMMITTEE REPORTS

Trees, Parks and Environment Committee – Ms. Morrissey

- A memo regarding annexing part of 42nd avenue has been submitted to the Council.

Police, Traffic and Public Safety Committee – Mr. Schultz

- The next meeting is scheduled for March 20 at 7:30 p.m.

C. REPORT FROM THE TOWN ATTORNEY ~ Suellen Ferguson

- Ms. Ferguson reported on her review of the Town Charter and Code, and Personnel manual in regards to the Welcoming Town concepts. She pointed out where the concerns are and agreed to email this information to the Councilmembers.
- Mayor Carey plans to have this item on the agenda at the April 1 Council meeting.

D. REPORT FROM THE TOWN CLERK ~ Andrea Marcavitch

- A reminder that the Financial Disclosure Statements are due by April 30.
- The Strategic Planning Retreat is scheduled for Saturday, March 23 at 8:30 - 4:00 p.m. at the Friends Community School in College Park. Ms. Christine Becker will be the facilitator for the retreat.
- Elections will be held on May 7 for Wards 2, 4, 5 and 6. To file as a candidate and have your name appear on the ballot, the deadline is Monday, April 8. To file as a write-in candidate, the deadline is Thursday, May 2. Candidate packets are available on the Town website or at Town Hall.

E. REPORT FROM THE CHIEF OF POLICE ~ Chief Baker

March 1-18, 2019 Crime Report was distributed.

- Chief Baker and Lieutenant Enig will attend a New Chief and New Assistant Chief training for three days in Ocean City, Maryland.
- On March 28, the University Park Police Officers will attend training on Mental Health/First Aid for Public Safety.
- Sergeant Stennett and Lieutenant Enig attended “Supervisor Leadership” training through Prince George’s County Police Department.
- Mr. Stephen, Ward 7 told Chief Baker that the residents on the 4300 block of Van Buren are pleased with the additional enforcement going on there.

F. REPORT FROM THE TOWN TREASURER ~ Dan Baden

February 2019 Treasurer’s Report was distributed.

G. REPORT FROM THE DIRECTOR OF PUBLIC WORKS ~ Michael Beall

- The change in composting pick-up with yard waste appears to be working well.
- The Submerged Gravel Wetland project near the Wells Run playground is ahead of schedule.
- The contractor for WSSC plans to be in Town in April and May to work on Van Buren Street.
- Mr. Beall will work on the potential conflicts between installation of planned traffic improvements at University Park Elementary School and the WSSC project during spring break.
- There will be a paint recycling event on April 27 along with electronics recycling. It will cost residents \$5 per paint can. Details will be posted in the April Town newsletter.

- Prince George’s County recently implemented a policy that all mattresses and box springs must be bagged. Mr. Beall suggested that the Town implement a similar policy.
- Mr. Beall was asked why hazardous waste is not included with the recycling event. He stated that he has found it difficult to find a company willing to hold an event on hazardous waste.
- Mr. Beall was asked about expanding the current Town’s kitchen waste composting program and he responded that it would be possible now that compost and yard waste collection are being combined.
- The Adelphi field meadow project has been delayed due to the rain.
- The Town bridges project is in the hands of the Prince George’s Soil Conservation District and this could take three to four weeks.
- The tennis courts project will take place as soon as possible and the plan is to have it completed by June.

H. MOSQUITO REPRESSION PROGRAM – *Mr. Brosch*

- Approximately 40 block captains have agreed to participate in the program this summer.
- The program was granted \$5,000 from Biogents and this will be help fund the intern for the Mosquito Program.
- The Church of the Brethren will be used as the office for the intern.
- Dr. Dina Fonseca and a professor at the University of Maryland are working on getting an intern for University Park and to come up with a plan to do some research.
- The Mosquito Program could use the Town’s support to maintain the webpage.
- Council should consider putting a place holder on the Mosquito Program line item in the budget for an intern for next summer.

I. CLIMATE CHANGE – *Mr. Brosch*

- Mr. Brosch asked for a public town forum to discuss climate change and what residents in University Park can do.

12. ADJOURNMENT by consent at 10:08 p.m.

Submitted by: _____
Lenford C. Carey, Mayor