



**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL**

**UNIVERSITY PARK ELEMENTARY SCHOOL
4315 UNDERWOOD STREET**

7:30 p.m.

March 2, 2020

MINUTES

1. CALL TO ORDER: *Mayor Carey* at 7:30 p.m.

Present: Mr. Brosch, Mr. Schultz, Ms. Morrissey, Ms. Verrill, Mr. Caskey, Ms. Wells, Mr. Stephen

Absent: None

Excused: None

2. PLEDGE OF ALLEGIANCE was led by Mr. Brosch

3. APPROVAL OF THE AGENDA

Moved by: Ms. Verrill

Seconded by: Mr. Stephen

Yea: 7

Nay: 0

Abstain: 0

4. CONSENT AGENDA

Motion: To approve the following consent agenda items.

Moved by: Mr. Caskey

Seconded by: Ms. Wells

Yea: 7

Nay: 0

Abstain: 0

A. BUILDING PERMIT APPLICATION TO RELOCATE EXISTING FENCE

(Larry and Jill Clements, 6914 Oakridge Road) Ward 5

To relocate existing fence to the property line, located on Lot 12 & 13 and Block D at 6914 Oakridge Road.

B. BUILDING PERMIT APPLICATION TO REPAIR/REPLACE FRONT WALKWAY

(Larry and Jill Clements, 6914 Oakridge Road) Ward 5

To repair/replace front walkway and eliminate 1 step to front door located on Lot 12 & 13 and Block D at 6914 Oakridge Road.

5. PUBLIC COMMENT

- A resident asked the Council to reconsider their decision to not replace the Wells/Van Buren bridge. A lot of time and energy went into getting permits and the cost of installation is expensive but it will not get any cheaper. The bridge would improve the walkability in town and this resident reminded the Council that when the bridge was removed many years ago it was promised that it would be replaced.

6. CONTINUING BUSINESS

A. ADOPT LEGISLATIVE RESOLUTION 20-O-02: CHAPTER 2, ENACTING SECTION 2-114, WELCOMING TOWN (Second Reading)

Motion: To adopt Legislative Resolution 20-O-02 to amend Town Code, Chapter 2 by enacting section 2-114, “Welcoming Town” to regulate how US Citizenship status information is obtained, used and retained, and to make provision for Town benefits and services without regard to US citizenship status.

The earliest date this motion may be considered for passage is March 2, 2020.

Moved by: Ms. Verrill

Seconded by: Mr. Caskey

Yea: 7

Nay: 0

Abstain: 0

B. ADOPT LEGISLATIVE RESOLUTION 20-O-03: AMENDING CHAPTER 16, SECTION 16-104 ALLOWING REIMBURSEMENT TO INCLUDE UNDERSTORY TREES (Second Reading)

Motion: To adopt Legislative Resolution 20-O-03, on recommendation of the Trees, Parks and the Environment Committee, to amend Chapter 16 “Tree Maintenance”, Section 16-104, “Tree Replacement” of the Code of Ordinances of the Town of University Park to include understory trees, allowing reimbursement of up to \$100.00 toward the purchase price of any tree listed in the official Town understory tree list and planted on private property within the Town, not to exceed a total of three hundred dollars (\$300.00) per five years to any individual household or property.

The earliest date this motion may be considered for passage is March 2, 2020.

Moved by: Ms. Morrissey

Seconded by: Ms. Wells

Yea: 7

Nay: 0

Abstain: 0

C. ADOPT BUDGET ADJUSTMENTS – TRANSFER OF FUNDS (Second Reading)

Motion: To adopt budget adjustments for fiscal year 2020 as recommended by the Town Treasurer in the February 20, 2020 memo to the Mayor and Council in the total amount of \$66,100.00, as reflected below and to include the prior year’s surplus.

Increase in General Fund Revenues

Prior Years Surplus 262,369.00

Account Name

Transfer from:

Transfer to:

General Government

Payroll Taxes & Benefits 10,400.00

Insurance 2,200.00

Legal Advertisement 500.00

Town Hall/Lighting 5,700.00

Salaries		2,000.00
<u>Police</u>		
Payroll Taxes and Benefits	31,500.00	
Traffic Study Analysis	5,000.00	
Salaries		10,000.00
Medical Exams		5,000.00
Small Equipment		5,000.00
Training		3,000.00
Vehicle Maintenance		2,000.00
Police Car		11,500.00
<u>Public Works</u>		
Salaries	10,000.00	
Payroll Taxes & Benefits	9,200.00	
Uniforms		1,500.00
Composting		1,000.00
Work & Storage Space		1,700.00
Street Repairs		5,000.00
Vehicle Maintenance		10,000.00

The earliest this may be considered is at the March 2, 2020 Council meeting, as the total exceeds \$2,500.00.

Moved by: Ms. Verrill

Seconded by: Mr. Schultz

Yea: 7

Nay: 0

Abstain: 0

7. NEW BUSINESS

A. EXPAND COMPOST PROGRAM TO INCLUDE MEAT AND DAIRY

Motion: On recommendation of the Sustainability Committee, to expand the compost program to include meat and dairy waste in the list of acceptable food scraps, as the county will take such items into its composting facility and the Town recognizes the important environmental benefits by diverting this waste stream from the landfill.

Moved by: Mr. Schultz

Seconded by: Ms. Verrill

Yea: 7

Nay: 0

Abstain: 0

B. ARBOR DAY PROCLAMATION

Motion: To approve adopting a Town Arbor Day Proclamation and to designate Friday, April 24, 2020 as Arbor Day in University Park.

Moved by: Ms. Morrissey

Seconded by: Ms. Wells

Yea: 7

Nay: 0

Abstain: 0

8. APPROVAL OF MINUTES: *February 24, 2020*

Moved by: Ms. Verrill

Seconded by: Mr. Schultz

Yea: 5
Wells)

Nay: 0

Abstain: 2 (Morrissey,

9. APPROVAL OF CLOSED SESSION MINUTES: *February 24, 2020*

Moved by: Mr. Caskey

Seconded by: Ms. Verrill

Yea: 5
Wells)

Nay: 0

Abstain: 2 (Morrissey,

10. MAYOR AND COUNCIL REPORTS

A. MAYOR'S REPORT

- Mayor Carey and Chief Baker will attend the Dr. Seuss Green Eggs and Ham breakfast at the University Park Elementary School on Tuesday, March 3.
- The VeoRide Bike Share Program continues to grow with 40 new customers signing on every day in the month of February. In that same month, it was reported that scooters had 16,222 rides, 279 bike rides and 2,142 e-bike rides.
- A March meeting is being planned for a “walk” along Adelphi Road to discuss options for safe pedestrian and bicycle crossing.
- Mayor Carey encouraged Councilmembers to accept the breakfast invitation from the Office of County Councilmember Dannielle Glaros and to attend the breakfast scheduled for Wednesday, March 25.

B. COUNCIL AND COMMITTEE REPORTS

Sustainability Committee - Mr. Schultz

The next meeting is scheduled for Wednesday, March 4 at Town Hall at 7:30 p.m.

Helping Hands University Park - Ms. Verrill

A meeting is scheduled for Tuesday, March 3 at Town Hall at 7:30 p.m.

Development Overview Committee - Ms. Wells

The next meeting is scheduled for Thursday, March 12 at Town Hall at 7:30 p.m.

- Discussion will include: detailed site plan for the Dewey Property; renovation of the McDonalds on the corner of East West Highway and Baltimore Avenue; a new McDonalds on the corner of Riggs and University Boulevard and the comprehensive map amendment for the Zoning Ordinance (public hearing on March 23).
- The Bozzuto Project will be underway at the former Platos/Quality Inn site.

Public Facilities and Services - Mr. Caskey

The next meeting is scheduled for Thursday, March 19 at Town Hall at 7:30 p.m.

- Committee members will receive a copy of the Town Hall needs study from 10 years ago for discussion.

At the suggestion of Ms. Verrill, the meeting continued with discussion on practices and policies of the Council during meetings.

11. ADJOURNMENT by consent at 8:45 p.m.

Submitted by: _____
Lenford C. Carey, Mayor