



**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL
VIA VIDEO AND AUDIO CONFERENCE
7:30 p.m.
February 1, 2021
MINUTES**

1. CALL TO ORDER: *Mayor Carey* at 7:33 p.m.

Present: Mr. Biermann, Mr. Schultz, Ms. Morrissey, Ms. Verrill, Mr. Caskey, Ms. Wells, Mr. Stephen

Absent: None

Excused: None

2. PLEDGE OF ALLEGIANCE – was led by Mayor Carey.

3. APPROVAL OF THE AGENDA as amended – Move agenda item 10D before 10C.

Moved by: Ms. Verrill

Seconded by: Mr. Stephen

Yea: 7

Nay: 0

Abstain: 0

4. APPROVAL OF MINUTES: *January 19, 2021* as amended.

Moved by: Mr. Caskey

Seconded by: Ms. Morrissey

Yea: 7

Nay: 0

Abstain: 0

5. CONSENT AGENDA

Motion: To approve the following consent agenda items.

Moved by: Mr. Stephen

Seconded by: Ms. Wells

Yea: 7

Nay: 0

Abstain: 0

A. BUILDING PERMIT APPLICATION TO REPLACE DRIVEWAY

(Beth Alvarez, 4103 Van Buren Street) Ward 7

To widen existing 41' x 9'8" driveway to match the new driveway apron width of 10' and to replace the driveway with permeable pavers on Lot 3 and Block 32 at 4103 Van Buren Street.

B. BUILDING PERMIT APPLICATION TO RESIZE EXTERIOR REAR DOOR, INSTALL NEW WINDOWS, AND TO REPLACE REAR STOOP

(Marty Kanner and Lyla Moldover, 4209 Tuckerman Street) Ward 2

To enlarge exterior rear door, install new windows according to approved County plans, and to replace rear stoop on Lot 26, Block 8 and Section 2 at 4209 Tuckerman Street.

6. PERMITS

A. SPECIAL UTILITY PERMIT: WMATA FAN SHAFT PROJECT

WMATA (Washington Metropolitan Area Transit Authority) representatives will describe a fan shaft maintenance project that will occur in University Park from February to December 2021.

Motion: To approve Special Utility Permit SP 2021-02 for the Washington Metropolitan Area Transit Authority for a maintenance project on WMATA ventilation shafts from February to December 2021 with the condition that the Town be added as an additional insured.

Moved by: Ms. Morrissey

Seconded by: Ms. Wells

Yea: 7

Nay: 0

Abstain: 0

Note: The Town Attorney said that based on the amount of work that is going to be happening on town land and crossing town land and also involving areas where the public will be coming and going that she is going to have to ask that the Town be an additional insured on the insurance, as part of the permit.

7. PUBLIC COMMENT

- A resident questioned how much of the Mayor's time will it take to volunteer on the State Legislative Committee and what is the direct benefit for the Town.
- A resident commented on the proposed Democracy and Social Justice Statement.

8. MAYOR, COUNCIL, AND COMMITTEE COMMENTS AND REPORTS

A. MAYOR'S REPORT – *Mayor Carey*

- Mayor Carey responded to the public comment question that he is on the Maryland Municipal League's Legislative Committee, which requires about two hours a week when the legislature is in session, and this position has brought the Town a great deal of benefit.
- Mayor Carey clarified that his proposed budget for fiscal year 2022 will include funds for a part-time Town Administrator.
- A letter was received asking Mayor Carey to support a solicitation of corporate donors for Route 1 Communities Cares. Council agreed with Mayor Carey in endorsing a letter of support for soliciting corporate donations for local restaurants and feeding those in need.
- On February 9, the Transit Task Force will hold a Town Hall Forum to discuss options and to receive feedback from residents. More information can be found on the Town website.
- Mayor Carey responded to a question from a Councilmember about when the next Council retreat will be held by stating that due to COVID-19 it will not be scheduled before June. On urging by Councilmembers, Mayor Carey asked Mr. Deutsch to look into the possibilities of a virtual retreat before June and report back to Council.

B. COMMITTEE REPORTS AND COUNCIL COMMENTS

Sustainability Committee - **Mr. Schultz**

- Mr. Schultz asked for some guidance from the Mayor and the Town Attorney about the next steps in installing electric vehicle charging stations.
- Following Council discussion, Mayor Carey asked Mr. Schultz and the Committee to come back to Council with a specific proposal.

Mr. Biermann - Ward 1

- Mr. Biermann expressed concern about County vaccination rates. He asked that important COVID-

19 information be inserted in the newsletter for those residents who do not have access to a computer.

- Mr. Deutsch reported that Mayor Carey recently informed the County that University Park would be willing to host a vaccination site.
- Mayor Carey encouraged Councilmembers to respond to the link that was recently emailed and to sign up for the vaccination.

Development Overview Committee - Ms. Wells

The next meeting is scheduled for Thursday, February 11.

- Ms. Wells received a notice that the parking lot at the upper end of University Town Center just received approval to develop the property for retail and residential. The Committee will need to take a look at this in the near future.
- The Committee needs to look at the sector plan for the intersection of Adelphi Road and University Boulevard and the Purple Line Station.

9. CONTINUING BUSINESS

A. BUDGET ADJUSTMENTS – TRANSFER OF FUNDS (Second reading)

Motion: To approve the budget adjustments for fiscal year 2021 as recommended by the Town Treasurer in the January 15, 2021 memo to the Mayor and Council in the total amount of \$49,900.00, as reflected below.

<u>Account Name</u>	<u>Transfer from:</u>	<u>Transfer to:</u>
<u>General Government</u>		
Transit	34,900.00	
Insurance		3,100.00
Administration Expense (Town Administrator)		8,300.00
Payroll Taxes & Benefits - GG		11,500.00
Elections		2,000.00
Building Utilities		10,000
<u>Police</u>		
Police Supplies & Manuals	2,000.00	
Crossing Guards	2,500.00	
Travel, Meetings, Professional Dues	1,000.00	
Medical Exams		2,000.00
Body Worn Cameras		3,500.00
<u>Public Works</u>		
Salaries	7,000.00	
Travel & Dues	2,500.00	
Fuel		2,000.00
Composting		500.00
Vehicle Maintenance		7,000.00

Prior Years Surplus

Increase by \$321,270 to agree with the FY2020 audit. Total Fund Balance at 7/1/20 is \$3,837,007.

Moved by: Ms. Wells

Seconded by: Mr. Stephen

Yea: 7

Nay: 0

Abstain: 0

10. NEW BUSINESS

A. 2021 TOWN ELECTION: SET DATE AND POLLING HOURS AND CONDUCT A VOTE-BY-MAIL ELECTION

Motion: Per Section 504(a) of the Town Charter, to set a May 4, 2021 date for General Election in the Town of University Park for the Office of Councilmember for wards 2, 4, 5, and 6; to approve a vote-by-mail election where all ballots must be received by 8 p.m. on Election Day to be counted; and to approve the poll hours of operation from 1 p.m. to 8 p.m. at Town Hall located at 6724 Baltimore Avenue in University Park.

Moved by: Ms. Wells

Seconded by: Ms. Verrill

Yea: 7

Nay: 0

Abstain: 0

B. INTRODUCTION OF CHARTER RESOLUTION 21-CR-01: AMENDING ARTICLE VI, “FINANCE”, SECTION 602 “BUDGET”, AND SECTION 606 “APPROPRIATIONS LAPSE AFTER ONE YEAR”, AND TO ENACT SECTION 620 “SUBMISSION OF CAPITAL IMPROVEMENT PROGRAM” (Introduction)

Motion: To approve the introduction of Charter Resolution 21-CR-01 to repeal and re-enact Article VI, “Finance”, Section 602, “Budget“, and Section 606,“Appropriations Lapse After One Year”, and to enact Section 620, “Submission of Capital Improvement Program” to make provision for a Capital Improvement Program as part of the Town budget that may continue from fiscal year to fiscal year.

The earliest date this motion may be considered for passage is April 5, 2021.

Moved by: Mr. Caskey

Seconded by: Mr. Stephen

Yea: 7

Nay: 0

Abstain: 0

C. ZONING TUTORIAL

Councilmember Martha Wells and Town Attorney Suellen Ferguson will present an overview of the zoning process in University Park and Prince George’s County.

Note: Presentation will be postponed until the March 1 Council meeting.

D. RESOLUTION 2021-R-02: ADOPTING A STATEMENT ON DEMOCRACY AND SOCIAL JUSTICE

Motion: To adopt Resolution 2021-R-02, adopting a statement on democracy and social justice in response to the January 6, 2021 attack on the U.S. Capitol.

Moved by: Ms. Verrill

Seconded by: Ms. Morrissey

Yea:

Nay:

Abstain:

Motion: To amend Resolution 2021-R-01 by eliminating the third Whereas.

Moved by: Mr. Schultz

Seconded by: Ms. Wells

Yea: 4

Nay: 2 (Verrill & Morrissey) **Abstain:** 0

Motion: To amend Resolution 2021-R-02 by substituting the word “invasion” for the word “storming” in the second Whereas.

Moved by: Ms. Verrill

Seconded by: Ms. Wells

Yea: 7

Nay: 0

Abstain: 0

Motion: To keep the last “Be It Further Resolved” as is.

Moved by: Ms. Verrill

Seconded by: Ms. Morrissey

Yea: 7

Nay: 0

Abstain: 0

Motion: To approve Resolution 2021-R-02 as amended, adopting a statement on democracy and social justice in response to the January 6, 2021 attack on the U.S. Capitol and to allow the Town Clerk to make conforming edits.

Moved by: Ms. Verrill

Seconded by: Ms. Morrissey

Yea: 7

Nay: 0

Abstain: 0

11. TOWN ADMINISTRATOR’S REPORT

- The IT provider recently installed a spam filter program that does a very good job with keeping junk out of town email, though there has been an issue with specific reports of removed emails which are sent by the program to Councilmembers. This complaint will soon be resolved by limiting who the reports are sent to. There should be no negative impacts.

12. ADJOURNMENT by consent at 9:46 p.m.

Submitted by: _____
Lenford C. Carey, Mayor