



**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL
VIA VIDEO AND AUDIO CONFERENCE
7:30 p.m.
January 4, 2021
MINUTES**

1. CALL TO ORDER: *Mayor Carey* at 7:30 p.m.

Present: Mr. Biermann, Mr. Schultz, Ms. Morrissey, Ms. Verrill, Mr. Caskey, Ms. Wells, Mr. Stephen

Absent: None

Excused: None

2. PLEDGE OF ALLEGIANCE – was led by Mayor Carey.

3. APPROVAL OF THE AGENDA as amended - move agenda item 9A after agenda item 3.

Moved by: Mr. Caskey

Seconded by: Ms. Wells

Yea: 7

Nay: 0

Abstain: 0

4. APPROVAL OF MINUTES: *December 21, 2020*

Moved by: Mr. Caskey

Seconded by: Ms. Verrill

Yea: 6

Nay: 0

Abstain: 1 (Stephen)

5. CONSENT AGENDA

Motion: To approve the following consent agenda items.

Moved by: Mr. Caskey

Seconded by: Mr. Stephen

Yea: 7

Nay: 0

Abstain: 0

**A. BUILDING PERMIT APPLICATION TO INSTALL HANDRAILS TO FRONT STOOP
(Jonathan Fraser, 4411 Beechwood Road) Ward 5**

To install handrails and guard to existing front stoop on Lots 7 & 8 and Block B at 4411 Beechwood Road.

**B. BUILDING PERMIT APPLICATION TO EXTEND SUMP PUMP DRAINAGE PIPE
(Mariann Salisbury, 6514 40th Avenue) Ward 2**

To extend sump pump drainage pipe 30' into the backyard by burying a 4" perforated pipe on Lot 8 & 9, Block 21 and Section 7A at 6514 40th Avenue.

6. PERMITS

A. BOARD OF ZONING APPEALS: VARIANCE REQUEST V-66-20 (Alexander Stewart, Jr. and Amber Watson, 6609 Wells Parkway) Ward 4

Zoning Ordinance Section 27-442(d)(Table III) prescribes that each lot shall have a minimum width of 65 feet measured along the front building line. Section 27-120.01(c) prescribes that no parking space, parking area, or parking structure other than a driveway no wider than its associated garage, carport, or other parking structure may be built in the front yard of a dwelling in the area between the front street line and the sides of the dwelling. Therefore, variances of 5 feet front building line width and a waiver of the parking area location requirement are requested for Lot 19 and Block 22 at 6609 Wells Parkway.

Motion: To support the application by Alexander Stewart, Jr. and Amber Watson for a variance to validate existing conditions (lot/width frontage and front yard depth) for the construction of a driveway partially in front of the house on R-55 (One-Family Detached Residential) property located on Lot 19 and Block 22 at 6609 Wells Parkway and authorize the Mayor to send a letter to the Board of Zoning Appeals stating the Council's position. The Council's recommendation must be based on the following criteria:

- (1) A specific parcel of land has exceptional narrowness, shallowness, or shape, exceptional topographic conditions, or other extraordinary situations or conditions; and
- (2) The strict application of this Subtitle will result in peculiar and unusual practical difficulties to, or exceptional or undue hardship upon, the owner of the property; and
- (3) The variance will not substantially impair the intent, purpose, or integrity of the General Plan or Master Plan.

Moved by: Ms. Verrill

Seconded by: Mr. Stephen

Yea: 7

Nay: 0

Abstain: 0

7. PUBLIC COMMENT

None

8. MAYOR, COUNCIL, AND COMMITTEE COMMENTS AND REPORTS

A. MAYOR'S REPORT – *Mayor Carey*

- Mayor Carey welcomed the New Year and hopes to make 2021 a good year for the Town.

B. COMMITTEE REPORTS AND COUNCIL COMMENTS

Helping Hands University Park - Ms. Verrill

- The volunteers prepared and delivered a goody bag on New Year's Eve to 45 of its members.

Ms. Verrill - Ward 4

- Ms. Verrill recently submitted documentation to the County to have restrictive covenants removed from her property deed. If the process is successful, Ms. Verrill will then share the information with residents who are interested in doing the same.

Policy, Rules and Municipal Structure Committee - Ms. Verrill

The next meeting is scheduled for Thursday, January 7 at 7p.m.

- Discussion will include the potential ban on gas powered leaf-blowers.

Ms. Wells - Ward 6

- Recently saw that there are some changes proposed to the Bozzuto Project. The Development Overview Committee will want to look into this at their next meeting scheduled for January 14.

Sustainability Committee - Mr. Schultz

The scheduled meeting for January 6 has been cancelled.

9. NEW BUSINESS

A. ADOPT RESOLUTION 2021-R-01 RECOGNIZING THE CONTRIBUTION OF LIEUTENANT DANIEL ENIG UPON RETIREMENT FROM THE TOWN

Motion: To adopt Resolution 2021-R-01, proclaiming congratulations to Lieutenant Dan Enig on the occasion of his retirement after 30 years of dedicated service with the University Park Police Department.

Moved by: Ms. Wells

Seconded by: Mr. Caskey

Yea: 7

Nay: 0

Abstain: 0

10. TOWN ADMINISTRATOR’S REPORT

- A Police Town Hall virtual meeting is scheduled for Monday, January 25 at 7 p.m. Topic of discussion will be a review of the Annual Report, police reform, miscellaneous updates and comments from the community.
- Staff has been working hard to meet the requirements to be able to procure fuel at County fueling stations. Mr. Deutsch learned that University Park will use the sites for fuel by the end of this week. This will produce an immediate \$.40 a gallon savings to the Town.
- The next Council Meeting is scheduled for Tuesday, January 19 – as Monday is a holiday.

11. ADJOURNMENT by consent at 8:18 p.m.

Submitted by: _____
Lenford C. Carey, Mayor