

the passage of the bills. The Town has done some innovative things (composting, solar panels, etc.) and this reflects the values of many residents. Supporting these bills would make a real difference.

- A resident spoke in supports of the bills as well. If a letter is sent on the Town’s behalf and is part of the public record, this is a great opportunity to show what the Town has done.
- A resident supported the eight bills and thinks it would be an excellent idea for the Town to put itself forward and send the letters.
- *The residents were encouraged to personally write letters to their Senators and Delegations in support of the legislation.*
- Residents who are having water issues on their property provided comments on agenda item 6C – *Transfer of Funds for Engineering Services*. They commented that the transfer request is high and after personal research they had found quotes for much less. They asked that the Council consider that there are lower quotes from other engineers when voting on the motion. They requested that the Council consider making a motion stating that they be informed if an engineering analysis is going to occur so that they can be present.
- A resident spoke in support of the motion for the eight environmental legislative matters. Community support coming from the Council is important and a good idea.
- A resident who is waiting for a Town permit for a sump pump suggested to the Council that it is not a good idea for the Town to hire an engineer to evaluate the water issues on his property and his neighbor’s property. He recommended that it is too much money to hire an engineer and that it is a dangerous precedent for the Council to get involved when neighbors have an issue.
- A resident stated the Town should get involved when neighbor disputes cross the line of the Charter and the Town enforces the Charter. The Council would want a detailed analysis from an engineer in order to make a decision.
- A resident said that he supports the environmental bills.

6. CONTINUING BUSINESS

A. PUBLIC HEARING: ADOPT CHARTER RESOLUTION 20-CR-01: AMENDING ARTICLE V, “REGISTRATION, NOMINATIONS AND ELECTIONS, SECTION 503 “REGISTRATIONS” AND SECTION 506 “CANDIDATES FOR OFFICE” (*Second Reading*)

Motion: To adopt Charter Resolution 20-CR-01 to repeal and re-enact Article V, “Registration, Nominations and Elections”, Section 503 “Registration” and Section 506 “Candidates for Office” to clarify that qualified persons register to vote in the Town through Prince George’s County Board of Elections, delete the provision for a supplemental voter registration list, include the requirement for candidates to file a financial disclosure statement at the same time as the candidate petition, require that the candidate petition and financial disclosure statement be filed at least 29 days prior to the election, clarify the petition requirements for write-in candidates, delete outdated references, and make conforming and clerical changes.

The Public Hearing on this Charter Amendment was held on February 24, 2020 during the meeting.

Moved by: Mr. Stephen

Seconded by: Mr. Brosch

Yea: 5

Nay: 0

Abstain: 0

B. INTRODUCTION OF LEGISLATIVE RESOLUTION 20-O-02: CHAPTER 2, ENACTING SECTION 2-114, WELCOMING TOWN (Second Reading)

Motion: To adopt Legislative Resolution 20-O-02 to amend Town Code, Chapter 2 by enacting section 2-114, “Welcoming Town” to regulate how US Citizenship status information is obtained, used and retained, and to make provision for Town benefits and services without regard to US citizenship status.

The earliest date this motion may be considered for passage is March 2, 2020.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

C. TRANSFER OF FUNDS FOR ENGINEERING SERVICES

Motion: To consider the transfer of \$7,873.00 from Undesignated Unreserved to the General Government line item 6055-01, Engineering Services, for engineering services for a quantitative assessment of the drainage conditions at 6914 Oakridge Road to include the sump pump system and the drain tile system which was replaced at the front of the house per proposal from RK&K.

Moved by: Mr. Schultz

Seconded by: Mr. Caskey

Yea: 1

Nay: 4 (Stephen, Caskey, Verrill, Schultz) **Abstain:** 0

Motion fails

Motion: To consider the funding for engineering services not to exceed \$1,250.00 for a quantitative assessment of the drainage conditions at 6914 Oakridge Road to include the sump pump system and the drain tile system which was replaced at the front of the house per proposal from RK&K.

Moved by: Mr. Caskey

Seconded by: Mr. Brosch

Yea: 2

Nay: 3 (Stephen, Verrill, Schultz) **Abstain:** 0

Motion fails

7. NEW BUSINESS

A. INTRODUCTION OF LEGISLATIVE RESOLUTION 20-O-03: AMENDING CHAPTER 16, SECTION 16-104 ALLOWING REIMBURSEMENT TO INCLUDE UNDERSTORY TREES (Introduction)

Motion: To approve introduction of Legislative Resolution 20-O-03, on recommendation of the Trees, Parks and the Environment Committee, to amend Chapter 16 “Tree Maintenance”, Section 16-104, “Tree Replacement” of the Code of Ordinances of the Town of University Park to include understory trees, allowing reimbursement of up to \$100.00 toward the purchase price of any tree listed in the official Town understory tree list and planted on private property within the Town, not to exceed a total of three hundred dollars (\$300.00) per five years to any individual household or property.

The earliest date this motion may be considered for passage is March 2, 2020.

Moved by: Mr. Stephen

Seconded by: Ms. Verrill

Yea: 5

Nay: 0

Abstain: 0

B. BUDGET ADJUSTMENTS – TRANSFER OF FUNDS (Introduction)

Motion: To approve the introduction of the budget adjustments for fiscal year 2020 as recommended by the Town Treasurer in the February 20, 2020 memo to the Mayor and Council in the total amount of \$66,100.00, as reflected below and to include the prior year’s surplus.

Increase in General Fund Revenues

Prior Years Surplus 262,369.00

<u>Account Name</u>	<u>Transfer from:</u>	<u>Transfer to:</u>
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General Government

Payroll Taxes & Benefits	10,400.00	
Insurance		2,200.00
Legal Advertisement		500.00
Town Hall/Lighting		5,700.00
Salaries		2,000.00

Police

Payroll Taxes and Benefits	31,500.00	
Traffic Study Analysis	5,000.00	
Salaries		10,000.00
Medical Exams		5,000.00
Small Equipment		5,000.00
Training		3,000.00
Vehicle Maintenance		2,000.00
Police Car		11,500.00

Public Works

Salaries	10,000.00	
Payroll Taxes & Benefits	9,200.00	
Uniforms		1,500.00
Composting		1,000.00
Work & Storage Space		1,700.00
Street Repairs		5,000.00
Vehicle Maintenance		10,000.00

The earliest this may be considered is at the March 2, 2020 Council meeting, as the total exceeds \$2,500.00.

Moved by: Ms. Verrill

Seconded by: Mr. Caskey

Yea: 5

Nay: 0

Abstain: 0

C. LETTERS OF SUPPORT FOR 8 CLIMATE AND ENVIRONMENTAL BILLS BEFORE THE 2020 MARYLAND GENERAL ASSEMBLY

Motion: To authorize the Mayor to write and send letters of support for the following 8 bills before the 2020 Maryland General Assembly: 1. The Climate Crisis and Education Act (SB0912/HB1543); 2. Climate Solutions Act of 2020 Greenhouse Gas Emissions Reduction Act (SB926/HB1425); 3. The Utility Regulation - Consideration of Climate and Labor Act – or “Climate Test Act” (SB656/HB531); 4. The Renewable Energy Portfolio Standard – Eligible Sources Act (SB560/HB438); 5. Electric Generation – Transition From Fossil Fuels – Carbon Dioxide Emissions Rate and Transition Account (SB887/HB1545); 6. Maryland Transit Administration – Funding (Transit Safety and Investment Act) (SB424/HB368); 7. Plastics and Packaging Reduction Act (SB313/HB0209); 8. Composting Solid Waste Management – Organics Recycling and Waste Diversion – Food Residuals (HB0589).

Moved by: Mr. Brosch

Seconded by: Mr. Caskey

Yea: 2

Nay: 3 (Stephen, Verrill, Schultz) **Abstain:** 0

8. APPROVAL OF MINUTES: *February 3, 2020*

Moved by: Mr. Schultz

Seconded by: Ms. Verrill

Yea: 4

Nay: 0 **Abstain:** 1 (Caskey)

9. DEPARTMENT AND COUNCIL REPORTS

A. MAYOR’S REPORT

- There are currently 21 applications for the part-time Town Administrator position. The panel will meet this week to schedule the first round of interviews. A Council session will be scheduled for the second round of interviews.
- WSSC will attend the March 16 Council meeting to discuss PFASs (per- and poly-fluoroalkyl substances) and water pressure issues related to the water main replacement work recently completed in the Town.

B. COUNCIL AND COMMITTEE REPORTS

Sustainability Committee - Mr. Schultz

- Notes from the February 16 meeting can be found on the Town website.
- Discussion at the meeting included the Committee’s recommendations on the Town food waste/composting program.

Police, Traffic and Public Safety Committee - Mr. Schultz

- At the last meeting, the Committee discussed the memorandum on the infrastructure plan prepared by Public Works Director Mr. Beall. Mr. Schultz pointed out that this is an urgent situation due to the following: possible increase of construction cost; authorization to override the sealed bid procedures in the Charter; reconstruction of Queens Chapel Road and the Safe Route to Schools grant process.

Policy, Rules and Municipal Structure Committee - Ms. Verrill

- The next meeting is scheduled for Thursday, February 27 at 7:00 p.m. at Town Hall.

Public Facilities and Services Committee - Mr. Caskey

- The next meeting is scheduled for Thursday, March 19. Discussion will be Town Hall needs.

C. REPORT FROM THE TOWN ATTORNEY ~ *Suellen Ferguson*

No report.

D. REPORT FROM THE TOWN CLERK ~ *Andrea Marcavitch*

- Ms. Marcavitch reminded Councilmembers that the Maryland Municipal League summer conference is scheduled for June 28-July 1. She requested Councilmembers to contact her as soon as possible so that she can make hotel reservations.
- Financial Disclosure Statements are due April 30.
- Town elections will take place on Tuesday, May 5 for the Offices of Mayor and Councilmember for wards 1, 3, 7. Candidate packets are available on the Town website and at Town Hall. Candidate packets are due by Monday, April 6 in order to get your name on the ballot.

E. REPORT FROM THE CHIEF OF POLICE ~ *Chief Baker*

- Crime report for February 1-24: only one incident in Ward 4
- Training for February included:
 - Sgt. Sunday attended the IED Residential Bomb training conducted by New Mexico Tech from February 3-6.
 - Elizabeth Gilead completed the National Incident Based Reporting System training on February 11.
 - Lt. Enig served on a hiring panel for Emergency Manager with Frederick County on February 10-11.

F. REPORT FROM THE TOWN TREASURER ~ *Dan Baden*

January 2020 Treasurer's Report was distributed.

G. REPORT FROM THE DIRECTOR OF PUBLIC WORKS ~ *Michael Beall*

- The "No Parking" and "Do Not Enter" signs approved by the Council have been installed near the school. The "Do Not Enter" sign will be replaced with a larger one.
- The water connection for the fountain in the park has been installed.
- Pepco has begun their next round of Vegetation Management. This project will include all Wards except 1 and 2.
- Mr. Beall has requested a one-year extension for the leased garage facility.
- Numbers indicate solid waste (trash and recycling) is down this year. In 2008, solid waste collected weighed 1,100 tons and it appears that it will be under 675 tons this year.

10. ADJOURNMENT by consent at 10:00 p.m.

Submitted by: _____
Lenford C. Carey, Mayor

Public Record of Closed Session

Motion: To close public meeting Moved by: <u>Mr. Stephen</u> Seconded by: <u>Ms. Verrill</u> Yea: <u>4</u> Nay: <u>Ø</u> Abstain: <u>Ø</u>	Motion: To resume public meeting Moved by: <u>Mr. Stephen</u> Seconded by: <u>Mr. Caskey</u> Yea: <u>5</u> Nay: <u>Ø</u> Abstain: <u>Ø</u>
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TIME: 7:23 p.m.

DATE: 2/24/20

PLACE (IF OTHER THAN TOWN HALL): University Park Elementary School

PERSONS PRESENT: Mr. Caskey, Mr. Schultz, Mr. Stephen, Mayor Carey, Town Attorney Ferguson, Ms. Verrill, Mr. Brosch (7:25 am in a)

AUTHORITY FOR CLOSING SESSION:

THE COUNCIL VOTED TO MEET IN CLOSED SESSION UNDER THE FOLLOWING PART(S) OF SECTION 10-508 TO:

- 1) DISCUSS (I) THE APPOINTMENT, EMPLOYMENT, ASSIGNMENT, PROMOTION, DISCIPLINE, DEMOTION, COMPENSATION, REMOVAL, RESIGNATION OR PERFORMANCE EVALUATIONS OF APPOINTEES, EMPLOYEES, OR OFFICIALS OVER WHOM IT HAS JURISDICTION; OR (II) ANY OTHER PERSONNEL MATTER THAT AFFECTS ONE OR MORE SPECIFIC INDIVIDUALS; OR
- 2) PROTECT THE PRIVACY OR REPUTATION OF INDIVIDUALS WITH RESPECT TO A MATTER NOT RELATED TO PUBLIC BUSINESS; OR
- 3) CONSIDER THE ACQUISITION OF REAL PROPERTY FOR A PUBLIC PURPOSE AND MATTERS DIRECTLY RELATED THERETO; OR
- 4) CONSIDER A MATTER THAT CONCERNS THE PROPOSAL FOR A BUSINESS OR INDUSTRIAL ORGANIZATIONS TO LOCATE, EXPAND OR REMAIN IN THE STATE; OR
- 5) CONSIDER THE INVESTMENT OF PUBLIC FUNDS; OR
- 6) CONSIDER THE MARKETING OF PUBLIC SECURITIES; OR
- 7) CONSULT WITH COUNSEL TO OBTAIN LEGAL ADVICE; OR
- 8) CONSULT WITH STAFF, CONSULTANTS, OR OTHER INDIVIDUALS ABOUT PENDING OR POTENTIAL LITIGATION; OR

- 9) CONDUCT COLLECTIVE BARGAINING NEGOTIATIONS OR CONSIDER MATTERS THAT RELATE TO NEGOTIATIONS; OR
- 10) DISCUSS PUBLIC SECURITY, IF THE PUBLIC BODY DETERMINES THAT PUBLIC DISCUSSION WOULD CONSTITUTE A RISK TO THE PUBLIC OR TO PUBLIC SECURITY, INCLUDING:
 - (i) DEPLOYMENT OF FIRE AND POLICE SERVICE AND STAFF; AND
 - (ii) THE DEVELOPMENT AND IMPLEMENTATION OF EMERGENCY PLANS;
- 11) PREPARE, ADMINISTER, OR GRADE A SCHOLASTIC, LICENSING, OR QUALIFYING EXAMINATION; OR
- 12) CONDUCT OR DISCUSS AN INVESTIGATIVE PROCEEDING ON ACTUAL OR POSSIBLE CRIMINAL CONDUCT; OR
- 13) COMPLY WITH A SPECIFIC CONSTITUTIONAL, STATUTORY, OR JUDICIALLY IMPOSED REQUIREMENT THAT PREVENTS PUBLIC DISCLOSURES ABOUT A PARTICULAR PROCEEDING OR MATTER; OR
- 14) BEFORE A CONTRACT IS AWARDED OR BIDS ARE OPENED, DISCUSS A MATTER DIRECTLY RELATED TO A NEGOTIATING STRATEGY OR DISCLOSURE WOULD ADVERSELY IMPACT THE ABILITY OF THE PUBLIC BODY TO PARTICIPATE IN THE COMPETITIVE BIDDING OR PROPOSAL PROCESS.

LIST OF TOPICS DISCUSSED: The attorney advised the Mayor and Council about acceptable public comment based on the agenda items.

ACTIONS TAKEN: 

MEETING ADJOURNED: 7:38 p.m.

SIGNED: 