



**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL
WILL BE HELD AT
UNIVERSITY PARK ELEMENTARY SCHOOL
4315 UNDERWOOD STREET
7:30 p.m.
April 29, 2019
REGULAR SESSION**

1. CALL TO ORDER: *Mayor Carey*

| | | | |
|-----------------|-----------|----------------|-----------|
| Present: | Brosch | Absent: | Brosch |
| | Schultz | | Schultz |
| | Morrissey | | Morrissey |
| | Verrill | | Verrill |
| | Caskey | | Caskey |
| | Wells | | Wells |
| | Stephen | | Stephen |

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF THE AGENDA

| | | |
|------------------|---------------------|-----------------|
| Moved by: | Seconded by: | |
| Yea: | Nay: | Abstain: |

4. PRESENTATION

Christine Becker of Christine Becker Associates to present the Town's three-year Strategic Plan.

5. CONSENT AGENDA

Motion: To approve the following consent agenda items (A-D).

| | | |
|------------------|---------------------|-----------------|
| Moved by: | Seconded by: | |
| Yea: | Nay: | Abstain: |

A. BUILDING PERMIT APPLICATION TO REPLACE RAILING ON A SECOND LEVEL FLAT ROOF

(Deborah Snider, 4107 Van Buren Street) Ward 7

To replace railing on second level flat roof located on Lot 1 and Block 32 at 4107 Van Buren Street.

B. BUILDING PERMIT APPLICATION TO INSTALL 4' FENCE

(Angela Evatt, 4404 Van Buren Street) Ward 3

To install a 4' fence located on Lot 17, Block 16 and Section 3 at 4404 Van Buren Street.

C. BUILDING PERMIT APPLICATION TO ADD A SCREENED PORCH ADDITION

(Marlyn Siegel, 4307 Tuckerman Street) Ward 1

To add a 12'x 14' screened porch addition located on Lot 18, Block 5 and Section 1 at 4404 4307 Tuckerman Street.

D. BUILDING PERMIT APPLICATION TO REPLACE DRIVEWAY AND WALKWAY

(John Rzasa, 6703 Queens Chapel Road) Ward 3

To remove an existing 10'x 95' concrete driveway plus 3" of soil and install new 5" thick concrete driveway 20' wide at apron to rear corner of house, and widen the driveway to the width of garage, and to replace a 4'x 16' front walkway with a brick border located on Lot 14, Block 16, and Section 3 at 6703 Queens Chapel Road.

6. PERMITS

A. BUILDING PERMIT APPLICATION EXTENSION

(Davis Boucaud, 4413 Beechwood Road) Ward 5

Motion: For the property located on Lots 9 & 10 and Block B at 4413 Beechwood Road, to extend for eleven (11) months through October 21, 2019 a building permit that was originally approved by Council on April 24, 2017 and extended for six (6) months by Council on November 20, 2017 and again on July 9 2018 to construct three two-story additions of 17'x 24', 13.3'x 6', and 6'x 6.10' ; a 5'x 17' deck with steps; a 10.5'x 18.25' second story addition; to replace existing basement areaway steps; and to remove an existing garage and portion of driveway to meet lot coverage requirements; and to extend the dumpster permit for an additional eleven (11) months.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

7. PUBLIC HEARING ON THE PROPOSED REAL PROPERTY TAX RATE INCREASE

- A.** Opening remarks and reading of the proposed real property tax rate increase legal notice into the record by Mayor Carey.
- B.** Council Comments
- C.** Public Comments

8. PUBLIC COMMENT

9. CONTINUING BUSINESS

**A. ADOPTION OF LEGISLATIVE RESOLUTION 19-O-03: FISCAL YEAR 2020 BUDGET
(Second Reading)**

Motion: To adopt Legislative Resolution 19-O-03: Fiscal Year 2020 Budget.

The earliest date this motion may be considered for passage is May 20, 2019.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

**B. ADOPTION OF LEGISLATIVE RESOLUTION 19-O-04: PARKING RESTRICTION ON THE
4300 BLOCK OF UNDERWOOD STREET, SOUTH SIDE (Second Reading)**

Motion: To adopt Legislative Resolution 19-O-04 to amend Town Code, Chapter 9 to restrict parking on the South side of Underwood Street West from its intersection with Queens Chapel Road for a distance of 470 feet, on school days between the hours of 7 a.m. and 3 p.m.

The earliest date this motion may be considered for passage is May 6, 2019.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

10. NEW BUSINESS

A. THREE-YEAR STRATEGIC PLAN

Motion: To approve the 2019-2021 University Park Strategic Plan and to establish it as a Town document to guide budget and policy proposals.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

**B. INTRODUCTION OF CHARTER RESOLUTION 19-CR-01 AMENDING ARTICLE IV,
“POWERS OF MAYOR AND COUNCIL”, SECTION 402, “POWERS AND DUTIES OF THE
COUNCIL” CHANGING THE STATED PURPOSE OF TOWN NEWSLETTER TO PROVIDE
INFORMATION TO ALL TOWN RESIDENTS**

Motion: To approve the introduction of Charter Resolution 19-CR-01 to repeal and re-enact Article IV, “Powers of Mayor and Council”, Section 402 “Powers and Duties of Council” to clarify that the Town newsletter is intended to provide information to all residents of the Town and reflecting the Town’s “Welcoming Town” concepts adopted at the January 14, 2019 Council meeting.

The earliest date this motion may be considered for passage is June 3, 2019.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

C. INTRODUCTION OF LEGISLATIVE RESOLUTION 2019-O-05: AMENDING CHAPTER 16-103 “COMMITTEE ON TREES, PARKS, AND ENVIRONMENT” CLARIFYING LANGUAGE TO INCLUDE ALL RESIDENTS OF THE TOWN

Motion: To approve the introduction of LR 2019-O-05 to amend Chapter 16-103 “Committee on Trees, Parks, and Environment” to clarify that membership in the committee is open to all residents of the Town and that all residents of the Town are encouraged to adopt installation, removal and maintenance practices that promote and protect healthy trees on private land, reflecting the Town’s “Welcoming Town” concepts adopted at the January 14, 2019 Council meeting.

The earliest date this motion may be considered for passage is June 3, 2019.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

D. INSTALLATION OF 3 STOP SIGNS AT 40TH AND UNDERWOOD STREET

Motion: Per recommendation of the Police, Traffic & Public Safety Committee, to request the Mayor authorize the Director of Public Works to place two additional stop signs and three stop sign bars at the intersection of 40th Street (northbound and southbound) and Underwood Street.

Moved by:

Seconded by:

Yea:

Nay: 0

Abstain: 0

E. LETTER URGING PROMPT ACTION TOWARD A TRANSPORTATION DEMAND MANAGEMENT PLAN FOR THE BALTIMORE AVENUE CORRIDOR

Motion: To authorize the Mayor and Town Attorney to write and send a letter to County Council Member Dannielle Glaros urging prompt follow-up action to implement the Transportation Action Guide for Urban Communities along the Route 1 corridor as originally requested in the Town’s letter of January 11, 2016.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

11. APPROVAL OF MINUTES: *April 1, 2019*

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

12. APPROVAL OF SPECIAL SESSION MINUTES: *April 22, 2019*

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

13. DEPARTMENT AND COUNCIL REPORTS

A. MAYOR'S REPORT

B. COUNCIL AND COMMITTEE REPORTS

C. REPORT FROM THE TOWN ATTORNEY ~ *Suellen Ferguson*

D. REPORT FROM THE TOWN CLERK ~ *Andrea Marcavitch*

E. REPORT FROM THE CHIEF OF POLICE ~ *Chief Baker*

F. REPORT FROM THE TOWN TREASURER ~ *Dan Baden*

F. REPORT FROM THE DIRECTOR OF PUBLIC WORKS ~ *Michael Beall*

14. ADJOURNMENT

**** A Closed Session may be called ****