



**MEETING OF  
UNIVERSITY PARK MAYOR AND COMMON COUNCIL  
WILL BE HELD AT  
UNIVERSITY PARK ELEMENTARY SCHOOL  
4315 UNDERWOOD STREET  
7:30 p.m.  
December 4, 2017  
REGULAR SESSION**

**1. CALL TO ORDER: *Mayor Carey***

<b>Present:</b>	Thompson	<b>Absent:</b>	Thompson
	Schultz		Schultz
	Hess		Hess
	Verrill		Verrill
	Caskey		Caskey
	Wells		Wells
	Alvarez		Alvarez

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF THE AGENDA**

<b>Moved by:</b>	<b>Seconded by:</b>	
<b>Yea:</b>	<b>Nay:</b>	<b>Abstain:</b>

**4. PERMITS**

**A. BUILDING PERMIT APPLICATION TO INSTALL SOLAR PANELS  
(Kelsey and Evan Starr of 4101 Tennyson Road) Ward 2**

**Motion:** To approve the request for a building permit to install 8 solar panels on the roof located on Lot 1 and Block 18 at 4101 Tennyson Road.

<b>Moved by:</b>	<b>Seconded by:</b>	
<b>Yea:</b>	<b>Nay:</b>	<b>Abstain:</b>

**B. BUILDING PERMIT APPLICATION TO REPLACE EXISTING SHED  
(Colen Kennell of 6905 Wells Parkway) Ward 7**

**Motion:** To approve the request for a building permit to replace an existing 73"x 60" shed located on Lot 13 and Block 30 at 6905 Wells Parkway.

<b>Moved by:</b>	<b>Seconded by:</b>	
<b>Yea:</b>	<b>Nay:</b>	<b>Abstain:</b>

**C. BUILDING PERMIT APPLICATION WITH VARIANCE FOR A 6' FENCE  
(David and Rosemarie Tully of 4320 Underwood Street) Ward 4**

**PUBLIC HEARING: SPECIAL EXCEPTION FOR A NON-CONFORMING 6' FENCE**

A request for a building permit for a non-conforming 6' fence, located on Lot 30, Block 23, Section 6-B at 4320 Underwood Street requires a Special Exception per Section 4-115 Sub-sections A-E of the Town Code. To approve a Special Exception, Council must make the requisite findings:

**Section 4-115. Special Exceptions**

The Common Council may consider an application for a special exception based upon a particular case or situation, and may approve the application provided that there is a showing of hardship, unique topography, unusual circumstances or safety considerations that warrant an exception. Special exceptions shall be granted by the Council only if it finds that such exception:

- (a) will not adversely affect the public health, safety, welfare or interest, nor the reasonable use of adjoining properties;
- (b) will not violate any covenants applicable to the property;
- (c) can be granted without substantial impairment of the purpose and intent of the Town building regulations;
- (d) will not interfere with or obstruct the visibility of motorists or cyclists; and
- (e) will not unduly impede the enforcement of any other applicable law. (Revised, effective December 12, 1989, February 28, 1998)

**Motion:**

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**5. PUBLIC COMMENT**

**6. CONTINUING BUSINESS**

**A. ADOPT LEGISLATIVE RESOLUTION 17-O-09: AMENDING FY 2018 BUDGET FOR NEW PLAYGROUND (*Second reading*)**

**Motion:** To adopt LR 2017-O-09 to transfer \$25,000 from Unreserved Undesignated to Public Works Line Item W17 Park Playground funds for a site development concept plan, peer review, and Department of Permitting, Inspections and Enforcement (DPIE) waiver fees for the new multi-age playground adjacent to Wells Parkway near the 911 Memorial.

*The earliest this resolution may be considered is at the December 4, 2017 Council meeting.*

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**B. ADOPT LEGISLATIVE RESOLUTION 17-O-10: AMENDING FY 2018 BUDGET FOR GEOTECHNICAL ENGINEERING ANALYSIS OF TENNIS COURTS (*Second reading*)**

**Motion:** To adopt LR 2017-O-10 to transfer \$10,000 from Unreserved Undesignated to General Government Line Item G12 Engineering to cover the cost of subsurface investigation and geotechnical engineering analysis of the tennis courts near Queens Chapel Road across from University Park Elementary School.

*The earliest this resolution may be considered is at the December 4, 2017 Council meeting.*

<b>Moved by:</b>	<b>Seconded by:</b>	
<b>Yea:</b>	<b>Nay:</b>	<b>Abstain:</b>

**C. ADOPT LEGISLATIVE RESOLUTION 17-O-11: AMENDING FY 2018 BUDGET FOR FEASIBILITY STUDY AND NEEDS ASSESSMENT OF TOWN HALL (*Second reading*)**

**Motion:** To adopt LR 2017-O-11 to transfer \$12,750 from Unreserved Undesignated Funds to G4 Architecture and Related Services Line Item for costs associated with a feasibility study and needs assessment for the redesign and expansion of the Town Hall.

<b>Moved by:</b>	<b>Seconded by:</b>	
<b>Yea:</b>	<b>Nay:</b>	<b>Abstain:</b>

*The earliest this resolution may be considered is at the December 4, 2017 Council meeting.*

**7. NEW BUSINESS**

**A. SPECIAL HOLIDAY COMPENSATION FOR TOWN EMPLOYEES**

**Motion:** To approve a special 2017 holiday compensation in the amount of \$400.00 net of deductions for each current, active employee as of December 1 of that year.

<b>Moved by:</b>	<b>Seconded by:</b>	
<b>Yea:</b>	<b>Nay:</b>	<b>Abstain:</b>

**B. 2018 UNIVERSITY PARK PROPOSED COUNCIL MEETING SCHEDULE**

**Motion:** To approve the proposed 2018 University Park Council Meeting Schedule.

<b>Moved by:</b>	<b>Seconded by:</b>	
<b>Yea:</b>	<b>Nay:</b>	<b>Abstain:</b>

**C. AGENDA ITEM ADDITION FOR SPECIAL SESSION IN DECEMBER**

**Motion:** To approve the addition of an agenda item for Council Special Session on Monday, December 11 to include approving a position on the Quality Inn project by Bozzuto in College Park and authorizing the Mayor and the Chair of the Development Overview Committee to testify accordingly at the December 14 hearing.

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**8. APPROVAL OF MINUTES:** *November 20, 2017*

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**9. MAYOR AND COUNCIL REPORTS**

**A. MAYOR'S REPORT**

**B. COUNCIL AND COMMITTEE REPORTS**

**10. ADJOURNMENT**

**\*\* A Closed Session may be called \*\***