



**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL
WILL BE HELD AT
UNIVERSITY PARK ELEMENTARY SCHOOL
4315 UNDERWOOD STREET
7:30 p.m.
August 14, 2017
REGULAR SESSION**

1. CALL TO ORDER: *Mayor Lenford Carey*

Present:	Thompson	Absent:	Thompson
	Schultz		Schultz
	Hess		Hess
	Verrill		Verrill
	Caskey		Caskey
	Wells		Wells
	Alvarez		Alvarez

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF THE AGENDA

Moved by:	Seconded by:		
Yea:	Nay:	Abstain:	

4. PERMITS

**A. BUILDING PERMIT APPLICATION TO REPLACE EXISTING 4' FENCE AND ADD A NEW SECTION
(Eliana and Campbell Bolton-Wilson, 6711 Queens Chapel Road) Ward 3**

Motion: To approve the request for a building permit to replace existing 4' fence and add a new section of fence located on Lot 9, Block 16 and Section 3 at 6711 Queens Chapel Road.

Moved by:	Seconded by:		
Yea:	Nay:	Abstain:	

**B. BUILDING PERMIT APPLICATION TO REPLACE EXISTING FRONT AND BACK WALKWAYS AND LANDINGS
(Mickey Parish and Ronnie Roerig, 6902 Wells Parkway) Ward 7**

Motion: To approve the request for a building permit to replace existing front and back walkways and landings located on Lot 6 and Block 42 at 6902 Wells Parkway.

Moved by:	Seconded by:		
Yea:	Nay:	Abstain:	

C. SPECIAL UTILITY PERMIT FOR WASHINGTON GAS

Motion: To approve the special utility permit application for Washington Gas to replace six residential gas services within the public right(s)-of-way on Tennyson Road, Queen’s Chapel Road, 41st Avenue and Adelphi Road.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

D. BUILDING PERMIT APPLICATION TO REMOVE AND REPLACE THREE BASEMENT WINDOWS AND WELLS

(Laura Kennel, 6609 Wells Parkway) Ward 4

Motion: To approve the request for a building permit to remove and replace 3 basement windows and wells with deeper egress windows and wells located on Lot 19, Block 22 and Section 7 at 6609 Wells Parkway.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

E. BOARD OF ZONING APPEALS: Variance Request V-92-17

(Rebecca and Allendra Letsome/Rosezella Canty-Letsome, 3905 Beechwood Road) Ward 6

Zoning Ordinance Section 27-442(c)(Table II) prescribes that not more than 30% of the net lot area shall be covered by buildings and off-street parking. A variance of 3.5% net lot coverage is requested for Lot 3 and Block 33 at 3905 Beechwood Road by the applicant.

Motion: To support the application by Rebecca and Allendra Letsome/Rosezella Canty-Letsome for a variance of 3.5% net lot coverage, so as to validate existing conditions and enable construction of a one-story addition with handicapped ramp on Lot 3 and Block 33 at 3905 Beechwood Road, and authorize the Mayor to send a letter to the Board of Zoning Appeals stating the Council’s position. The Council’s position is based on the following criteria:

- (1) A specific parcel of land has exceptional narrowness, shallowness, or shape, exceptional topographic conditions, or other extraordinary situations or conditions; and
- (2) The strict application of this Subtitle will result in peculiar and unusual practical difficulties to, or exceptional or undue hardship upon, the owner of the property; and
- (3) The variance will not substantially impair the intent, purpose, or integrity of the General Plan or Master Plan.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

5. PUBLIC COMMENT

6. NEW BUSINESS

A. PLAYGROUND DESIGN PROPOSAL

Motion: To approve the design for the new multi-age playground adjacent to Wells Parkway near the 911 Memorial as recommended by the Committee on Public Facilities and Services and authorize its purchase and installation per the design.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

B. CONTRACT FOR PLAYGROUND PURCHASE AND INSTALLATION

Motion: Per Section 2-105 (b) of the Town Ordinances, to override sealed bid procedures for good cause and award a contract to Cunningham Recreation for purchase and installation of a new multi-age playground following the design approved by the Council and at the site approved, and to authorize the Mayor and Town Attorney on the behalf of the Town to negotiate and sign a contract for such purchase and installation. Good cause to override the established sealed bid procedure has been demonstrated in that the awarded proposal reflects a further \$ 56,534 GameTime Matching Funds Grant discount from the U.S. Communities Contract (“Contract”) for selected play structures, and further vendor discounts of \$3,160 for installation costs. The Contract is a competitively bid contract between Playcore Wisconsin, Inc. d/b/a GameTime, a corporation doing business in Maryland, and the City of Charlotte, North Carolina in response to a Request For Proposals (RFP #269-2017-028) for Playground Equipment, Outdoor Fitness Equipment, Surfacing, Site Accessories and Related Products and Services solicited on January 25, 2017 and awarded on May 8, 2017.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

C. PARTICIPATION IN THE LOCAL UPDATE OF CENSUS ADDRESSES (LUCA) PROGRAM

Motion: To approve the Town’s participation in the LUCA Program, with the execution of the agreements with Census to conduct LUCA activities, and the data security affidavits as required.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

D. AWARD CONTRACT FOR REPAIR OF FALKENBERG PEDESTRIAN BRIDGE

Motion: Per Section 2-105 of Town Code, to award the bid for repair of the Falkenberg pedestrian bridge to Ornametals, Inc., 1400 Marblewood Avenue, Capitol Heights, Maryland following a sealed bid solicitation of proposals (UP-2017-03), and to authorize the Mayor and Town Attorney to negotiate and sign a contract with Ornametals, Inc. for such repair.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

E. INTRODUCTION OF LEGISLATIVE RESOLUTION 17-O-06: AMENDING TOWN CODE REGARDING EMERGENCY EGRESS FROM SLEEPING ROOMS

Motion: To introduce LR 2017-O-06 to amend Town Code section 13-217 requiring every sleeping room to have at least one openable window or exterior door approved for secondary emergency egress or rescue. A single means of egress may be approved by the Town in cases of fireproof construction and other approved circumstances.

The earliest this resolution may be considered is at the September 11, 2017 Council meeting.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

7. APPROVAL OF MINUTES: *July 24, 2017*

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

8. DEPARTMENT AND COUNCIL REPORTS

A. MAYOR'S REPORT

B. COUNCIL AND COMMITTEE REPORTS

C. REPORT FROM THE TOWN CLERK ~ *Tracey Toscano*

D. REPORT FROM THE CHIEF OF POLICE~ *Chief Wynnyk*

F. REPORT FROM THE DIRECTOR OF PUBLIC WORKS ~ *Michael Beall*

9. ADJOURNMENT

**** A Closed Session may be called ****