



**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL**

**UNIVERSITY PARK ELEMENTARY SCHOOL
4315 UNDERWOOD STREET**

7:30 p.m.

December 19, 2016

MINUTES

1. CALL TO ORDER: *Mayor Lenford Carey* at 7:30 p.m.

Present: Mr. Thompson, Mr. Gekas, Mr. Hess, Ms. Verrill, Mr. Caskey, Mr. Cron, Mr. Alvarez

Absent: None

Excused: None

2. PLEDGE OF ALLEGIANCE was led by Mr. Hess.

3. APPROVAL OF THE AGENDA

Moved by: Mr. Cron

Seconded by: Mr. Alvarez

Yea: 7

Nay: 0

Abstain: 0

4. PRESENTATIONS

Mr. Robert Diss, Vice President of Lindsey & Associates, presented an overview and answered questions about the 2016 Audit Report.

Motion: To accept the 2016 Audit Report.

Moved by: Mr. Cron

Seconded by: Mr. Gekas

Yea: 7

Nay: 0

Abstain: 0

5. PERMITS

**A. BUILDING PERMIT APPLICATION TO INSTALL SOLAR PANELS
(Sean Helfrich and Ingrid Ardjosoediro, 4017 Beechwood Road) Ward 6**

Motion: To approve the request for a building permit to install 8 rooftop solar panels located on Lot 14 and Block 33 at 4017 Beechwood Road.

Moved by: Mr. Cron

Seconded by: Mr. Thompson

Yea: 7

Nay: 0

Abstain: 0

6. PUBLIC COMMENT

- A resident requested that the Town sign off on a letter written to the county asking permission to approach Pepco for an opportunity to use their land, which surrounds the large power lines as a composting site. He also stated that he spoke with a gentleman who works with composting in Cheverly who is promoting zero waste programs and is willing to give University Park a matching grant of possibly \$4,000.

Mayor Carey responded by saying a letter has been written to the county requesting a composting facility close to University Park. A copy of this letter will be forwarded to this resident and to the Council.

7. NEW BUSINESS

A. LETTER IN SUPPORT OF LIMITED MINOR AMENDMENTS TO DETAILED SITE PLAN FOR CAFRITZ

Motion: To authorize the Mayor to write and send a letter to the M-NCPPC Urban Design Section in support of limited minor amendments to Detailed Site Plan 13009-09, for the Cafritz property, including revisions to Buildings 3 and 4 to accommodate tenant needs and to the sign plan, as described in a letter dated December 1, 2016 from Lawrence N. Taub, Esq., as recommended by the Development Overview Committee.

Moved by: Mr. Hess
Yea: 7

Seconded by: Mr. Thompson
Nay: 0 **Abstain:** 0

B. LETTER FOR ZONING REWRITE MODULES 2 AND 3

Motion: To authorize a letter in substantially the form attached to be signed by the Mayor and sent to M-NCPPC Project Coordinator Chad Williams regarding Zoning rewrite Modules 2 and 3, as recommended by the Development Overview Committee.

Moved by: Mr. Hess
Yea: 7

Seconded by: Mr. Thompson
Nay: 0 **Abstain:** 0

C. APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH THE UNIVERSITY OF MARYLAND AND THE CITY OF COLLEGE PARK TO PARTICIPATE IN THE MBIKE BIKESHARE SYSTEM.

Motion: To authorize the Town to enter into a Memorandum of Understanding in substantially the form attached with the University of Maryland and the City of College Park to participate in the mBike Bikeshare System.

Moved by: Mr. Alvarez
Yea: 7

Seconded by: Mr. Thompson
Nay: 0 **Abstain:** 0

8. APPROVAL OF MINUTES: *December 5, 2016* as amended

Moved by: Mr. Hess
Yea: 5

Seconded by: Ms. Verrill
Nay: 0 **Abstain:** 2 (Caskey, Cron)

9. DEPARTMENT AND COUNCIL REPORTS

A. MAYOR'S REPORT

None

B. COUNCIL REPORTS

Mr. Gekas - Downloaded an excel document in the Outlook web program and got a virus. He also stated that he does not find the Outlook web program very user friendly. Several of the Councilmembers agreed that they are not very happy with the program.

Ms. Verrill - Is not very happy with the customer service for the Outlook web program.

Mayor Carey - In January he will look into cleaning up any glitches with the Outlook web program.

Development Overview Committee - Mr. Hess

- There will be development along Ager Road near the metro station and the Committee agreed not to get involved since the project is more than one mile from University Park.

C. REPORT FROM THE TOWN ATTORNEY ~ *Suellen Ferguson*

None

D. REPORT FROM THE TOWN CLERK ~ *Tracey Toscano*

- At the next Council meeting a memo will be distributed referencing the use of the Town bus for the Women's March on Washington on January 21, 2017.

E. REPORT OF THE TOWN TREASURER ~ *Dan Baden*

November 2016 Treasurer's Report was distributed.

F. REPORT ON POLICE DEPARTMENT ACTIVITIES ~ *Chief Wynnyk*

The November 2016 Crime Report was distributed.

- The Police Department makeover is complete with furniture, carpet and painting.
- The Chief will be working with the Hyattsville Police Department on a Safe Street Initiative.
- A total of five security rebates have been issued in 2016.
- Police Department participated in "Operation Santa with a Badge", and in the holiday tree lighting and holiday house decorating.
- Code Compliance Officer Craig Brown has inspected all of the rental properties. All are compliant. Three rented homes that had not applied for a rental permit were brought into compliance.
- Chief is in the process of hiring a police officer for the department, replacing Sgt. Rick Sease who has left the force to enter the private sector.

G. REPORT ON THE DEPARTMENT OF PUBLIC WORKS ~ *Michael Beall*

None

- Mr. Hess complimented Public Works for clearing the alley behind 44th Avenue of debris, Ivy and overgrown brush.
- Mr. Cron received a letter from Washington Suburban Sanitary Commission (WSSC) about a project scheduled for 2017 along Adelphi Road. He will forward a copy of this letter to Mr. Beall.

10. WORK SESSION

Motion: To close out the legislative session and enter a Council work session to discuss the Strategic Planning Retreat Report and the system of permitting the Town field.

Moved by: Mr. Thompson **Seconded by:** Mr. Hess
Yea: 7 **Nay:** 0 **Abstain:** 0

Permitting the Town field:

- Legislation was adopted in 2005 to get the field in good condition, to institute a maintenance program and to control the use of the field by requiring permits.
- A park is considered a public forum. Restriction of use to residents only is not allowed.
- Closing the field for maintenance is allowed under the law.
- The concern is how to protect the field and the taxpayers of this town.
- Cooling off periods are required to properly maintain the field.
- The field has been aerated every year, but no play restrictions were applied.
- Instructions had been given not to close the field for any duration.
- There were complaints about the Adelphi field becoming a dirt patch. The field was closed down for maintenance.
- The fields can be closed as long as it applies to everyone.
- Adults playing soccer are creating a maintenance issue on the field.
- A suggestion was made to close the field down during the winter months and use growth blankets.
- Mayor Carey asked that the Committee on Public Facilities and Services along with Mickey Beall review the current policy to see if there are any revisions that need to be established.
- The Mayor with Council agreement directed that both fields be closed immediately for maintenance purposes.
- A sign will be purchased to enable the Adelphi field to be closed.
- This will be revisited at the January 9 Council meeting in terms of plans for restoring and maintaining the field, and budget transfer of funds to be used for maintenance.

Strategic Planning Retreat Report - *Due to lack of time, this will be discussed at the January 9 meeting.*

11. ADJOURNMENT by consent at 9:55 p.m.