



**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL**

**UNIVERSITY PARK ELEMENTARY SCHOOL
4315 UNDERWOOD STREET**

7:30 p.m.

September 12, 2016

MINUTES

1. CALL TO ORDER: *Mayor Lenford Carey* at 7:30 p.m.

Present: Mr. Thompson, Mr. Gekas, Mr. Hess, Ms. Verrill, Mr. Caskey, Mr. Cron,
Mr. Alvarez

Absent: None

Excused: None

2. PLEDGE OF ALLEGIANCE was led by Mr. Gekas.

3. APPROVAL OF THE AGENDA

Moved by: Mr. Cron

Seconded by: Mr. Thompson

Yea: 7

Nay: 0

Abstain: 0

4. PERMITS

A. APPLICATION TO INSTALL A PATIO

(Ben Kyger and Adena Fritz of 4310 Van Buren) Ward 4

Motion: To approve the request for a building permit to install a brick paver patio of less than 500 square feet in area located on Lot 25, Block 24 and Section 6-B at 4310 Van Buren Street.

Moved by: Ms. Verrill

Seconded by: Mr. Hess

Yea: 7

Nay: 0

Abstain: 0

B. APPLICATION TO REPLACE EXISTING 4' FENCE AND GATES

(Todd Stewart and Bridget Warren of 4312 Van Buren) Ward 4

Motion: To approve the request for a building permit to replace existing fence and gates with a 4' powder coated aluminum fence located on Lot 26, Block 24 and Section 6-B at 4312 Van Buren Street.

Moved by: Ms. Verrill

Seconded by: Mr. Caskey

Yea: 7

Nay: 0

Abstain: 0

**C. APPLICATION TO REPLACE DRIVEWAY AND WALKWAY
(James and Joann Fletcher of 4100 Van Buren) Ward 7**

Motion: To approve the request for a building permit to replace a 12'x 62' driveway and walkway located on Lot 16 and Block 31 at 4100 Van Buren Street.

Moved by: Mr. Alvarez **Seconded by:** Mr. Thompson
Yea: 7 **Nay:** 0 **Abstain:** 0

**D. RENTAL PROPERTY WAIVER OF TOWN CODE SECTIONS 13-213 AND 13-220
(Martin Caulk of 6312 Baltimore Avenue) Ward 1**

Motion: Per Section 13-220 of the Town Code, to waive the applicability of Section 13-213(i) that every door available as an exit shall be capable of being opened easily from the inside without the use of a key.

Section 13-213. Internal structure.

No person shall rent or lease to another for occupancy any non-owner occupied premises, or any premises which is occupied by the owner and rented to more than one other person, including any dwelling and rooming units or portions thereof, which does not comply with the following requirements.

- (i) Every door available as an exit shall be capable of being opened easily from the inside without the use of a key.

Section 13-220. Enforcement authority.

(a) It shall be the duty and responsibility of the Town to enforce the provisions of this Code as herein provided.

(b) The Mayor and Council may waive applicability of the document to a unit of rental property on application of the property owner if:

- 1. Adequate notice in a form and manner specified by the subdivision as afforded any tenant of the unit;
- 2. The tenant is afforded in opportunity to comment on the application either in writing or in person; and
- 3. The waiver would not threaten the health or safety of any tenant.

Moved by: Mr. Thompson **Seconded by:** Mr. Gekas
Yea: 1 (Gekas) **Nay:** 6 **Abstain:** 0

5. PRESENTATION

Mr. Alex Cotsalas, Bais2 representative attended the Council meeting to answer questions regarding the new email system on the Town server. Mayor Carey urged Councilmembers to complete the work of establishing their Council email addresses so messages to and from Councilmembers in their official capacities would be kept on the Town server.

6. PUBLIC COMMENT

- A suggestion was made to post a notice on the Town website regarding the Ovarian Cancer awareness ribbons that can be seen throughout University Park. Residents are asking what

the ribbons are for and how long they will be there.

- A Councilmember noted that the roadwork along East West Highway is very loud throughout the night and asked when this project will be completed. *Mayor Carey said that he was informed that the road will be paved as soon as the sewer connection project is completed.*

7. NEW BUSINESS

A. APPOINTMENTS TO GREEN TEAM

Motion: Per Section 2-103 of the Town Code, to appoint Councilmember Joseph Thompson to Chair the Green Team; current Co-Chairs Sarah Moseley and Ross Salawitch to move from Co-Chairs to Members of the Green Team.

Moved by: Mr. Hess

Seconded by: Mr. Cron

Yea: 7

Nay: 0

Abstain: 0

8. APPROVAL OF MINUTES: *August 15, 2016* as amended.

Moved by: Mr. Alvarez

Seconded by: Ms. Verrill

Yea: 5

Nay: 0

Abstain: 2 (Cron, Gekas)

9. DEPARTMENT AND COUNCIL REPORTS

A. MAYOR'S REPORT

- Mr. John Shoaff has resigned from the Ethics Commission, due to having moved out of the Town. Mayor Carey is in search of a replacement and asked Councilmembers to submit their recommendations.
- A report of the Mosquito Program will be given at the September 19 Council meeting. The Mayor has invited Mr. David Brosch to participate in the panel discussing this, along with Public Works Director Mickey Beall and Mosquito Intern Oswaldo Villena.
- At the September 19 Council meeting a proposed budget ordinance will be presented to move \$25,000 from the unreserved undesignated line item into the park upkeep line item, to repair the tennis court on Queens Chapel Road.
- There is an ongoing conversation with the County, College Park and the University of Maryland about bike sharing. Reports are the County did not receive a grant they had applied for and now will need to budget for this project. Meanwhile University Park is working with College Park and other municipalities to facilitate expansion of the Zagster mBike program along the Baltimore Avenue corridor.
- The Maryland Municipal League (MML) Fall Conference is scheduled for October 13-15 in Solomons Island. Those interested should contact Town Hall.

B. COUNCIL REPORTS

Council Committee on Police, Traffic and Public Safety- Mr. Alvarez

An item discussed at the August 31 meeting was the serious problem of the intersection at Sheridan and Baltimore Avenue. The Committee suggested the following motion be made at the September 12 Council meeting:

Motion: To request the Mayor and his staff (including the Police Chief and Town Attorney) to develop a plan for closing Sheridan Street at Baltimore Avenue and report the plan to the Police, Traffic & Public Safety Committee for review within 60 calendar days.

Moved by: Mr. Alvarez

Seconded by: Mr. Thompson

Yea: 7

Nay: 0

Abstain: 0

Council Committee on Public Facilities and Services - Mr. Gekas

The Committee will meet on Thursday, September 15 at 7:00 p.m. at Town Hall to discuss the condition and future uses of the Wells Parkway tennis court across Wells Run from the University Park Elementary School.

Council Committee on Policy, Rules and Municipal Structure - Ms. Verrill

The Committee met on August 17, 2016 and an item that was noted at the meeting was that it has now been one year since recommendations for a new Town website were turned over to the Mayor. The Committee is sorely disappointed and are concerned that this project has been put at the bottom of the priority list. *Mayor Carey apologized for the delay and said that the scope of work and RFP were at the top of his priority list but he and the Town Attorney had been working on other pressing matters. He would ask the Town Attorney to review it.*

10. ADJOURNMENT by consent at 8:35 p.m.