



**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL
WILL BE HELD AT
UNIVERSITY PARK ELEMENTARY SCHOOL
4315 UNDERWOOD STREET**

**7:30 p.m.
July 20, 2015
REGULAR SESSION**

1. CALL TO ORDER: *Mayor Lenford Carey*

Present:	Thompson	Absent:	Thompson
	Gekas		Gekas
	Hess		Hess
	Verrill		Verrill
	Caskey		Caskey
	Cron		Cron
	Alvarez		Alvarez

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF THE AGENDA

Moved by:	Seconded by:		
Yea:	Nay:	Abstain:	

4. PUBLIC COMMENT

5. PERMITS

**A. BUILDING PERMIT APPLICATION TO WIDEN DRIVEWAY AND ADD A
RETAINING WALL (Ed and Glen Post, 4304 Van Buren) Ward 4**

Motion: To approve the request for a building permit to widen existing driveway 5' x 42' and to construct a 2.5' high retaining wall located on Lot 21 and part of Lot 22, Block 24, Section 6-B at 4304 Van Buren Street.

Moved by:	Seconded by:		
Yea:	Nay:	Abstain:	

B. PERMIT REQUEST TO DEMOLISH EXISTING GARAGE AND CONSTRUCT A 18'X18' STAND ALONE ONE CAR GARAGE, REPLACE AND MODIFY EXISTING DRIVEWAY WITH RETAINING WALL AND TO ERECT A 3' WOOD FENCE (Kurt and Terisa Flick, 6906 Pineway) Ward 5

Motion: To approve the request for a building permit to demolish and remove a stand-alone one car garage and construct a 18'x18' stand-alone garage in a different location on the site, to replace an existing driveway with a new 85' long driveway of varying widths with retaining wall, and to erect a 3' wood fence, located on Lot: 47&48, Block: E at 6906 Pineway.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

C. LETTER TO SUPPORT COUNTY VARIANCE NEEDED TO CONSTRUCT A NEW DRIVEWAY (Kim Shannon and Allen Naylor, 4405 Underwood St) Ward 3

Motion: To authorize the Mayor to write a letter to DPIE in support of a variance of less than 3 feet needed to construct a new 12'x 30' driveway on Lot 13, Block 12, Section 3 at 4405 Underwood street.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

6. NEW BUSINESS

A. CONTRACT FOR INFORMATION TECHNOLOGY SUPPORT SERVICES, WITH OVERRIDE OF BID PROCEDURES

Motion: Per Section 2-105 (b) of the Town Ordinances, to override sealed bid procedures and approve the multi-year contract for information technology support services with BAIS2 of Lanham, Maryland for an amount not to exceed \$ 8,340 per year; good cause having been demonstrated that the Town needs reliable information technology support, the provider being a local company familiar with the Prince George's Intergovernmental Network Community Coordinating Committee, the provider also serving the adjacent Town of Riverdale Park which has similar requirements and speaks highly of their work, and it being advantageous to the Town of University Park to contract for multi-year support services at a fixed rate.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

B. SURPLUS TOWN BUS

Motion: To declare the 2000 Chevy E450 Bus as surplus and authorize the Mayor to auction vehicle with VIN # 1GBJG31F1Y1217264/Y0080118 for disposal.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

C. RESOLUTION 15-R-10 TO SUPPORT THE PRINCE GEORGE'S COUNTY MUNICIPAL COLLABORATION FY 2016 MEA EMPOWER LMI COMMUNITIES GRANT APPLICATION AND DHCD SUSTAINABLE COMMUNITIES-COMMUNITY LEGACY GRANT APPLICATION

Motion: To adopt Resolution 15-R-10 to support of the Prince George's County Municipal Collaboration FY 2016 MEA Empower LMI Communities Grant application and DHCD Sustainable Communities-Community Legacy Grant application.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

D. OPPOSE SP-150003 FOR A 7-ELEVEN IN THE TOWN OF RIVERDALE PARK

Motion: To adopt the recommendations from the Development Overview Committee and approve a Town position in support of the Town of Riverdale Park's opposition to the special permit SP-150003 for the 7-Eleven, to authorize the Mayor and Town Attorney to write and send a letter to the Prince George's County Planning Board consistent with this position, and to authorize the Mayor to testify on behalf of the Town at the hearing on July 30, 2015. The letter to the Planning Board will be circulated to the Council prior to submission.

The Development Overview Committee recommends that the University Park Town Council authorize the Town Attorney and Mayor to prepare a letter supporting the Town of Riverdale Park's opposition to Special Permit 150003 to convert 6315 Baltimore Avenue into a 7-Eleven store with emphasis on the following:

- The applicant's concerted effort to skirt the intent of the M-U-TC zoning overlay, the county master plan, and other development plans.
- Traffic and safety concerns, specifically related to pedestrian and bike traffic.
- The mismatch between 24-hour operation, the residential area in Riverdale Park, and the historic district in University Park.
- Stormwater management.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

E. DESIGN OF THE VETERANS MEMORIAL

Motion: To adopt the recommendations from the Council Committee on Public Facilities and Services, and approve the design as recommended for the Veterans Memorial in University Park.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

F. VETERANS DAY OBSERVANCE

Motion: As recommended by the Council Committee on Public Facilities and Services, to clarify the date for the Town's observance of Veterans Day in University Park.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

G. COUNCIL WORK PLAN DISCUSSION

Discussion of Council Agenda for 2015-2016

7. APPROVAL OF MINUTES: *July 6, 2015*

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

8. DEPARTMENT AND COUNCIL REPORTS

A. MAYOR'S REPORT

Report presentation from the Ethics Commission at the meeting on August 10.

B. COUNCIL REPORTS

C. REPORT FROM THE TOWN ATTORNEY ~ *Suellen Ferguson*

D. REPORT FROM THE TOWN CLERK ~ *Tracey Toscano*

E. REPORT OF THE TOWN TREASURER ~ *Dan Baden*

F. REPORT ON POLICE DEPARTMENT ACTIVITIES ~ *Chief Wynnyk*

G. REPORT ON THE DEPARTMENT OF PUBLIC WORKS ~ *Michael Beall*

9. ADJOURNMENT

**** An Executive Session may be called ****