

Craig Brown
Code Compliance Officer
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<i>Office use only</i>
New Application: _____
Renewal Application: _____
Date Received: _____
License No.: _____

Rental Property License Application

Town of University Park
6724 Baltimore Avenue, University Park, MD 20782
(301) 927-4262

Filing fee:* **\$400.00** Date Paid: _____ Check No.: _____

(*A late charge will be assessed if the application is not received by June 30th-this applies to renewals only.)

Address of Rental Property: _____

Date Built (check your property assessment record): _____

If built before 1950, provide the **property registration number** assigned to you by the Maryland Department of Environment's Lead Poisoning Prevention Program: _____

Is this Registration current? _____ If so, please provide date of annual renewal _____

For more information go to:

www.mde.state.md.us/programs/Land/LeadPoisoningPrevention/Pages/Programs/LandPrograms/LeadCoordination/index.aspx

If you have not renewed your MDE registration, you must do so before the Town will issue your rental license.

Property Owner: _____

Address: _____

Address at which you agree to accept notice from the Town if different from above: _____

Phone: _____ Home _____ Cell _____

Email: _____

Town law requires that you provide updated information should your address change.

Do you have someone else managing this property for you? Yes _____ No _____

If yes, please provide name, mailing address, phone numbers and email (optional) below.

Information regarding the rental property

Number of occupants residing in house? _____ Are they related? _____

Is there more than one (1) kitchen? _____ If so, how many? _____

How many bedrooms**? _____ Any located in basement? _____ If so, how many? _____

(** A bedroom is defined as a room that includes a minimum 2'x3' closet.)

By making this application, you are giving permission to inspection(s) of the rental property described herein for the purpose of determining compliance to the Rental Housing Code of the Town of University Park. Further, by signing below, you certify under penalties of perjury that the foregoing information is true to the best of your knowledge, information and belief.

Signature of Owner or Authorized Agent

DO NOT WRITE BELOW THIS LINE

This property was inspected on _____ and upon signature below, a copy of this application shall serve as a temporary certificate pending corrective actions taken, follow up inspection(s) performed and license issued.

Rental Housing/Code Compliance Officer