



**MEETING OF  
UNIVERSITY PARK MAYOR AND COMMON COUNCIL  
WILL BE HELD AT  
UNIVERSITY PARK ELEMENTARY SCHOOL  
4315 UNDERWOOD STREET**

**7:30 p.m.  
May 16, 2016  
REGULAR SESSION**

**Revised Agenda**

**1. CALL TO ORDER: *Mayor Lenford Carey***

<b>Present:</b>	Thompson	<b>Absent:</b>	Thompson
	Gekas		Gekas
	Hess		Hess
	Verrill		Verrill
	Caskey		Caskey
	Cron		Cron
	Alvarez		Alvarez

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF THE AGENDA**

<b>Moved by:</b>	<b>Seconded by:</b>		
<b>Yea:</b>	<b>Nay:</b>	<b>Abstain:</b>	

**4. PERMITS**

**A. BUILDING PERMIT APPLICATION TO REPLACE SHED  
(Jenny Glenn and Geraldine Wright, 4108 Woodberry Street) Ward 7**

**Motion:** To approve the request for a building permit to replace existing shed with a 12'x 7'x 9' shed located on Lot 9 and Block 30 at 4108 Woodberry Street.

<b>Moved by:</b>	<b>Seconded by:</b>		
<b>Yea:</b>	<b>Nay:</b>	<b>Abstain:</b>	

**B. BOARD OF ZONING APPEALS: Variance Request V-37-16  
(Paul Staats and Jennifer Bulkeley, 4407 Tuckerman Street) Ward 1**

**Motion:** To support the application by Paul Staats and Jennifer Bulkeley to validate existing conditions and convert an existing enclosed porch into living space at 4407 Tuckerman on the basis that the following criteria applicable to granting this variance have been fulfilled:

- (1) A specific parcel of land has exceptional narrowness, shallowness, or shape, exceptional topographic conditions, or other extraordinary situations or conditions; and
- (2) The strict application of this Subtitle will result in peculiar and unusual practical difficulties to, or exceptional or undue hardship upon, the owner of the property; and
- (3) The variance will not substantially impair the intent, purpose, or integrity of the General Plan or Master Plan.

Zoning Ordinance Section 27-442(e)(Table IV) prescribes that each lot shall have a side yard at least 7 feet in width. Section 27-442(c)(Table II) prescribes that not more than 30% of the net lot area shall be covered by buildings and off-street parking. Therefore, a variance of 2.5 feet side yard width and 7.2% net lot coverage is requested for Lot 17 and Block 2 at 4407 Tuckerman Street by the applicants.

The Mayor is authorized to send a letter to the Board of Zoning Appeals on behalf of the Town supporting the application.

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**C. BUILDING PERMIT APPLICATION TO REPLACE WINDOWS AND SHED  
(Anne Doody, 4321 Clagett Road) Ward 5**

**Motion:** To approve the request for a building permit to replace three windows with a sliding glass door and replace existing shed with a 12'x10' shed located on Lot 13 and Block 25 at 4321 Clagett Road.

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**D. BUILDING PERMIT APPLICATION TO REPLACE WALKWAY AND STEPS  
(Keith and Sara Nelkin, 6503 Adelphi Road) Ward 2**

**Motion:** To approve the request for a building permit to replace existing walkway and steps located on Lot 24, Block 20 and Section 5A at 6503 Adelphi Road.

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**5. CONSENT AGENDA**

**Motion:** To approve the following consent agenda item.

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

- A. TO PERMIT THE UNIVERSITY PARK CIVIC ASSOCIATION (UPCA) MUTT STRUTT ON SATURDAY, JUNE 5, 2016 FROM 9 A.M. UNTIL 11 A.M. UPPD ESCORT IS REQUESTED. *The police department has been notified and supports this request.***

**6. PUBLIC COMMENT**

*Public comment about budget related matters including the Town tax rates for Real Property and Business Personal Property will be heard during the public hearing, agenda item 7A.*

**7. CONTINUING BUSINESS**

- A. PUBLIC HEARING ON FISCAL YEAR 2017 BUDGET AND TAX RATES (\$ 0.6077 REAL PROPERTY, \$ 2.25 PERSONAL PROPERTY)**

- B. CONSIDER POSSIBLE AMENDMENTS TO THE FISCAL YEAR 2017 BUDGET PROPOSED BY THE MAYOR**

**Motion:** To amend the fiscal year 2017 budget proposed by the Mayor to include the adjustments described in the memo from the Treasurer dated May 12, 2016.

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

- C. LEGISLATIVE RESOLUTION 16-O-03: Fiscal 2017 Budget (2<sup>nd</sup> Reading)**

**Motion:** To approve the adoption of Legislative Resolution 16-O-03: Fiscal 2017 Budget as amended. Pursuant to Section 603 of the Charter of the Town of University Park, to levy the real property and personal property tax rate and appropriate and adopt the annual budget for fiscal year 2017. The tax levy is set at \$0. 6077 per \$100.00 of full value assessment on all taxable real property located within the corporate limits of the Town of University Park, and at \$2.25 per \$100.00 of full value assessment on all taxable personal property.

*This ordinance will be considered for passage on May 16, 2016. A vote of at least a majority of the total elected membership of the Council is required to adopt the budget.*

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**D. DISCUSSION OF THE SCHEDULED MAY 31, 2016 PUBLIC HEARING  
REGARDING THE ADOPTED PRINCE GEORGE'S PLAZA AREA TRANSIT  
DISTRICT DEVELOPMENT PLAN AND ENDORSED TRANSIT DISTRICT  
OVERLAY ZONING MAP AMENDMENT**

**8. NEW BUSINESS**

**A. RENEW CONTRACT FOR THE POSITION OF EDITOR OF THE TOWN  
NEWSLETTER**

**Motion:** To approve a one-year extension of the June 1, 2015 contract with the incumbent Newsletter Editors, Todd Stewart and Bridget Warren, for an additional year on the same terms and conditions, to perform the Newsletter Editor services consistent with the Scope of Work adopted by the Town.

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**9. APPROVAL OF MINUTES: *May 2, 2016***

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**10. DEPARTMENT AND COUNCIL REPORTS**

**A. MAYOR'S REPORT**

**B. COUNCIL REPORTS**

**C. REPORT FROM THE TOWN ATTORNEY ~ *Suellen Ferguson***

**D. REPORT FROM THE TOWN CLERK ~ *Tracey Toscano***

**E. REPORT OF THE TOWN TREASURER ~ *Dan Baden***

**F. REPORT ON POLICE DEPARTMENT ACTIVITIES ~ *Chief Wynnyk***

**G. REPORT ON THE DEPARTMENT OF PUBLIC WORKS ~ *Michael Beall***

**11. ADJOURNMENT**

**\*\* An Executive Session may be called. \*\***