



**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL**

**UNIVERSITY PARK ELEMENTARY SCHOOL
4315 UNDERWOOD STREET**

**7:30 p.m.
November 30, 2015
MINUTES**

1. CALL TO ORDER: *Mayor Lenford Carey* at 7:30 p.m.

Present: Mr. Thompson, Mr. Gekas, Mr. Hess, Ms. Verrill, Mr. Caskey, Mr. Cron, Mr. Alvarez
Absent: None
Excused: None

2. PLEDGE OF ALLEGIANCE was led by Mr. Alvarez.

3. APPROVAL OF THE AGENDA

Moved by: Mr. Cron **Seconded by:** Mr. Thompson
Yea: 7 **Nay:** 0 **Abstain:** 0

4. PRESENTATION

- A.** Treasurer Dan Baden introduced Mr. Robert Diss, and Ms. Alicia Scarlet, Assistant with Lindsey & Associates. Mr. Diss explained the highlights of the 2015 Audit Report.
- B.** University Park Civic Association representative Nicole Lucier, explained how the Civic Association welcomes new residents. Ms. Lucier personally visits new residents, gives them a folder filled with helpful information along with a bar of soap, and welcomes them to the University Park community.

5. PUBLIC COMMENT

- A resident expressed frustration that he was not provided with details from the code enforcement officer as to what exactly is in violation in his yard.
- A resident told the Council that he agreed with and supports everything in the letter sent to the Prince George's County Planning Board presenting the Town's position re: the Preliminary Prince George's Plaza Area Transit District Development Plan. He is very concerned of the proposed eight 32 story buildings. A Councilmember encouraged him to write a letter to the County Council expressing his concerns and to communicate to other residents to do the same.

6. CONTINUING BUSINESS

A. BUDGET TRANSFER (*Second Reading*)

Motion: To authorize a transfer of an amount not to exceed \$5,000 from *Unreserved Funds* to *Office Expense* to cover the cost for a service recognition event.

Moved by: Mr. Thompson **Seconded by:** Mr. Cron
Yea: 7 **Nay:** 0 **Abstain:** 0

7. NEW BUSINESS

A. JUNE 30, 2015 FINANCIAL STATEMENTS REPORT

Motion: To accept the June 30, 2015 Financial Statements Report from Lindsey & Associates.

Moved by: Mr. Cron **Seconded by:** Mr. Caskey
Yea: 7 **Nay:** 0 **Abstain:** 0

B. SPECIAL HOLIDAY COMPENSATION FOR TOWN EMPLOYEES

Motion: To approve a special 2015 holiday compensation in the amount of \$300.00 net of deductions for each current, active employee as of December 1 of this year.

Moved by: Mr. Alvarez **Seconded by:** Mr. Hess
Yea: 7 **Nay:** 0 **Abstain:** 0

Note: Council would like to address raising the amount of the holiday compensation for the next budget.

8. APPROVAL OF MINUTES: *November 16, 2015* as amended

Moved by: Mr. Alvarez **Seconded by:** Mr. Cron
Yea: 7 **Nay:** 0 **Abstain:** 0

9. DEPARTMENT AND COUNCIL REPORTS

A. MAYOR'S REPORT

- The Mayor was glad to see the number of letters from residents to the Planning Board regarding the Prince George's Plaza Area Transit District Development Plan. If there is enough resident interest, the Mayor is considering taking the Town bus to the District Council hearing scheduled in February.
- In reference to 7-Eleven, the Town Attorney filed both a petition and a cross petition for judicial review. One is to make us party to the litigation and the other is to join us with the appeal requested from Riverdale Park.
- In December or early January, a proposal will be presented to the Council to hire a traffic consultant to advise the Town re: a Transportation Demand Management District (TDMD).
- The Mayor may request a Council special session to approve a Town building permit for replacement of a garage at 6809 Pineway which was destroyed when a tree fell upon it.

- A representative from the Word of God Baptist Church may be present at the December 14 meeting to discuss the proposed signs around the Church as well as directional signs.
- The Community Potluck is scheduled for December 5 at 4:30 p.m. at the University Park Elementary School.
- The Town holiday tree will be lit on December 5 at 7:00 p.m.
- A breakfast for municipal elected officials on December 7 at Plato's Diner, hosted by County Councilmember Dannielle Glaros.
- The College Park inaugural is scheduled for December 7 at 7:30 to welcome incoming Mayor Patrick Wojahn and the new Council for College Park.
- The Prince George's County Municipal Association Legislative Dinner is scheduled for December 8 at the Newton White Manor. Those interested in attending should contact Town Clerk Tracey Toscano.
- The University Park Woman's Club Candlelight House Tour is scheduled for December 11 from 7:00 to 10:00 p.m.
- In January, would like to discuss a Bike Infrastructure program that would cover the entire Anacostia Trails Heritage area.
- A reminder of the employee service recognition dinner scheduled for December 3 at 6:00 p.m.

B. REPORT OF THE TOWN TREASURER ~ *Dan Baden*

October 2015 Treasurer's Report was discussed.

C. COUNCIL REPORTS

Ms. Verrill and Carson Lee rode the Town bus with three senior citizens to the Senior Resource Fair and luncheon, which Councilmember Dannielle Glaros organized.

Development Overview Committee - Mr. Hess

- The next meeting is scheduled for December 16, 2015 at 7:30 p.m. at Town Hall.
- A University Park Development Overview Committee website is available on Google Sites (updevelopmentoverviewcommittee) showing all the developments within one mile of town. Mr. Hess will send the link to the Mayor and Council. This is a temporary site and the information will be transferred to the new Town website as soon as it is available.

Policy Rules and Municipal Structure Committee - Ms. Verrill

- The next meeting is scheduled for December 8, 2015.
- Ms. Verrill asked those who plan to attend this meeting should invite anyone who has experience in websites.

10. ADJOURNMENT by consent at 10:00 p.m.