



**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL**

**UNIVERSITY PARK ELEMENTARY SCHOOL
4315 UNDERWOOD STREET**

**7:30 p.m.
November 16, 2015
MINUTES**

1. CALL TO ORDER: Mayor Lenford Carey at 7:30 p.m.

Present: Mr. Thompson, Mr. Gekas, Mr. Hess, Ms. Verrill, Mr. Caskey, Mr. Cron, Mr. Alvarez
Absent: None
Excused: None

2. PLEDGE OF ALLEGIANCE was led by Mr. Cron.

3. APPROVAL OF THE AGENDA

Moved by: Mr. Cron **Seconded by:** Mr. Gekas
Yea: 7 **Nay:** 0 **Abstain:** 0

4. PRESENTATION

None

5. PUBLIC COMMENT

None

6. PERMITS

**A. PERMIT REQUEST TO RESURFACE AN EXISTING DRIVEWAY
(Kim and Jeanne Oleson, 6930 Pineway) Ward 5**

Motion: To approve the request for a building permit to resurface an existing 11' x 120' driveway on Lot E, Block E at 6930 Pineway.

Moved by: Mr. Caskey **Seconded by:** Mr. Cron
Yea: 7 **Nay:** 0 **Abstain:** 0

**B. EXTENSION AND MODIFICATION OF AN EXISTING PERMIT FOR THE
DEPARTMENT OF ENVIRONMENT STORMWATER MANAGEMENT DIVISION TO
INSTALL A STORM DRAIN PIPE IN THE PUBLIC RIGHT-OF-WAY IN WARD 7**

Motion: To approve modification and extension of an existing Special Utility Permit for the Department of Environment Stormwater Management Division to enter University Park

right-of-way to install a storm drain pipe across Wells Parkway at 6905 Wells Parkway as itemized on the Permit and with the conditions as proposed. This permit will be extended until June 1, 2016 to permit paving. Modifications change working hours to 8 a.m. to 4 p.m., allow the road to be closed, and permit equipment to be kept in Town overnight until the work is completed.

Moved by: Mr. Alvarez
Yea: 7

Seconded by: Mr. Gekas
Nay: 0

Abstain: 0

7. NEW BUSINESS

A. BUDGET TRANSFER (*First Reading*)

Motion: To authorize a transfer of an amount not to exceed \$5,000 from unreserved funds to office expense to cover the cost for a service recognition event.

Moved by: Mr. Hess
Yea: 7

Seconded by: Mr. Thompson
Nay: 0

Abstain: 0

B. APPROVAL OF A CONTRACT FOR A RED LIGHT CAMERA AT BALTIMORE AVENUE AND EAST WEST HIGHWAY, WITH OVERRIDE OF BID PROCEDURES

Motion: Per Section 2-105 (b) of the Town Ordinances, to override sealed bid procedures and approve a contract with American Traffic Solutions (ATS) Incorporated for continued maintenance and operation of a red light camera at the intersection of Baltimore Avenue and East West Highway, the form subject to approval by the Town Attorney. Good cause for overriding sealed-bid procedures is (1) the Town has used this vendor since onset of this red light camera program in 2008 with good results to public safety and minimal impact upon the Town; (2) a change of vendor would necessitate new approvals and a new permit from the State Highway Administration requiring considerable time, and (3) the red light camera at this location produces low returns on which there is unlikely to be much interest by other vendors.

Moved by: Mr. Cron
Yea: 7

Seconded by: Mr. Hess
Nay: 0

Abstain: 0

8. CONTINUING BUSINESS

A. COUNCIL AGENDA-SETTING FOR 2015

Council reviewed and discussed in detail the *Council Agenda-Setting for 2015-2016*.

- Ms. Verrill will schedule a meeting to discuss the new website design and will invite Town residents with web site design expertise and experience to get feedback.
- Link Code Enforcement with branding.
- Add a statement in the newsletter for new residents to contact Town Hall for helpful information.
- Ms. Ferguson suggested putting together all the information on how University Park enforces the Town Code for rental properties.
- Items to be added to the agenda for discussion: Town manager and space in Town Hall.

9. APPROVAL OF MINUTES: *November 2, 2015* as amended.

Moved by: Mr. Alvarez
Yea: 6

Seconded by: Mr. Thompson
Nay: 0

Abstain: 1 (Hess)

10. DEPARTMENT AND COUNCIL REPORTS

A. MAYOR'S REPORT

- Town Hall has been short staffed since the Town Clerk and Assistant Town Clerk are out of the office. Janet Young has volunteered to cover the office during their absence.
- The audit report was distributed. The auditors from Lindsey and Associates are scheduled to be present at the November 30, 2015 Council meeting to review the report and answer any questions.
- The enforcement of the “Do Not Enter” signs in Ward 1 so far has been going well. A few citations have been issued.
- Many of you were at the overview given by Senator Paul Pinsky and County Councilmember Dannielle Glaros. The State Board of Public Works will take up the crossing from the Cafritz site over into Riverdale Park at River Road. That will be on the agenda in January. They were hoping to have done it earlier this month but were advised by Attorney General Brian Frosh that they needed to make sure that they gave more public notice than they were prepared to do.
- Route 1 in front of the Cafritz site is being widened and the curb line is going in. Paving will be done in two stages beginning next Spring. WSSC will be paving south of Underwood Street and the Cafritz team will be paving north of Underwood Street.
- On November 19, 2015, the Planning Board is scheduled for a work session on the Prince George’s Plaza Area Transit District Development Plan to discuss with the staff the public comments that have been made. Mayor Carey will attend to listen and observe.
- On November 23, 2015, County Councilmember Dannielle Glaros is sponsoring a Senior Lunch and Resource Fair. Mayor Carey thanked Councilmember Verrill for contacting and informing seniors in University Park of this event.
- Invitations were sent from Councilmember Dannielle Glaros for the December 7, 2015 Municipal Leaders Breakfast.
- On November 6, Mayor Carey met with the new engineer with the State Highway Administration and his staff. Topics discussed were the configuration of Route 1 in front of the Cafritz site, stormwater management both south of Wells Run and north of Wells Run and the replacement of a guardrail and fence along Baltimore Avenue and Wells Parkway due to an automobile accident.
- The Town of University Park has filed a petition for appeal of the 7-Eleven decision with the District Council. Town Attorney Ferguson stated that Riverdale Park also filed a petition for appeal with the Circuit Court. Once the record is received and the Town receives notification, University Park will also file a notice of intent to participate.
- Town continues to work with the State Highway Administration on two stormwater issues on Wells Parkway/East West Highway and Van Buren/Baltimore Avenue.
- A complaint was filed with the County Animal Management regarding the October 26 dog on dog attack. A hearing is scheduled for January 13, 2016 at 9:30 a.m. Subpoenas have been sent to witnesses. The Mayor has requested Town Attorney Ferguson to attend.

- The Mayor will present a budget for FY 2016 in late March which will include proposed upgrades and expansions of the tot lot and playground.

B. COUNCIL REPORTS

Police Traffic and Public Safety Committee - Mr. Alvarez

- The Committee discussed many topics including signage and speed bumps. Minutes of the meeting will be available soon.

Development Overview Committee - Mr. Hess

- The next meeting is scheduled for November 18, 2015 at 7:30 p.m. at Town Hall. County Councilmember Dannielle Glaros will attend the meeting.
- Mayor Carey reported that Mr. Larry Taub will send a representative of the Riverdale Park Station to the December 16, 2016 meeting to discuss the proposed hotel.

C. REPORT FROM THE TOWN ATTORNEY ~ *Suellen Ferguson*

None

D. REPORT ON POLICE DEPARTMENT ACTIVITIES ~ *Chief Wynnyk*

October 2015 Crime Report was distributed.

- Took the CERT team to lunch and for those who could not attend, Chief Wynnyk provided them with gift certificates.
- Attended a meeting with the Memorandum of Understanding Group.

E. REPORT ON THE DEPARTMENT OF PUBLIC WORKS ~ *Michael Beall*

- Queens Chapel Road tennis courts were repaired at no charge to the Town. Due to the water pushing up through the ground, this is going to be an ongoing problem.
- Tree planting has ceased for the Fall. A total of 79 trees were planted. Ten additional trees will be planted in the Spring which will be provided by the County.
- The Christmas tree lighting will take place on Saturday, December 5, 2015.
- Leaf pick up has begun.

11. ADJOURNMENT by consent at 9:40 p.m.