



**MEETING OF  
UNIVERSITY PARK MAYOR AND COMMON COUNCIL  
WILL BE HELD AT  
RIVERDALE PRESBYTERIAN CHURCH  
CUSTIS HALL  
6513 QUEENS CHAPEL ROAD**

**7:30 PM  
March 2, 2015  
REGULAR SESSION**

***IMPORTANT NOTE:  
DUE TO THE PUBLIC SCHOOL CLOSING TODAY, THE TOWN MEETING WILL BE  
HELD IN CUSTIS HALL AT RIVERDALE PRESBYTERIAN CHURCH.***

**1. CALL TO ORDER: *Mayor Lenford Carey***

|                 |          |                |          |
|-----------------|----------|----------------|----------|
| <b>Present:</b> | Thompson | <b>Absent:</b> | Thompson |
|                 | Gekas    |                | Gekas    |
|                 | Hess     |                | Hess     |
|                 | Verrill  |                | Verrill  |
|                 | Sorensen |                | Sorensen |
|                 | Cron     |                | Cron     |
|                 | Alvarez  |                | Alvarez  |

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF THE AGENDA**

|                  |                             |
|------------------|-----------------------------|
| <b>Moved by:</b> | <b>Seconded by:</b>         |
| <b>Yea:</b>      | <b>Nay:</b> <b>Abstain:</b> |

**4. PUBLIC COMMENT**

**5. PERMITS**

**A. APPLICATION TO CONSTRUCT a 1-STORY ADDITION, SCREEN PORCH  
AND DECK WITH STEPS (Derr and Jenkins, 4008 Tennyson Road) Ward 2**

**Motion:** To approve the Building Permit Application to construct a 19' x 19' x 6' x 14' 1 - single story addition, a 15' x 27' screen porch and a 13' x 23' deck with steps on Lot 2, Block 20 at 4008 Tennyson Road. In addition, this application requests approval to place a dumpster on the street and a POD in the driveway for the duration of this construction project, which is scheduled to take four (4) months to complete.

Section 7-107. Dumpsters and other storage receptacles.

Permit required. No dumpster or other receptacle for the storage or transport of construction or other debris, or for the storage of household or other items, greater in size than two cubic yards, shall be placed on residential property without a permit issued by the town. Permits shall expire not later than thirty (30) days after issuance, and shall be subject to such further conditions as the town may require. A permit may be extended for up to an additional sixty (60) days in any twelve month period by the mayor, upon good cause shown. Any further extension within the same period may be authorized only by the town council upon a showing of exceptional circumstance.

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**6. CONTINUING BUSINESS**

**A. CHARTER CHANGE 15-CR-02 AMENDING SECTION 618, "PURCHASING AND CONTRACTS", TO ADD THE TOWN NEWSLETTER EDITOR AS A POSITION APPOINTED BY MAYOR AND APPROVED BY COUNCIL  
(Second Reading)**

**Motion:** To approve the adoption of Charter Amendment 15-CR-02 to repeal and re-enact Article VI, "Finance", Section 618, "Purchasing and Contracts" of the Charter to add the Town Newsletter Editor as a professional service position to be appointed by the Mayor and approved by the Council and to provide that the Newsletter Editor serves at the pleasure of the Mayor and Council.

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**B. BUDGET ADJUSTMENTS (Second Reading)**

**Motion:** To approve the adoption of the budget adjustments recommended by the Town Treasurer as outlined in the February 19, 2015 memo to the Mayor and Council.

\* Budget transfers require 5 votes.

| Account Name              | Increase | Decrease |
|---------------------------|----------|----------|
| Prior Years Surplus       | 183,613  |          |
| Insurance                 | 4,500    |          |
| Legal Fees                | 34,000   |          |
| Transit Costs             | 6,500    |          |
| Accreditation             | 1,000    |          |
| Gasoline – Police         |          | 1,000    |
| Park Activities           |          | 2,000    |
| Upkeep of Park            | 2,000    |          |
| Street Lights             |          | 5,000    |
| Street Tree – Maintenance | 5,000    |          |
| Fuel – Public Works       |          | 5,000    |
| Vehicle Maintenance – PW  | 5,000    |          |
| Unreserved Fund Balance   | 138,613  |          |

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**7. NEW BUSINESS**

**A. ENGINEERING CONTRACT FOR THE WELLS RUN STORM DRAIN**

**Motion:** To authorize the funds in the engineering line item to be used to contract for a technical evaluation of the implications for University Park homes and residents of possible elimination of the planned storm water holding facility under the Whole Foods parking lot on the Riverdale Park Station (Cafritz) site; **plus an evaluation of the total Riverdale Park Station (Cafritz) stormwater plan as recommended by the Development Overview Committee;** and to authorize a contract for such technical evaluations with Charles P. Johnson and Associates, using the bid prices included in a contract awarded by another Maryland Municipality or the Maryland National Capitol Park and Planning Commission , per Ordinance Section 2-105.

Section 2-105:

(b) Purchasing. The Treasurer shall oversee all purchase orders. Except in situations where good cause has been demonstrated to the Council, the Treasurer shall make any single purchase or expenditure of more than ten thousand dollars (\$10,000.00) by means of sealed bids. Such bids shall be opened publicly after public notice at such time and place as the Treasurer shall determine. Whenever the State of Maryland, or any department thereof, or any Prince George's County, or the Metropolitan Washington Council of Governments or individual member government, or other local government in Maryland, has conducted a competitive bid process that is consistent with that adopted by the Town, and has awarded a contract that authorizes local governments to purchase the bid item at the bid price, the Treasurer may purchase the bid item at the bid price from the successful bidder, subject to the prior approval of the Mayor.

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**B. TO AUTHORIZE A LETTER RE: HOUSE BILL 1195 AND SENATE BILL 786**

**Motion:** To authorize the Mayor and Town Attorney to draft a letter in support of HB 1195 and SB 786 Electricity – Community Solar Energy Generating System Program and authorize the Mayor to submit these letters to the necessary offices on behalf of the Town.

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**C. LEGISLATIVE RESOLUTION 15-O-06 (*Introduction*)**

**Motion:** To approve the introduction of Resolution 15-O-06 to amend the FY 2015 Budget Ordinance as follows:

1. Establish a Revenue account for Sale of Asset - \$2,250
2. Establish a Revenue account for Street Repair Rebate – WSSC \$294,805
3. Increase Unreserved Fund Balance by \$297,055

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**D. REQUEST PRESENTATION RE: ZONING ORDINANCE REWRITE**

**Motion:** To authorize the Mayor to invite representatives from the Maryland-National Park and Planning Commission Zoning Rewrite Committee to give a presentation to Town Residents on the substance of the proposed changes to the zoning laws as recommended by the Development Overview Committee.

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**8. APPROVAL OF MINUTES: *February 23, 2015***

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**9. DEPARTMENT AND COUNCIL REPORTS**

**A. MAYOR'S REPORT**

Pepco vegetation management update  
Green Eggs and Ham  
UP winter conditions  
Town Election Notice  
Response to Compliance Board Open Meetings Complaint  
Route 1 University Communities Coalition  
Stormwater holding facility

**B. COUNCIL REPORTS**

## 10. COUNCIL WORK SESSION--AGENDA-SETTING FOR 2015

In Council work session format, further discussion of public concerns, policy or program initiatives to work on during 2015.

- Website, Granicus, Transparency, Accessibility. This process will help residents look back and see what was done and why.
- Budget for the improvement of the website.
- Solve the problem of being able to access materials electronically at UPES from personal computers.
- Branding the Town to show that you are in University Park. Additional signs. Unique street signs. Reaching out to new residents. Sense of place.
- A proactive code enforcement. Improve rental properties. Digital pictures of rental properties posted on website.
- Changes to the permitting process. Notification of neighbors.
- Format for the minutes, and what is and what is not included.
- Take action on the flooding of the stream. Erosion under the drains.
- Refer to Route 1 as Baltimore Avenue.
- Link transportation projects.
- Improve the sidewalks along Baltimore Avenue going towards Hyattsville.
- Bicycle/pedestrian connectivity.
- Network of circulator buses. Hyattsville, College Park, Riverdale Park.
- Veterans Memorial.
- Promote the use of pervious paving materials. Offer incentive to residents for using pervious paving materials.
- Tools available for future traffic management issues in town.
- Improvement of University Park Elementary School. Community Center. Police Department. Colocation.

## 11. ADJOURNMENT

**\*\* An Executive Session may be called \*\***