

RESOLUTION 15-R-03

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF UNIVERSITY PARK TO ADOPT A POLICY AND EDITORIAL GUIDELINES FOR THE TOWN NEWSLETTER

WHEREAS, the Town Newsletter (“Newsletter”) has been one of the main forms of communication from the Town government to its residents for many years, and includes official Town notices, calendars, minutes of the Town Council meetings, notices of pending legislation, columns and information from elected officials, and reports from Town Police and Public Works. The Newsletter also publishes items of interest to Town residents, such as announcements of events and obituaries; and

WHEREAS, no policy has previously been adopted to govern the content, editing and administration of, and editorial guidelines for, the Newsletter; and

WHEREAS, as part of a review of the Scope of Work for the Newsletter Editor, the Council Committee on Policy, Rules and Municipal Structure (“Committee”) has made certain recommendations with respect to the content, editing and administration of, and editorial guidelines for, the Newsletter; and

WHEREAS, the Mayor and Council have reviewed the recommendations from the Committee, and have held several public meetings with respect to the issues raised; and

WHEREAS, the Mayor and Council have determined that it is in the public interest to adopt a policy to govern the content, editing and administration of, and editorial guidelines for, the Newsletter

NOW, THEREFORE BE IT RESOLVED that the Mayor and Common Council of the Town of University Park hereby adopt the attached Town Newsletter Policy and Editorial Guidelines.

ADOPTED THIS _____ day of _____, 2015.

EFFECTIVE THIS _____ day of _____, 2015.

ATTEST/WITNESS:

Town of University Park

By: _____
Name: Lenford C. Carey
Title: Mayor