



**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL
WILL BE HELD AT
UNIVERSITY PARK ELEMENTARY SCHOOL
4315 UNDERWOOD STREET**

**7:30 PM
November 3, 2014
REGULAR SESSION**

*******Temporary Agenda Subject to Change*******

Revised agenda

Correction in the first line of item 10B Development Oversight Committee is changed to Development *Overview* Committee.

1. CALL TO ORDER: *Mayor Carey*

Present: Thompson
Gekas
Hess
Verrill
Sorensen
Cron
Alvarez

Absent: Thompson
Gekas
Hess
Verrill
Sorensen
Cron
Alvarez

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF THE AGENDA

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

4. PUBLIC COMMENT

5. CONSENT AGENDA

A. LITTLE FREE LIBRARY

Recommendation approved by the Director of Public Works Re; the “Little Free Library.”

To approve the following consent agenda item.

Moved by:
Yea:

Seconded by:
Nay:

Abstain:

To accept the proposal of the University Park Civic Association and permit the installation of a second Little Free Library on public land and:

- That the Council approve the site recommended by the Director of Public Works; at Wells Parkway at the west side of the creek near the Beechwood Road pedestrian bridge, such site to be specifically located by the Town, and;
- That the Council request that the University Park Civic Association pay for the creation of such a Little Free Library, and coordinate its stocking with appropriate books and continuing operation, and;
- That the Council request that the Town maintain the Little Free Library structure itself where the need for such maintenance is indicated by the University Park Civic Association, and;
- That this arrangement may be ended or altered at the convenience of the Town at any time, and;
- That the existing agreement between the Town and the University Park Civic Association be amended to include the second location appended with signatures.

6. CONTINUING BUSINESS

A. LEGISLATIVE RESOLUTION 14-0-10 PROHIBIT PARKING ON VAN BUREN STREET (*2nd Reading*)

To approve the adoption of LR 14-O-10: to prohibit parking on the south side of Van Buren within 100 Feet of the intersection with U.S. Route 1.

Moved by:
Yea:

Seconded by:
Nay:

Abstain:

B. TRANSFER FUNDS TO COVER ENGINEERING COSTS RELATED TO A PROPOSED STORM DRAIN IN WELLS RUN (2nd Reading)

To approve a budget transfer of \$10,000 from *Undesignated Reserves* to the *Engineering* line item to cover Engineering costs related to a technical evaluation of a proposed storm water drain entering Wells Run.

* Budget transfers require 5 votes.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

C. TO CONVEY A COUNTER OFFER RECEIVED FROM PRINCE GEORGE'S COUNTY PUBLIC SCHOOLS RE: REPLACEMENT OF A 6 FOOT FENCE

Previously the following motion was adopted;

To approve the request for a Building Permit with Special Exception due to safety considerations for the installation of a non-conforming vinyl-coated 6' fence located on Lot: 1-16: 31-40, Block: 22 at 4315 Underwood Street. Findings that Section 4-115 have been met to approve this Special Exception per Section 4-115 Sub-sections A-E of the Town Code. Approval subject to the following conditions: (1) the Town will contribute \$1500 towards completion of this fence; (2) the fence to be removed entirely when the temporary structures are removed; (3) it is permissible for the galvanized steel posts to remain and to be used for the vinyl-coated steel fence. To secure these conditions an MOU would be established between the Town and Prince Georges County Public Schools.

This motion was conveyed to Prince George's County Public Schools (PGCPS) via its Counsel. The Town has received a counter offer from PGCPS that the Town pay \$3000 toward the completion of the fence, PGCPS would agree to the completion of the fence, and PGCPS would agree to the remainder of the Town's conditions contained in the motion.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

7. NEW BUSINESS

A. PERMIT REQUEST FROM WASHINGTON GAS LIGHT COMPANY TO INSTALL NEW GAS LINES

To consider the request for a Special Utility Permit for Washington Gas Light Company to enter University Park right-of-way to install 35 replacement gas lines to residential properties as itemized on the Permit and with the conditions as proposed.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

**B. CAFRITZ PROPERTY AT RIVERDALE PARK
RE: SA-130001/01 AND DSP-13009/03**

To adopt the recommendations from the Development *Overview* Committee on the Secondary Amendment SA-130001/01 amending the design standards for freestanding signs, and the DSP-13009/03 on freestanding signage, to authorize the Mayor and Town Attorney to draft and submit a letter to the Planning Board stating the Town's position, and to authorize the Mayor to testify at the hearing on November 6, 2014. The Town position will include proposing additional conditions or amended conditions to include the following concepts: etc.

The Town is concerned about the broad nature of the proposed secondary amendment and recommends that it be amended to limit freestanding signs and signage in Riverdale Park Station in the following ways:

1. Freestanding signs shall only be allowed in the parcels along Baltimore Avenue.
2. The total number of signs in the parcels along Baltimore Avenue shall be limited to one commercially-oriented sign per parcel abutting Baltimore Avenue; non-commercial community entrance feature signs should not be limited in the same way.
3. The allowed freestanding signs shall be limited to twelve feet in height above ground.
4. Only externally-lit freestanding signs shall be allowed, with standards similar to those in Standards 5 and 9 for lighting, on Page 11 of the existing Cafritz Property Design Standard Guidelines.
5. Each freestanding sign panel shall not exceed fifty square feet in area.
6. Pole-mounted freestanding signs shall remain prohibited throughout the zone.
7. All freestanding signs in the parcels along Baltimore Avenue shall be monument signs and have a similar set of materials, scale, and character to those presented in DSP 13009-03, so as to present a cohesive whole.

The Town fully expects the site and signs to be well-maintained as provided through the original Detailed Site Plan and Secondary Amendment process.

The Town's position generally supports the position recommended by the Town of Riverdale Park's MUTC Committee. The Town of University Park generally supports the Town of Riverdale Park's position on this matter.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

8. APPROVAL OF MINUTES: *October 20, 2014*

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

9. APPROVAL OF EXECUTIVE SESSION MINUTES: *October 20, 2014*

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

10. DEPARTMENT AND COUNCIL REPORTS

A. MAYOR'S REPORT ~ *Mayor Len Carey*

- Cafritz stormwater work
- Veterans Day Observance; Sunday, November 9 at 2 pm.
- Pepco Tree Trimming

B. COUNCIL REPORTS

11. COUNCIL WORK SESSION

- A. The Council will enter a Work Session by 8:30 p.m. to discuss the report of the Council Committee on Policy, Rules, and Municipal Structure re: the University Park Town Newsletter.

The Committee report is available on the Town Website at <http://www.upmd.org/docs/11-749-1412283547.pdf>.

The Council Work Session will be open and the public is welcome to observe and listen to the Council discussion. Council will consider the recommendations after public comment at a regular meeting to be announced.

12. ADJOURNMENT

**** An Executive Session May Be Called ****