

Town of University Park

Report of Meeting

Policy, Rules and Municipal Structure Committee

Wednesday, September 17, 2014

7:00 pm

University Park Town Hall

6724 Baltimore Avenue

Committee Members Present:

Heidi Sorensen, Chair, Ward 5

Joe Thompson, Ward 1

Bradlee Hess, Ward 3

Linda Verrill, Ward 4

Others Present Included:

Mayor Len Carey

Bridget Warren, Van Buren Street

Todd Stewart, Van Buren Street

Bruce Burroughs, East West Highway

Meeting called to order: 7:00 pm

Ms. Sorensen - Introduction

Ms. Sorensen stated that the Committee will continue the discussion of the draft document to provide additional recommendations to the Council and the Mayor with respect to the scope of work and RFP and related documents for procurement of a Newsletter Editor. Ms. Sorensen recommended that the final draft report take a memo format explaining what has been done, meetings held and to include copies of the Committee minutes and written e-mails with comments from town residents. This should be presented to the full Council for their consideration.

Discussion

The Committee went through the draft report to make any edits that were recommended and voted on issues where necessary.

Comments, questions or suggestions throughout the meeting

- What is the State law about requiring a contractor to live within the municipality?
- What happens if the Editor moves from University Park?
- Mayor Carey proposed that clear editorial guidelines coming through the Mayor and with the Council approving them, be put in the hands of the Editors. He would hope that a Review Board would not be necessary.

- Since the Review Board and the Editor are both selected by the Mayor and approved by the Council, why can't the Review Board make final decisions yet the Editor can?
- Mayor Carey stated that a standard contract does not terminate except for cause or convenience of the town. He also suggested that the Editors have periodic discussions with the Council to review how the process is going.
- Mayor Carey suggested picking up language that is currently in the Charter in regard to the purposes of the Newsletter, such as: it is not the place to argue out policy differences and there should not be political endorsements.

Conclusion of Meeting

Ms. Sorensen suggested that the edited report and attachments be presented to the Council on Monday, September 22, 2014 and ask that time be set at a future date with Town Council and for public discussion due to the amount of information included.

Meeting adjourned: 8:50 p.m.