



**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL
WILL BE HELD AT
RIVERDALE PRESBYTERIAN CHURCH
6513 QUEENS CHAPEL ROAD
7:30 PM**

**July 7, 2014
REGULAR SESSION**

*******Temporary Agenda Subject to Change*******

1. CALL TO ORDER: *Mayor Carey*

Present:	Thompson	Absent:	Thompson
	Gekas		Gekas
	Hess		Hess
	Vacant		Vacant
	Sorensen		Sorensen
	Cron		Cron
	Alvarez		Alvarez

2. PLEDGE OF ALLEGIANCE ~ Mr. Thompson

3. APPROVAL OF THE AGENDA

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

4. PUBLIC COMMENT

5. PRESENTATION

Larry Taub, Esq., O'Malley, Miles, Nylen & Gilmore
Mark Regulinski, Skidmore, Owings, Merrill
Update on the Cafritz development project, construction and the CSX Bridge

6. PERMITS

**A. APPLICATION TO CONSTRUCT A RETAINING WALL
(Louis Pope, 6909 Oakridge Road) Ward 5**

Motion: To approve a permit for construction of a retaining wall on concrete driveway; the Town requires that the retaining wall be certified by a professional Engineer or District Land Surveyor, that positive drainage is to the street and that no drainage is directed towards neighboring properties. In addition, any further work must be brought to the Town through the permit process; property located on Lot 41, Block A at 6909 Oakridge Road.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

**B. APPLICATION TO INSTALL NON-CONFORMING FENCE
(Mike Okumusoglu, 4401 Underwood Street) Ward 3**

Motion: To approve the variance request to install a non-conforming 2' x 8' fence on the front corner of the property located on Lot 15, p/o 16 Block 12, Section Three at 4401 Underwood Street with the requisite findings to approve this Special Exception per Section 4-115 Sub-sections A-E of the Town Code

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

7. CONSENT AGENDA

Motion: To approve the following consent agenda items.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

**A. APPLICATION TO REPLACE 4' FENCE
(David Kunz, 4416 Underwood Street) Ward 3**

Request to replace sections of an existing 4' fence located on Lot: 23, Block 14, Section 3 at 4416 Underwood Street.

**C. APPLICATION TO REPLACE DAMAGED RETAINING WALL
(Edward Starr and Pauline Mendola, 6704 Queens Chapel Road) Ward 4**

Request to replace damaged retaining wall in driveway located on Lot 4, Block 24, Section 6-A at 6704 Queens Chapel Road.

**D. APPLICATION TO CONSTRUCT A SHED AND REPLACE EXISTING GATES
(Sarah Winfield and Corey Tucker, 6506 40th Avenue) Ward 2**

Request to construct an 8' x 12' x 9.3' shed and replace 2 existing gates located on Lot 4, Block 21, Section 5A at 6506 40th Avenue.

8. DEPARTMENT AND COUNCIL REPORTS

A. MAYOR'S REPORT ~ *Mayor Len Carey*

- Save the date! A Special Election for Ward 4 Council Member will be held on Tuesday, August 12, 2014 from 8am – 8pm at Riverdale Presbyterian Church.
- Report on the University Park July 4 parade arranged by UPCA
- Changes to the order of the agenda
- Committee appointments
- Going Green – Council will receive the General Orders Manual (GOM) and the draft of the Personnel Manual on a flash drive.
- Report on discussions with the Prince George's County School Board regarding the variance request for a 6' fence.
- Referral of the General Orders Manual to the Council Committee on Police, Traffic, and Public Safety for review and recommendation to full Council.

B. COUNCIL REPORTS

9. CONTINUING BUSINESS

A. SPECIAL WORK SESSION TO DISCUSS THE PERSONNEL MANUAL

Please choose a date from the following list; *July 10, 16, 22, 23, 24, 28, 29*

Motion: To schedule a Special Work Session of the Council on July _____, 2014 to discuss the Personnel Manual.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

B. POLICE GENERAL ORDERS MANUAL (GOM)

The Mayor and Council will discuss the Police General Orders Manual (GOM).

Pursuant to Section 2-205 of the Town Code, any amendments of the General Operating Rules and Regulations instituted by the Chief of Police pursuant to Section 2-207 of the Code shall be forwarded by the Chief to the Council for approval. If the Council does not take action within 30 days of receipt, the amendment is deemed approved. The Council may amend the General Operating Rules and Regulations by resolution.

The revised General Operating Rules and Regulations will be introduced on July 21.

**C. LEGISLATIVE RESOLUTION 14-O-08 ADOPTING THE PERSONNEL MANUAL
(2nd Reading)**

Council will schedule a Special Work Session in July to consider the personnel manual and job descriptions. (See agenda item 9A)

Motion: To adopt Legislative Resolution 14-O-08, approving the University Park Personnel Manual and to delete Section 2-111, “Employee probationary period”, Section 2-112, “Injury While Working”, and Section 2-113, “Employee Drug and Alcohol Testing”, as these provisions will now be included in the Personnel Manual.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

10. NEW BUSINESS

A. PUBLIC WORKS DEPARTMENT BID WAIVER FOR A USED TRUCK

Request by Mickey Beall, Director of Public Works

Motion: To approve waiving the formal bid process and to authorize the purchase of a 2002 Ford F350 XLT Crew Cab for the Public Works Department fleet for a total cost not to exceed \$ 22,000.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

B. DISCUSSION ON CHICK-FIL-A DSP-99044/07 AT PRINCE GEORGE’S PLAZA

Motion: To authorize the Mayor and Town Attorney to draft a letter on the matter of the DSP-99044/07 Prince George’s Plaza, Chick-Fil-A for the Planning Board hearing on July 17, 2014, and authorize the Mayor to testify at the hearing on behalf of the Town. This is specifically to oppose the variance for the drive thru and to coordinate with Hyattsville to the best of our ability.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

C. GREEN PURCHASING POLICY

Motion: To approve a Sustainable Purchasing Policy for University Park as proposed.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

D. GREEN TEAM COMMITTEE APPOINTMENTS
Sustainable Maryland Certification Program

Motion: To approve the appointments of Sarah N. Moseley and Ross J. Salawitch as Co-chairs of the Green Team Committee, and approve the appointments of David Brosch, Beth Domingo, Carson Lee, and Tracey Toscano as members of the Green Team Committee.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

11. APPROVAL OF MINUTES: *June 16, 2014*

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

12. ADJOURNMENT

**** An Executive Session May Be Called ****