

*Design Advisory Committee
University Park Veterans Memorial
Meeting Minutes
June 20, 2013*

BOARD MEETING TITLE:
Committee Kick-Off Meeting

MEETING CHAIR:
Steve Cook, cstevecook@gmail.com, 540-326-6880

MEETING ATTENDEES:
Len Carey, Anna Mae Kobbe, Chris Garcia, Tiger Thompson, Mary Laughler, Lindsey Hicks, Randy Davis

MEETING LOCATION:
Riverdale Presbyterian Church, Custis Hall

I. CALL TO ORDER

N/A

II. WELCOME AND INTRODUCTIONS

Len Carey made introductions to the group and provided background about the site selection and committee recommendations in accordance with the resolution adopted on September 24, 2012

III. COMMITTEE LEADER'S COMMENTS

Steve Cook outlined the design process and presented design metrics to follow as we develop conceptual studies for the site. He also suggested organizing a design charette that would be open to all residents to generate many ideas and give stakeholders the opportunity to voice their ideas and concerns. The design process began with site selection in September of 2012. Next an existing condition plan will need to be drawn that will be the base for developing conceptual designs, design development drawings and finally construction documents.

IV. AGENDA ITEMS – SUB-ITEMS

N/A

V. ATTENDEES REMARKS

When discussing the charette, several members of the group voiced concerns about managing a potentially large crowd and the challenge of reaching consensus. It was suggested that the charette be limited to the committee only.

It was recommended that we invite College Heights Estates into the discussion especially since the proximity of the site adjoins their community. Steve is to check with Kelly Okleson to inquire who we should contact.

A few of the design ideas discussed amongst the group were:

- A plant material only memorial
- Planting and rain garden to capture and clean runoff from Wells Pkwy.
- Pathway and bridge over the existing stream.

Steve offered to contact the Neighborhood Design Center and find out to what extent they will help through the design process.

VI. APPROVAL OF PAST MINUTES

N/A

XII. OTHER BUSINESS

N/A

XIII. BOARD ADJOURNMENT

The next meeting is scheduled for Thursday, July 11th at 7:30. Location TBD