

*Design Advisory Committee
University Park Veterans Memorial
Meeting Minutes
August 3, 2013*

BOARD MEETING TITLE:
Committee Kick-Off Meeting

MEETING CHAIR:
Steve Cook, cstevecook@gmail.com, 540-326-6880

MEETING ATTENDEES:
Len Carey, Anna Mae Kobbe, Chris Garcia, Tiger Thompson, Mary Laughner, Lindsey Hicks, Randy Davis

MEETING LOCATION:
Riverdale Presbyterian Church, Custis Hall

I. CALL TO ORDER

N/A

II. WELCOME AND INTRODUCTIONS

III. COMMITTEE LEADER'S COMMENTS

IV. AGENDA ITEMS – SUB-ITEMS

N/A

V. ATTENDEES REMARKS

Thanks again everyone for the productive gathering, fellowship, bagels and coffee (Thanks Fred Werth!)

Below are the program elements, guidelines and next steps to help steer the conceptual development process.

When Kelly returns, I'll ask about the additional items for the site analysis and when our next meeting should be.

Also is the information for the Rain Check Program

Potential Program Elements for Site:

Bridge from south Wells Pkwy

Stream bank restoration

Website link, QR code to provide links to interviews, historical facts, narratives, etc.

Lighting (solar)

Rain gardens

Invasive plant removal

Dinner

Utility line relocation

Emblem to represent each war

Identify Country, service and campaign for each conflict

Benches/seating

Flag pole

Electric feed

Kiosk to present conceptual ideas

Place for journal entries

Sign "future memorial site"

Guidelines:

Security (CPTED Guidelines)(<http://www.cpted.net>)

SITES Certification (<http://www.sustainablesites.org>)

Events for use:

Veterans day observance

Memorial Day

Next Steps:

- Meet one-two more times before Charette to decide on program elements for the site
- Determine who will attend the Charette.
- Add watershed area and drainage divides to site analysis to help determine runoff patterns
- Identify other resources we may need for the project:
 - Stream Restoration Specialists
 - Civil Engineer
 - WSSC
 - PEPCO