

*Design Advisory Committee
University Park Veterans Memorial
Meeting Minutes
February 22, 2014*

BOARD MEETING TITLE:

MEETING CHAIR:

Steve Cook, cstevecook@gmail.com, 540-326-6880

MEETING ATTENDEES:

David Brosch, Mayor Tabori, Len Carey, Anna Mae Kobbe, Chris Garcia, Tiegh Thompson, Mary Baugher, Colin Ferguson, Luke Wedge, Beverly Silverberg, Joanne Fletcher, Steve Cook & Fred Werth

MEETING LOCATION:

Town Hall

I. CALL TO ORDER

N/A

II. AGENDA ITEMS:

In reviewing the preliminary cost estimate, which was for the higher cost materials, Mayor Tabori requests that low cost materials be generated as well.

These cost options should also be prepared for the Town hearing on 3/13.

Rebates will be explored by the Town such as the RainCheck program.

Provide list of questions for Susan Lareuse for Mayor Tabori:

- What approvals permitting would be required from the County?

Steve to update the schedule with the following critical path dates:

- Change bidding and negotiations to 30 days
- Town Hearing is 3/13
- Provide design packet to Tracy for council review by 4/2
- Present revised plan and community feedback to council on 4/7
- Council to review and approve award contract to selected bidder 8/11

V. FOLLOW UP ITEMS:

- Fred Werth to set up Site Sign with concepts on 3/8
- Town Hall will coordinate adjacent notifications with formal mailing
- Colin will prepare power point of Design Metrics by 3/8
- Chris Garcia will prepare powerpoint of committee history and timeline as well as ideas how the history of those that have served will be represented on the web with the help of Joann by 3/8
- Steve Cook will prepare graphic images (plan, perspective and image board) by 3/8
- Steve to apply sustainability features of design to the SITES rating system.

XIII. BOARD ADJOURNMENT

The next meeting is scheduled for March 8, 2014. Location TBD

A followup mtg. will occur on 3/16 to review and respond to community feedback