



**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL
UNIVERSITY PARK ELEMENTARY SCHOOL
4315 UNDERWOOD STREET
7:30 PM**

**May 6, 2013
MINUTES**

1. CALL TO ORDER: Mayor Tabori

Present: Mr. Brosch, Mr. Gekas, Ms. Christiansen, Mr. Carey, Ms. Sorensen, Mr. Cron, Mr. Alvarez

2. PLEDGE OF ALLEGIANCE was led by Mr. Alvarez.

3. APPROVAL OF THE AGENDA

Moved by: Mr. Cron
Yea: 6

Seconded by: Mr. Carey
Nay: 0 **Abstain:** 0

4. APPROVAL OF MINUTES: *April 8, 2013*

Moved by: Mr. Alvarez
Yea: 7

Seconded by: Mr. Carey
Nay: 0 **Abstain:** 0

5. PUBLIC COMMENT

Mr. Walter Armstrong of Calverton Drive commented on a safety issue regarding illegal parking on Adelphi Road at the Adelphi Road and Calverton Drive. Parking on Adelphi Road up until it intersects with Calverton Drive obstructs the left side view of drivers turning right onto Adelphi Road from Calverton Drive. Mayor Tabori advised that the Director of the Department of Public Works and the Town Police Chief be notified.

Mr. Armstrong also expressed concern regarding a fire safety concern related to parking on Calverton Street. When two vehicles are parked on either side of the road, there may not be enough space for a fire truck to drive between the two vehicles. Mayor Tabori advised that the Director of the Department of Public Works be notified.

6. CONSENT AGENDA

Motion: To approve the following consent agenda items

Moved by: Ms. Sorensen
Yea: 7

Seconded by: Mr. Gekas
Nay: 0 **Abstain:** 0

A. REQUEST TO CLOSE THE 4400 BLOCK OF UNDERWOOD STREET FOR A BLOCK PARTY IN WARD 3 ON SATURDAY, MAY 11, 2013; SET-UP BEGINS AT 4:00 P.M., CLEAN-UP ENDS AT 9:30 P.M.

**B. APPLICATION TO REPLACE EXISTING FENCE SECTION AND GATE LOCATED ON LOT: 4, BLOCK: 5, SECTION: 1.
(Douglas Jones, 4316 Sheridan Street)**

**C. APPLICATION TO REPLACE FENCE SECTIONS AND GATES LOCATED ON LOT: 5 AND PART OF LOT: 7, BLOCK 20, SECTION: 5A
(Joe and Sandy Schultz, 4014 Tennyson Road)**

D. APPLICATION TO REPLACE FLOOR BOARDS ON EXISTING DECK ON LOT: 23 & 24, BLOCK C. (Roberta Rudnick & Bill McDonough, 4405 Holly Hill Road)

7. VARIANCE REQUEST

**A. APPLICATION TO SEND A LETTER OF SUPPORT FOR A VARIANCE REQUEST OF 10 FEET 9 INCHES SIDE STREET YARD DEPTH, WHICH DOES NOT CONFORM TO ZONING ORDINANCE SECTION 27-442(e)(TABLE IV) PRESCRIBES THAT EACH CORNER LOT SHALL HAVE A MINIMUM SIDE YARD ALONG THE SIDE STREET AT LEAST 25 FEET IN DEPTH
(Edwin and Martha Wells, 6813 40th Avenue) Ward 6**

Motion: To approve a letter of support for a variance of 10 feet 9 inches side street yard depth located on Lot:12, Block: 38, Section: 7 at 6813 40th Avenue on the basis that it has fulfilled the three criteria and that the mayor is authorized to sign a letter to the Zoning Board on behalf of the Town.

Moved by: Mr. Cron
Yea: 5

Seconded by: Mr. Carey
Nay: 2 **Abstain:** 0
Ms. Sorensen
Ms. Christiansen

8. COMMITTEE APPOINTMENTS

A. VETERANS MEMORIAL DESIGN ADVISORY COMMITTEE

Motion: To approve the appointment of Luke Wedge to the Veterans Memorial Design Advisory Committee as a new member, Len Carey as Council Liaison, and Steven Cook as Chair.

Moved by: Ms. Christiansen
Yea: 7

Seconded by: Mr. Carey
Nay: 0 **Abstain:** 0

B. CAFRITZ OVERSIGHT & MONITORING COMMITTEE

Motion: To approve the appointment of Sarah Starrett to the Cafritz Oversight & Monitoring Committee as a new member.

Moved by: Ms. Sorensen
Yea: 7

Seconded by: Ms. Christiansen
Nay: 0 **Abstain:** 0

9. DEPARTMENT AND COUNCIL REPORTS

A. MAYOR'S REPORT ~ *Mayor John Rogard Tabori*

Mayor Tabori presented a brief report to the Town Council.

Mayor Tabori stated that street work along Wells Parkway will begin in May within a few weeks. The work should be completed before the end of the current fiscal year.

The Town is currently in the process of writing a letter to obtain funds that are owed by the Washington Suburban Sanitary Commission and Washington Gas. The letter will be sent within ten working days.

A \$30,000 grant has been awarded to the Town to continue work related to the STEP-UP program. These grant funds will allow the Town to finish work that it is in the process of completing. The Town is also looking at a number of possibilities for how to expand the program over time. Chuck Wilson will provide a report related to the possible program expansions. The Town will be shown design plans and construction cost for the upper portion of Queens Chapel Road. The project will finish the road as well as make it a green street. These will likely be completed by spring 2014.

Mr. Cron inquired as to the status of the Solar Project. Mayor Tabori explained that the Prince George's County School Board has placed the project on its second reading calendar for May 9, 2013.

Mr. Brosch inquired as to the status of the stump removal; he expressed concern that tree roots are still in the ground despite that the trees had been taken down. Mayor Tabori explained that Pepco has not yet completed the tree removal. Once the removal efforts are finished, the Town will then identify each area that requires attention. The Town expects to identify areas that still require work within the next 4-6 weeks. The Mayor also stated that the removal of private tree stumps will cost a small fee.

B. COUNCIL AND COMMITTEE REPORTS

The Cafritz Committee provided a summary and list of talking points.

10. CONTINUING BUSINESS

A. REPORT ON THE CAFRITZ PROJECT OF RIVERDALE PARK 4-13002

Important note: M-NCPPC considers the Cafritz Project of Riverdale Park a *new* application, if you would like to be a Person of Record for this project you *must* register with the Prince George's County Planning Department;

http://www.pgplanning.org/Resources/Person_of_Record.htm

To register as a Person of Record the following information is required for this project.

Name of Project: *Cafritz Property of Riverdale Park*

Project Number: *Preliminary Plan of Subdivision, 4-13002*

Motion: To approve conditions on Cafritz Property or oppose the PPS/DSP as submitted by the applicant (*Specific motion(s) and conditions will be specified during a Special Session on Monday, May 13, 2013*)

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

Two Special Sessions will be held on Thursday, May 9th, 2013 at 7:30 p.m. and Monday, May 13th at 7:30 p.m. Mayor Tabori proposed that the Town will vote on several conditions at the May 13th Session. The Town Attorney will prepare instructions for these conditions. The goal for both these meetings will be for the Council to complete conditions for the Preliminary Plan of Subdivision and as much of the Detailed Site Plan as possible. The hearing for the Detailed Site Plan will be held on May 23rd, 2013.

The Cafritz planning staff report should be posted online by Friday, May 10th. Ms. Christiansen explained the delay with concern. An applicant is required to provide all materials 35 days before planning staff must submit its report. When planning staff receives new information less than 35 days before the report is due, it causes stress, which in turn becomes shouldered by the municipalities.

B. REPORT BY THE TRAFFIC ENGINEER AND DISCUSSION ON THE SHA PLANS FOR RT 1 ROAD IMPROVEMENTS.

Mayor Tabori addressed an email that he received from Town residents Bill Marvin and Jen Russell. He apologized for his delay in response, explaining that the Town's internet collapsed had over the weekend. Mr. Marvin and Ms. Russell inquired with questions related to how the Cafritz project will affect Town traffic. The Mayor stated that many conditions had been designed very specifically to protect the Town from traffic issues. The conditions that were prepared focused on protecting residents along Route 1 as well as other Town residents.

Mr. Papazian made several comments regarding the effect that the Cafritz development would have on traffic. The following items were discussed as ways to mitigate the effects of the Cafritz development on Route 1:

- Establishment of a trip cap that would limit the traffic increase to no more than 20 percent;
- Installation of a traffic signal at Route 1 and Van Buren, which would provide safe movement for traffic entering and exiting the development complex, discourage cut through traffic in University Park, and control speeding;
- Determination of appropriate lane widths;
- Possible addition of a right turn lane;
- Use of a shuttle bus operating between College Park Metro Station and the development complex and Prince George's Plaza Metro Station and the development complex;
- Use of a circulator bus plan to provide increased transit between the community and development site;
- Development of a Transportation Master Plan (TMP) or creation of a Transportation Demand Management District; and
- Use of other entrances to the development complex, which would reduce the amount of traffic entering from Route 1.

Mr. Papazian stated that language has already been proposed for the TMP, but has not been

reviewed as of yet. Mr. Papazian also stated that the PPS and DSP must detail a settlement for the CSX crossing option and its funding.

The Mayor suggested adding a plan for a well designed buffer zone on Route 1. He also commented on the effect of widening lanes on driving behavior, suggesting that the widening of streets may cause a likelihood of speeding and attract larger vehicles.

Ms. Christiansen expressed concern with the effectiveness of the bridge because of the possibility that the speed limit on the road may affect the speed limit on the bridge. In addition, she commented that the requirements for the bridge will depend on funding, and that any permitting/requirements discussions are based on assumptions.

C. BUDGET TRANSFERS ~2nd Reading

Motion: To approve the adoption of the budget modifications to transfer \$10,000 from the Public Works *Salaries* line item into the Public Works *Working Storage Space* line item to cover the costs to modify the garage and provide for vehicle access.

* Budget transfers require 4 votes.

Moved by: Mr. Cron
Yea: 7

Seconded by: Mr. Alvarez
Nay: 0 **Abstain:** 0

D. MAYOR AND COUNCIL DISCUSSION OF FISCAL 2014 BUDGET

The Mayor and Council discussed the Fiscal 2014 Budget. A new proposal in the budget would reduce the frequency of trash collection on a seasonal basis in order to free up the Department of Public Works and Transportation budget.

The Mayor stated that the Council has been looking at stop lines. Also, the Town is looking at how to rearrange how the Town picks up trash; one proposal is to reduce the number of trash pickup days from two to one.

Ms. Sorensen asked about the effect of Cafritz on the infrastructure elements of budget. Mayor Tabori stated (1) that traffic counts must be completed after the Whole Foods opens in order to determine the impact of traffic and (2) the Town must complete discussions regarding cost sharing police requirements in order to determine the extent of which sharing a tax base will offset cost.

The Mayor stated that should Council Members have any budget proposals, please have them submitted by May 17th, 2013 so that they may be reviewed and considered by the Council in time to meet the State's May 31st deadline.

E. LEGISLATIVE RESOLUTION 13-O-04: Fiscal 2014 Budget. 2nd Reading *Final vote on Resolution 13-O-04 will not occur before May 20, 2013*

Motion: To approve the adoption of Legislative Resolution 13-O-04: Fiscal 2014 Budget.

Moved by:

Seconded by:

Yea:

Nay:

Abstain:

11. ADJOURNMENT was approved by unanimous consent at 10:00 p.m.