



**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL
WILL BE HELD AT
UNIVERSITY PARK
TOWN HALL
6724 BALTIMORE AVENUE**

**December 14, 2012
11:00 AM**

**SPECIAL SESSION
MINUTES**

****IMPORTANT NOTICE UPDATE ****

THE SPECIAL SESSION HAS BEEN CALLED TO REVIEW AND DISCUSS PEPCO'S PERMIT REQUEST TO TRIM AND REMOVE TREES.

DURING THE SPECIAL SESSION, COUNCIL DID NOT CALL AN EXECUTIVE SESSION THE ENTIRE MEETING REMAINED OPEN THE PUBLIC.

1. CALL TO ORDER: Mayor Tabori

Present: Mr. Brosch, Mr. Gekas, Ms. Christiansen, Mr. Carey, Ms. Sorensen,
Mr. Alvarez
Excused: Mr. Cron
Absent: None

Also present: Mr. Michael Beall, Director of Public Works, Ms. Suellen Ferguson, Esq. Town Attorney, Town arborist, John Anna, President Adirondack Tree Experts; PEPCO representatives, Mr. Jerry Pasternak, Region VP, Maryland Affairs, and Mr. Nathan McElroy, Staff Forester, Vegetation Management

2. PERMIT

A. WALK-THROUGH TOWN WITH PEPCO OFFICIALS TO REVIEW THE TREE TRIMMING AND TREE REMOVAL PLAN AS PROPOSED.

The Town Shuttle Bus was used to facilitate a discussion of the group in attendance, Mayor Tabori drove the bus. Of the list of trees PEPCO has proposed for removal/trimming, there are four (4) trees on the removal list that the Town is not in agreement with PEPCO on. Council focused on those trees that the Town and PEPCO do *not* agree on.

The four (4) trees viewed and discussed are located on Sheridan Street. These particular trees are found in the public right-of-way at following addresses; 4222, 4316 and 4318.

B. COUNCIL DISCUSSION ON PEPCO'S PERMIT REQUEST TO TRIM AND

REMOVE TREES IN TOWN

Council discussed a complex array of issues involved in the care of town trees and the work required to complete this permit. The questions discussed during the meeting will become part of the structure for draft proposal Council will consider at the regular Town Council meeting in January 2013. Council will review the draft the draft permit proposal, and allow time for public review.

Topics discussed included but were not limited to the following list;

- the terms and conditions for notification
- the allotment of time necessary for the notification process and the length of time needed once a permit request is submitted though work completed
- how resident notification should occur as well as PEPCO posting door hangers
- hours of work permitted Monday - Friday
- proper traffic control at all times per State Highway Administration standards
- requirement to provide the Town with a complete list of contractors and subcontractors
- the length of time a permit would be issued for
- work site interactions; PEPCO arborist, contractors/subcontractors hired by PEPCO and with the Town arborist
- notification of complaints received and any correspondence related to the progress of the work
- standards used for tree trimming and tree removal
- how the project will be phased
- who is responsible and what action will be taken if there is tree damage caused by excessive trimming or pruning
- who has the authority to determine a tree is damaged due to over pruning, and who has the authority to remove a damaged tree; and who is responsible to pay for the cost of replacing damaged trees
- who is responsible for any damage claims on public or private property and the cost of removing and replacing those trees
- who will determine the type of tree used to replace any damaged trees

**AGENDA ITEM # 3 WAS NOT CALLED – THE EXECUTIVE SESSION WAS NOT CALLED
THE ENTIRE MEETING WAS OPEN TO THE PUBLIC**

~~3. AN EXECUTIVE SESSION HAS BEEN CALLED TO CONSULT WITH COUNSEL TO OBTAIN LEGAL ADVICE; AND CONDUCT COLLECTIVE BARGAINING NEGOTIATIONS; OR CONSIDER MATTERS THAT RELATE TO NEGOTIATIONS~~

~~Motion:~~ To approve/disapprove closing the Special Session to move into Executive Session to consult with Counsel to obtain legal advice; and conduct collective bargaining negotiations; or consider matters that relate to negotiations

~~Moved by:~~ _____ **~~Seconded by:~~** _____

~~Yea:~~ _____ **~~Nay:~~** _____ **~~Abstain:~~** _____

4. ADJOURNMENT – by consent at 2:40 p.m.