

Cafritz Oversight and Monitoring Committee Minutes  
Wednesday, September 26, 2012

A. Call to Order - 7:30 Mr. Carey

B. Attendance -

Present: Alvarez, Cron, Tabori, Thorp

Absent: Carey (conflicting meeting), Christiansen (out of town), Verrill (illness)

C. Approval of Minutes

September 5, 2012 and September 12, 2012 - Yea: 5 Nay: 0

D. Traffic engineer

1. Need to hire a traffic engineer to:

- a. Advise the town on Cafritz traffic study
- b. Conduct a pre and post Cafritz development study of traffic in University Park with pre at this time and post at completion of Phase I (after opening of Whole Foods).
- c. May also help design a transportation demand management district and
- d. Assist with creating a plan for a circulator bus.

2. Interview of Street Traffic Studies, Ltd. - David Nelson

- a. 4 professionals with 20 - 25 years experience who have worked for large firms, small firms, and public agencies.
- b. Solely focused on traffic issues.
- c. Review of client list.
- d. Will follow up after making recommendations to see if what they implemented worked.
- e. Have done transportation management plans, shuttles for large federal campuses, but has never done an official tdmz. Generally speaking one firm does all the data collection and counseling/consulting, and somebody else runs the TDMZ as a full time job.

E. Motion to approve amended Mission Statement

Yea: 5 Nay: 0

F. Workgroup reports

- a. Discussion of need for and process of writing reports.
- b. John Tabori reviewed process of development certification
- c. Tree conservation is under discussion including efforts to preserve more trees in the buffer zone along Route 1. That buffer has been redrawn on the plans for the subdivision as we wanted as two continuous lots.
- d. Subdivision map certification should be finished by the end of the week and submitted to MNCPPC staff and will then be sent on to us for further comment.
- e. Discussion about whether the master plan includes University Park.
- f. Committee members are requested to follow a similar format as the

"Historic Preservation" report and submit after attending any meetings.

G. Motion to table Item 3 - Reports from committee members who had attended any recent Cafritz development planning meetings. Seconded and passed.

H. Next COM committee meeting - October 10, 2012

Urban Design meeting - October 2 at 2:30 pm - Tabori and Alvarez attending