

**TO BE SUBMITTED WITH BID**

**AFFIDAVIT OF NON-CONVICTION**

I hereby affirm that:

- (1) I am the \_\_\_\_\_ (Title) and duly authorized representative of the firm of \_\_\_\_\_ (Name of Corporation) whose address is \_\_\_\_\_ and that I possess the legal authority to make this affidavit on behalf of myself and the firm for which I am acting.
- (2) Except as described in Paragraph 3 below, neither I nor the above firm nor to be best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining Contracts with the State, or any County, Bi-County or Multi-County agency or subdivision of the State have been convicted of an official investigation or other proceeding admitted in writing or under oath acts or omissions which constitutes bribery, attempted bribery or conspiracy to under the provisions of Article 27 of the Annotated Code of Maryland or under the laws of any state or the federal government (conduct prior to July 1, 1977 is not required to be reported).
- (3) State "none" or, as appropriate, list any conviction, plea or admission described in Paragraph 2 above, with the date, court, official or administrative body, the individuals involved and their position with the firm, and the sentence or disposition, if any.

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I acknowledge that this affidavit is to be furnished, where appropriate, to the Town of University Park, Maryland, under Section 16-311 of the State of Maryland Finance and Procurement Article of the Annotated Code of Maryland. I acknowledge that, if the representations set forth in this affidavit are not true and correct, the Town of University Park, Maryland, may terminate any contract awarded and take any other appropriate actions. I further acknowledge that I am executing this affidavit in compliance with Section 16-309 of the State Finance and Procurement Article of the Annotated Code of Maryland which ordains that any person convicted of bribery (upon acts committed after July 1, 1977) in furtherance of obtaining a contract from the State or any subdivision of the State of Maryland shall be disqualified from entering into a contract with the Town.

I do solemnly declare and affirm under the penalties of perjury that the contents of the affidavit are true and correct.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

**TO BE SUBMITTED WITH BID**

**BRIBERY AFFIDAVIT**

I, \_\_\_\_\_, the undersigned \_\_\_\_\_ of  
(Office Held)

\_\_\_\_\_, being first duly sworn on oath, affirms and  
(Name of Business Entity)

says this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, that I hold the aforementioned  
office in \_\_\_\_\_

(Name of Business Entity)

the said entity submitting a bid or otherwise applying for a contract with the Town of University Park, a municipal corporation in the state of Maryland, to act as a communications consultant to serve as the lead for a number of communications activities related to the Town of University Park's ("Town") STEP-UP program, including: outreach to media, graphic design, editing, development of a media, photo and video depository, design and production of case studies and event support and that to the best of my knowledge, information and belief, no officer, director or partner of:

\_\_\_\_\_  
(Name of Business Entity)

nor any employee thereof directly involved in obtaining contracts with the state of Maryland or any county or other political subdivision thereof has been convicted of bribery, attempted bribery, or conspiracy to bribe under the laws of any state or federal government for acts or omissions committed. I hereby declare and affirm under the penalties of perjury that the foregoing is true to the best of my knowledge and information.

\_\_\_\_\_  
(SEAL)

To be signed by Supplier, if the Supplier is an Individual; or by a Partner, if the Supplier is a Partnership; or by a duly authorized Officer, if the Supplier is a Corporation.

**TO BE SUBMITTED WITH BID**

**FALSE PRETENSES AFFIDAVIT**

I, \_\_\_\_\_, the undersigned \_\_\_\_\_ of  
(Office Held)

\_\_\_\_\_, being first duly sworn on oath, affirms and  
(Name of Business Entity)

says this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ that I hold the aforementioned

office in \_\_\_\_\_  
(Name of Business Entity)

I FURTHER DECLARE AND AFFIRM, under the penalties of perjury, that neither I nor, to the best of my knowledge, information and belief, the above Business Entity nor any officer, director, partner, member or associate thereof; nor any of its employees directly involved in obtaining contracts with the Town, has been convicted of false pretenses, attempted false pretenses or conspiracy to commit false pretenses under the laws of any state or federal government, based upon acts committed after July 1, 1981.

\_\_\_\_\_(SEAL)  
To be signed by Bidder, if the Bidder is an Individual; or by a Partner, if the Bidder is a Partnership; or by a duly authorized Officer, if the Bidder is a Corporation.

**TO BE SUBMITTED WITH BID**

**NON-COLLUSION AFFIDAVIT**

\_\_\_\_\_, being duly sworn on oath, deposes and says:

That he/she is the \_\_\_\_\_  
(Owner, Partner, Title if on behalf of a Corporation)

of \_\_\_\_\_  
(Name of Business, Corporation or Partnership)

the party submitting the foregoing Bid; that (he has not) (no officer of the said Corporation has) (no partner of the said Partnership has) nor has any person, firm or corporation acting on (his/her) (its) (their) behalf; agreed, conspired, connived or colluded to produce a deceptive show of competition in the compilation of the Bid being submitted herewith; and that (he/she) (the said Corporation) (the said Partnership) has not in any manner, directly or indirectly, entered into any agreement, participated in any collusion to fix the Bid Price of the Bidder herein or any competitor, or otherwise taken any action in restraint of free competitive bidding in connection with the contract for which the within Bid is submitted; that in making this Affidavit, the affiant represents that he/she has personal knowledge of the matters and facts herein stated. The Affiant hereby declares and affirms under the penalties of perjury that the foregoing is true to the best of his/her knowledge and information.

\_\_\_\_\_(SEAL)  
To be signed by Bidder, if the Bidder is an Individual; or by a Partner, if the Bidder is a Partnership; or by a duly authorized Officer, if the Bidder is a Corporation.

**TO BE SUBMITTED WITH BID**

**CERTIFICATE OF NON-SUSPENSION**

I \_\_\_\_\_, do hereby certify under the penalties of perjury that \_\_\_\_\_ has not been  
Bidder  
suspended or barred from participation in contract activities with any government.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date