



**MEETING OF  
UNIVERSITY PARK MAYOR AND COMMON COUNCIL  
WILL BE HELD AT  
UNIVERSITY PARK ELEMENTARY SCHOOL  
4315 UNDERWOOD STREET**

**7:30 p.m.  
November 16, 2015  
REGULAR SESSION**

**1. CALL TO ORDER: *Mayor Lenford Carey***

<b>Present:</b>	Thompson	<b>Absent:</b>	Thompson
	Gekas		Gekas
	Hess		Hess
	Verrill		Verrill
	Caskey		Caskey
	Cron		Cron
	Alvarez		Alvarez

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF THE AGENDA**

<b>Moved by:</b>	<b>Seconded by:</b>	
<b>Yea:</b>	<b>Nay:</b>	<b>Abstain:</b>

**4. PRESENTATION**

**5. PUBLIC COMMENT**

**6. PERMITS**

**A. PERMIT REQUEST TO RESURFACE AN EXISTING DRIVEWAY  
(Kim and Jeanne Oleson, 6930 Pineway) Ward 5**

**Motion:** To approve the request for a building permit to resurface an existing 11' x 120' driveway on Lot E, Block E at 6930 Pineway.

<b>Moved by:</b>	<b>Seconded by:</b>	
<b>Yea:</b>	<b>Nay:</b>	<b>Abstain:</b>

**B. EXTENSION AND MODIFICATION OF AN EXISTING PERMIT FOR THE DEPARTMENT OF ENVIRONMENT STORMWATER MANAGEMENT DIVISION TO INSTALL A STORM DRAIN PIPE IN THE PUBLIC RIGHT-OF-WAY IN WARD 7**

**Motion:** To approve modification and extension of an existing Special Utility Permit for the Department of Environment Stormwater Management Division to enter University Park right-of-way to install a storm drain pipe across Wells Parkway at 6905 Wells Parkway as itemized on the Permit and with the conditions as proposed. This permit will be extended until June 1, 2016 to permit paving. Modifications change working hours to 8 a.m. to 4 p.m., allow the road to be closed, and permit equipment to be kept in Town overnight until the work is completed.

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**7. NEW BUSINESS**

**A. BUDGET TRANSFER (*First Reading*)**

**Motion:** To authorize a transfer of an amount not to exceed \$5,000 from unreserved funds to office expense to cover the cost for a service recognition event.

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**B. APPROVAL OF A CONTRACT FOR A RED LIGHT CAMERA AT BALTIMORE AVENUE AND EAST WEST HIGHWAY, WITH OVERRIDE OF BID PROCEDURES**

**Motion:** Per Section 2-105 (b) of the Town Ordinances, to override sealed bid procedures and approve a contract with American Traffic Solutions (ATS) Incorporated for continued maintenance and operation of a red light camera at the intersection of Baltimore Avenue and East West Highway. Good cause for overriding sealed-bid procedures is (1) the Town has used this vendor since onset of this red light camera program in 2008 with good results to public safety and minimal impact upon the Town; (2) a change of vendor would necessitate new approvals and a new permit from the State Highway Administration requiring considerable time, and (3) the red light camera at this location produces low returns on which there is unlikely to be much interest by other vendors,

**8. CONTINUING BUSINESS**

**A. COUNCIL AGENDA-SETTING FOR 2015**

Council review of and discussion of previously identified public concerns, policy or program initiatives for Council to work on during 2015. *Public comments encouraged.*

**9. APPROVAL OF MINUTES: *November 2, 2015***

**Moved by:**

**Seconded by:**

**Yea:**

**Nay:**

**Abstain:**

**10. DEPARTMENT AND COUNCIL REPORTS**

**A. MAYOR'S REPORT**

December 3 recognition of employee service  
State Highway Administration update  
7-Eleven update  
Dog attack update  
Tot Lot/Playgrounds

**B. COUNCIL REPORTS**

**C. REPORT FROM THE TOWN ATTORNEY ~ *Suellen Ferguson***

**D. REPORT ON POLICE DEPARTMENT ACTIVITIES ~ *Chief Wynnyk***

**E. REPORT ON THE DEPARTMENT OF PUBLIC WORKS ~ *Michael Beall***

**11. ADJOURNMENT**

**\*\* An Executive Session may be called. \*\***