MEETING OF

UNIVERSITY PARK MAYOR AND COMMON COUNCIL
UNIVERSITY PARK ELEMENTARY SCHOOL
4315 UNDERWOOD STREET
7:30 P.M.

February 7, 2011
REGULAR SESSION

1. CALL TO ORDER: Mayor Tabori at 7:30 PM.

Present: Ms. Mallino, Mr. Lucas, Ms. Toscano, Mr. Carey, Ms. McPherson, Ms. O'Connor, Ms. Bradley Chacón
Excused: None
Absent: None

Town employees in attendance: Town Clerk Ms. Headley, Director of Public Works Mr. Beall, Town Treasurer Mr. Baden

2. PLEDGE OF ALLEGIANCE was led by Mr. Lucas

3. APPROVAL OF THE AGENDA

Mayor Tabori requested that the DOE Grant presentation be moved before the Mayor's report, and then the new Town newsletter editors would be introduced.

Ms. Bradley Chacón requested to add an item on community grants on Continuing Business Item 9D.

Moved by: Ms. O'Connor **Seconded by:** Mr. Carey
Yea: 7 **Nay:** 0 **Abstain:** 0

4. APPROVAL OF MINUTES: *January 24, 2011 Meeting*

Moved by: Mr. Lucas **Seconded by:** Ms. Toscano
Yea: 7 **Nay:** 0 **Abstain:** 0

5. PUBLIC COMMENT

Mr. Lucas said the Town recently held a Citizen's Emergency Response Team (CERT) meeting.

Mr. Tom Stickles attended the meeting and would provide the Council with a report later.

Ms. Sarah Heitkemper, co-president of the University Park Civic Association, distributed a schedule of planned community events. Planned events include the annual stream clean-up on April 16th, the Town-wide yard sale on May 14th, as well as the Fourth of July Parade, the Chili Cook-Off, the Christmas Tree lighting, and other events. She requested assistance from Town Hall in planning the annual Fourth of July parade. She mentioned installing American flag banners on the lighting fixtures along Queens Chapel Road. Mayor Tabori recommended that Ms. Heitkemper contact Ms. Warren and Ms. Mosely on the 75th Anniversary Committee for assistance.

Mr. Lucas cautioned that the stream clean-up date was around the time that the mallard ducks will be nesting with their eggs. The clean-up teams need to make sure the ducks are not disturbed.

6. PERMITS

A. APPLICATION TO CONSTRUCT SHED (Reinhard/Hoefler, 6719 44th Avenue) Ward 3

Mr. Reinhard attended the meeting and answered questions from the Council and the Mayor. The structure Mr. Reinhard intends to build is a child's playhouse with an attached swing set and sliding board. The playhouse has an upper story to provide access to the top of the sliding board. Mayor Tabori commented on the fact that the Prince George's County permits office has not ruled consistently in granting or denying permits for outbuilding structures. In this permit, the shed's porch was not included in the square footage calculation. Another University Park homeowner did have the porch footage included in the sizing calculation. Ms. Headley provided a summary of her discussions with the homeowners and the County permits office regarding this permit. Mr. Reinhard said the property was surrounded by a four foot chain link fence, to ensure unsupervised children could not gain access to the structure. Mayor Tabori noted that the Town Code considers any outbuilding with a second story to be a garage.

Motion: To approve the construction of a 16'x8'x15' wood and concrete shed on Lot 24, Block 15, Section 3 at 6719 44th Avenue.

Moved by: Ms. McPherson **Seconded by:** Ms. Mallino
Yea: 7 **Nay:** 0 **Abstain:** 0

7. CONSENT AGENDA

Motion: To approve the following consent agenda item.

Moved by: Mr. Lucas **Seconded by:** Ms. Mallino
Yea: 7 **Nay:** 0 **Abstain:** 0

A. APPLICATION TO REPLACE 4' GATE (Meyers/Thompson, 6516 40th Avenue) Ward 2

8. DEPARTMENT REPORTS

A. MAYOR'S REPORT- Mayor John Rogard Tabori

Mayor Tabori introduced Mr. Todd Stewart, co-editor of the Town newsletter. Mr. Stewart described the work he and Ms. Warren have started for the March edition of the newsletter. Mr. Carey asked if the lead times between submitting items to the newsletter, and the newsletter publication date, could be shortened. Mr. Stewart said the lead times will stay about the same for now, however that is an area being reviewed for improvements.

Mayor Tabori said that University Park has begun talking with Mr. Ken Dunn regarding the 9-Pond improvements and storm water management. Mayor Tabori said he hopes to bring further information on this topic to the Council at the February 28th meeting. Mayor Tabori said there are a number of issues emerging around the development of the Cafritz property.

There will be a Stream Committee meeting on February 23rd at the Church of the Brethren (upstairs).

Mayor Tabori was very pleased to report that the Eagle Scout ceremony was held with great success and beautifully recognized the hard work and dedication of the young men being honored.

Mr. Lucas invited Mayor Tabori to say a few words about his experience judging the University Park Elementary School science fair recently. Mayor Tabori said he was deeply impressed by the scientific knowledge demonstrated by the participants.

B. REPORT ON THE DEPARTMENT OF PUBLIC WORKS – Mickey Beall, Director

Mr. Beall reported that the last Washington Suburban Sanitary Commission (WSSC) crew was working on Tuckerman and Sheridan streets. The crew is carrying out trench repair as well as curb and gutter work.

- The grant on replacing the boiler in Town Hall is progressing.
- The Chesapeake Bay Foundation grant for a bioretention rain garden at Queens Chapel Road is under discussion.
- Radios have been installed in all of the University Park Public Works vehicles. Handheld units are also available for people working away from the trucks. Mr. Beall said the radios were very helpful in coordinating the response to the most recent snow storm.

Mr. Carey asked about the flood insurance rate map. He asked if there would be parts of the Town in the flood plain. Mr. Beall said there were already structures within the 100-year flood plain.

C. TOWN CLERK'S REPORT - Amy S. Headley, Clerk

Ms. Headley reported on activities at Town Hall. The handout is attached as Appendix 8C.

D. REPORT ON DOE GRANT/STEP-UP! PROJECT – Chuck Wilson

Mr. Wilson provided an update on the progress made on the STEP-UP! project. The handout is attached as Appendix 8D.

9. CONTINUING BUSINESS

A. UPDATE ON BELCREST PLAZA/LANDY PROJECT

B. TOWN STREET REPAIR AND MAINTENANCE PLAN

Mayor Tabori said he is in the process of developing a description of the work to be done under the street repair plan.

C. CHARTER AMENDMENT LEGISLATIVE RESOLUTION 11-01 *Adoption*

Motion: To approve/disapprove the adoption of Charter Amendment Legislative Resolution 11-01: "Deleting one ordinance referendum option".
(This is up for adoption at the February 28, 2011 Council Meeting as per introductory motion.)

Moved by: **Seconded by:**
Yea: **Nay:** **Abstain:**

D. PROPOSED GRANTS CRITERIA AMENDMENT

Ms. Bradley Chacón introduced the following motion:

Motion: To approve/disapprove amending the Grants Criteria document incorporated in the Resolution Re: Community Grants Criteria to change the grants application deadline from June 30 of the current fiscal year to [*fill in the blank with the Council proposed date*]; and to require that the Community Service Grants application deadline be published in the Town newsletter and website for three months prior to the application deadline.

Moved by: Ms. Bradley Chacón **Seconded by:** Ms. O'Connor
Yea: **Nay:** **Abstain:**

Ms. Mallino said she would vote against the motion. She said she has come to believe that the grants process is burdensome and should be replaced with appropriations. Mr. Carey said he would agree to a simpler process. Ms. Mallino, Mr. Carey, and Ms. Bradley Chacón discussed these concerns. Mr. Carey stressed that he wanted to avoid a system that is unfair and contentious and burdensome. Ms. Toscano said that she felt the responsibility and purview for the appropriations rightfully belonged to the Mayor. Mayor Tabori said he would prefer not to have this debate this evening.

Ms. Mallino moved to table the motion.

Motion: To table consideration of the Grants Criteria Amendment motion.

Moved by: Ms. Mallino **Seconded by:** Mr. Lucas

Yea: 4 (Mallino, Lucas, McPherson, Toscano)
Nay: 3 (Carey, O'Connor, Bradley Chacón)
Abstain: 0

10. NEW BUSINESS

A. FY 2011 BUDGET SIX MONTH UPDATE - Mayor Tabori and Treasurer Baden

Mr. Baden reviewed the Fiscal Year 2011 six-month update. His presentation is included as Appendix 10A at the end of these minutes. Mr. Baden said the prior year surplus amount will be a little larger than expected. Ms. Mallino said she was impressed with the status of the budget. Mayor Tabori said that University Park has been invited to share our budget planning process at the upcoming Maryland Municipal League (MML) conference.

D. BUDGET ADJUSTMENTS Introduction

Motion: To approve the introduction of the budget adjustments as proposed in the Treasurer's memo dated February 3, 2011.

Moved by: Ms. Mallino **Seconded by:** Ms. Bradley Chacón
Yea: 7 **Nay:** 0 **Abstain:** 0

B. CONSIDERATION OF THREE COMMUNITY GRANT PROPOSALS

Mayor Tabori reviewed the grant request amounts. He discussed the activities around designating houses in the community as part of the Anacostia Trails Heritage Area (ATHA) walking tour. Ms. Toscano disclosed that she is a board member of ATHA. Ms. Mallino said she would prefer to see the monies placed in a draw-down account, and the groups would request the funds as needed.

Motion: To approve the following grant requests/amounts:

- LUP Boys and Girls Club $2500.00
- ATHA Matching Grant $1800.00
- TUP 75th Anniversary Committee $4200.00

Total $8500.00

Moved by: Mr. Carey **Seconded by:** Ms. Bradley Chacón
Yea: 7 **Nay:** 0 **Abstain:** 0

Mr. Lucas took a brief moment to report that the new Prince George's County Executive, Mr. Rushern Baker, is in favor of the CERT program.

C. INTRODUCTION OF NEW EDITORS FOR TOWN NEWSLETTER
Van Buren Street Residents: Bridget Warren & Todd Stewart
(this item covered during Mayor's Report 8-A)

11. ADJOURNMENT AT 10 PM.

Submitted by: _____
John Rogard Tabori
Mayor

Appendix 8C: Town Clerk Report: February 7, 2011

Ms. Amy Headley, Town Clerk, made the following report:

- Covering the Town Offices while Mary Stultz, office aide, has been out due to illness.
- Confirmed hotel rooms for everyone for the Maryland Municipal League (MML) conference.
- Providing information for the new editors of the Town newsletter as necessary
- Assisting the Energy Coach/STEP-UP! program with tasks including
    - Getting permission to post on the Town website (STEP-UP! page)
    - Assisting in the business card process
    - Partner letters post-kickoff event
- Setting up meeting with the Prince George's County permits office contact to discuss questions/concerns re: permits.
- Working with Ed Lee, Town Supervisor of Elections, to set up the May 2011 Town Election with the Prince George's County Board of Elections
- During discussion with the president of Greenbelt Homes, Inc. re: lengthy recent power outage, mentioned the benefit of having a discussion with STEP-UP and sharing information re: the GHI pilot program for energy efficiency to eventually upgrade all GHI units by 2015.

MEMO

Date: February 3, 2011
To: Mayor and Council
From: Dan Baden, Treasurer
Re: Budget Adjustments

As a result of the fiscal year 2010 Audit and the six month analysis of the Town's Budget the following budget adjustments are recommended:

1. Adjust the prior year's fund balance from $1,597,609 to $1,696,316 to account for the actual ending fund balance at the end of fiscal year 2010. This is a $98,707 increase.
2. Transfer $1,800 from Police Salaries to Police Supplies – Expendables to cover an expected shortfall in this account.
3. Transfer $10,000 from Public Works Payroll Taxes and Benefits to Public Works Salaries to cover a projected shortfall in this account.

Please let me know if you have any questions.

Town of University Park
Projected vs Original Budget
January 2011

	Proj. Less Orig	Proj FY11	Jul '10 - Jan 11	Budget	$ Over Budget
Income					
General Fund Revenues					
I - Taxes					
4000-00 · Real Estate Tax Revenue	24,373.00	1,928,270.00	1,846,965.11	1,903,897.00	(56,931.89)
4005-00 · Business Personal Property Tax	(8,000.00)	52,000.00	46,638.07	60,000.00	(13,361.93)
4010-00 · Penalties & Interest on Taxes		3,000.00	972.60	3,000.00	(2,027.40)
4020-00 · State Income Tax	(8,000.00)	452,000.00	165,642.99	460,000.00	(294,357.01)
Total I - Taxes	8,373.00	2,435,270.00	2,060,218.77	2,426,897.00	(366,678.23)
II - State Shared					
4015-00 · Highway Users	3,606.00	8,500.00	6,084.94	4,894.00	1,190.94
4025-00 · Police Protection		37,228.00	18,536.00	37,228.00	(18,692.00)
4030-00 · Bank Stock		10,257.00	0.00	10,257.00	(10,257.00)
Total II - State Shared	3,606.00	55,985.00	24,620.94	52,379.00	(27,758.06)
III - County					
4055-00 · Landfill Rebate		6,250.00	1,564.00	6,250.00	(4,686.00)
Total III - County	0.00	6,250.00	1,564.00	6,250.00	(4,686.00)
IV - Licenses & Permits					
4075-00 · Cable TV Franchise Payments	3,000.00	27,000.00	10,259.45	24,000.00	(13,740.55)
4076-00 · Cable TV - Capital Equipment	1,500.00	15,000.00	5,916.21	13,500.00	(7,583.79)
4080-00 · Building Permits & Fees		2,070.00	544.83	2,070.00	(1,525.17)
Total IV - Licenses & Permits	4,500.00	44,070.00	16,720.49	39,570.00	(22,849.51)
V - Miscellaneous					
4190-00 · DOE Grant - STEP-UP	(1,325,000.00)	100,000.00	50,000.00	1,425,000.00	(1,375,000.00)
4067-00 · Snow Storm Reimbursement - 2010			0.00		
4180-00 · Grants Revenue - Police Radios			0.00		
4170-00 · Red Light Camera		8,000.00	3,746.00	8,000.00	(4,254.00)
4085-00 · Accident Reports			70.00		
4095-00 · Rental License Fees	2,950.00	25,700.00	9,740.00	22,750.00	(13,010.00)
4100-00 · Fines - Police	500.00	1,500.00	828.28	1,000.00	(171.72)
4105-00 · Vehicle Release	1,000.00	2,000.00	1,250.00	1,000.00	250.00
4120-00 · Interest Income	(14,500.00)	8,000.00	1,225.02	22,500.00	(21,274.98)
4150-00 · Revenue -Miscellaneous		1,000.00	44.10	1,000.00	(955.90)
4155-00 · Revenue - Recycling		3,000.00	1,154.71	3,000.00	(1,845.29)
4160-00 · Sale of Asset			292.50		
Total V - Miscellaneous	(1,335,050.00)	149,200.00	68,350.61	1,484,250.00	(1,415,899.39)
VI - Prior Year's Surplus	98,707.00	1,696,316.00	0.00	1,597,609.00	(1,597,609.00)
Total General Fund Revenues	(1,219,864.00)	4,387,091.00	2,171,474.81	5,606,955.00	(3,435,480.19)
Total Income	(1,219,864.00)	4,387,091.00	2,171,474.81	5,606,955.00	(3,435,480.19)

Town of University Park
Projected vs Original Budget
January 2011

	Proj. Less Orig	Proj FY11	Jul '10 - Jan 11	Budget	$ Over Budget
Expense					
Grant - DOE					
I - Operating Costs					
6730-06 · Indirect Charges - DOE Grant	(93,008.00)	7,520.00	0.00	100,528.00	(100,528.00)
6720-06 · Contractual - DOE Grant	(382,663.00)		0.00	382,663.00	(382,663.00)
6715-06 · Supplies	(249,000.00)		0.00	249,000.00	(249,000.00)
6725-06 · Other DOE Expenditures	(332,022.00)	40,880.00	2,774.74	372,902.00	(370,127.26)
6710-06 · Fringe Benefits					
6625-06 · Unemployment Insurance - DOE			224.46		
6620-06 · Worker's Comp Insurance - DOE			3.92		
6610-06 · Payroll Taxes - DOE			525.27		
6605-06 · Health Insurance - DOE			2,950.00		
6600-06 · Life Insurance - Employee - DOE			30.00		
6710-06 · Fringe Benefits - Other			0.00	88,089.00	(88,089.00)
Total 6710-06 · Fringe Benefits	(73,489.00)	14,600.00	3,733.65	88,089.00	(84,355.35)
6705-06 · Salaries - DOE Grant	(194,818.00)	37,000.00	7,121.86	231,818.00	(224,696.14)
Total I - Operating Costs	(1,325,000.00)	100,000.00	13,630.25	1,425,000.00	(1,411,369.75)
Total Grant - DOE	(1,325,000.00)	100,000.00	13,630.25	1,425,000.00	(1,411,369.75)
General Government					
I - Personnel - Gen Govt					
A Salaries - General Government					
6105-01 · General Government - Reg			62,323.31	119,715.00	(57,391.69)
6106-01 · General Government - OT			0.00		
6108-01 · General Government - Sick			2,519.86		
6109-01 · General Government - Vacation			2,628.20		
Total A Salaries - General Government	0.00	119,715.00	67,471.37	119,715.00	(52,243.63)
B - Payroll Tax & Benefits - GG					
6630-01 · State Retirement - GG			12,400.00		
6600-01 · Life Insurance - Employee - GG			240.00		
6605-01 · Health Insurance - GG			10,394.36	38,169.00	(27,774.64)
6610-01 · Payroll Taxes - GG			5,286.43		
6615-01 · 401(k) Retirement - GG			0.00		
6620-01 · Worker's Comp Insurance - GG			233.53		
6625-01 · Unemployment Insurance - GG			345.16		
Total B - Payroll Tax & Benefits - GG	0.00	38,169.00	28,899.48	38,169.00	(9,269.52)
Total I - Personnel - Gen Govt	0.00	157,884.00	96,370.85	157,884.00	(61,513.15)
II -Operating - Gen. Government					
6120-01 · Town Grants		30,000.00	21,500.00	30,000.00	(8,500.00)
6005-01 · Accounting & Auditing	(240.00)	6,500.00	6,500.00	6,740.00	(240.00)
6015-01 · Building Maintenance		15,000.00	1,776.81	15,000.00	(13,223.19)
6020-01 · Building Utilities		10,250.00	4,949.71	10,250.00	(5,300.29)
6025-01 · Cable		4,500.00	0.00	4,500.00	(4,500.00)
6030-01 · Clerk (Recorder)	(500.00)	3,500.00	1,400.00	4,000.00	(2,600.00)
6035-01 · Housing Inspector		26,500.00	17,666.64	26,500.00	(8,833.36)
6050-01 · Elections		1,500.00	0.00	1,500.00	(1,500.00)
6052-01 · Emergency Response		500.00	0.00	500.00	(500.00)
6055-01 · Engineering Services		5,000.00	0.00	5,000.00	(5,000.00)
6060-01 · Government Studies		250.00	0.00	250.00	(250.00)
6064-01 · IT Costs		11,000.00	5,100.00	11,000.00	(5,900.00)
6065-01 · Insurance	(6,000.00)	20,000.00	19,521.06	26,000.00	(6,478.94)
6070-01 · Legal Advertisement		1,000.00	0.00	1,000.00	(1,000.00)
6075-01 · Legal Fees		25,000.00	14,030.00	25,000.00	(10,970.00)
6080-01 · Travel		12,000.00	1,986.00	12,000.00	(10,014.00)

Town of University Park
Projected vs Original Budget
January 2011

	Proj. Less Orig	Proj FY11	Jul '10 - Jan 11	Budget	$ Over Budget
6085-01 · Memberships and Dues		5,000.00	4,890.89	5,000.00	(109.11)
6090-01 · Newsletter		26,000.00	15,726.38	26,000.00	(10,273.62)
6095-01 · Office Expenses		14,000.00	7,872.09	14,000.00	(6,127.91)
6110-01 · Small Equipment		1,000.00	0.00	1,000.00	(1,000.00)
6115-01 · Telephone		9,000.00	4,361.95	9,000.00	(4,638.05)
6130-01 · Website		3,000.00	2,452.14	3,000.00	(547.86)
Total II -Operating - Gen. Government	(6,740.00)	230,500.00	129,733.67	237,240.00	(107,506.33)
IV - Transit					
6630-07 · State Retirement - Van		3,082.00	3,082.00	52,000.00	(48,918.00)
6125-07 · Transit - Call-A-Bus		12,380.00	6,494.81		
6126-01 · Transit - Salaries		31,795.00	18,629.99		
6610-07 · Payroll Tax - Transit		2,568.00	1,517.26		
6620-07 · Workers Comp Insurance - Van		1,614.00	806.76		
6625-07 · Unemployment Insurance - Trans		561.00	320.33		
Total IV - Transit		52,000.00	30,851.15	52,000.00	(21,148.85)
Total General Government	(6,740.00)	440,384.00	256,955.67	447,124.00	(190,168.33)

Town of University Park
Projected vs Original Budget
January 2011

	Proj. Less Orig	Proj FY11	Jul '10 - Jan 11	Budget	$ Over Budget
Police & Public Safety					
I - Police & PS - Personnel					
A - Salaries - P & PS					
6344-03 · Police - Vacation			10,826.22		
6345-03 · Police - Regular			211,861.49	491,800.00	(279,938.51)
6346-03 · Police - OT			28,518.21		
6348-03 · Police - Holiday			6,110.00		
6349-03 · Police - Sick Plan			3,540.00		
Total A - Salaries - P & PS	(16,800.00)	475,000.00	260,855.92	491,800.00	(230,944.08)
B - Payroll Tax & Benefits - PS					
6630-03 · State Retirement - PS		36,185.00	36,185.00		
6600-03 · Life Insurance - Employee - PS		1,301.00	821.25		
6605-03 · Health Insurance - Police & PS		60,747.00	46,735.33	193,900.00	(147,164.67)
6610-03 · Payroll Taxes - Police & PS		37,589.00	20,589.62		
6615-03 · 401(k) Retirement - Police & PS		4,409.00	2,409.09		
6620-03 · Workers Comp Insurance - PS		20,846.00	10,422.71		
6625-03 · Unemployment Insurance - PS		3,315.00	1,631.56		
Total B - Payroll Tax & Benefits - PS	(28,900.00)	165,000.00	118,794.56	193,900.00	(75,105.44)
Total I - Police & PS - Personnel	(45,700.00)	640,000.00	379,650.48	685,700.00	(306,049.52)
II - Police & PS - Operating					
5303-03 · Citations		3,750.00	1,409.85	3,750.00	(2,340.15)
6300-03 · Bike Patrol		200.00	71.99	200.00	(128.01)
6302-03 · Accreditation		1,500.00	0.00	1,500.00	(1,500.00)
6305-03 · Computer		2,500.00	0.00	2,500.00	(2,500.00)
6315-03 · Police Supplies - Expendable	1,800.00	6,550.00	4,737.27	4,750.00	(12.73)
6320-03 · Gasoline		22,000.00	11,758.05	22,000.00	(10,241.95)
6325-03 · Medical Exams		2,000.00	827.00	2,000.00	(1,173.00)
6327-03 · MILES Computer		1,800.00	0.00	1,800.00	(1,800.00)
6329-03 · Mobile Data Terminals		6,000.00	3,344.23	6,000.00	(2,655.77)
6330-03 · Meetings, Publications & Travel		3,200.00	1,714.65	3,200.00	(1,485.35)
6340-03 · Radio Maintenance		1,200.00	735.00	1,200.00	(465.00)
6350-03 · Small Equipment - Police		7,500.00	1,057.12	7,500.00	(6,442.88)
6351-03 · Uniforms					
6360-03 · Uniform Cleaning			636.42		
6365-03 · Uniform Purchase			2,422.88		
6351-03 · Uniforms - Other			0.00	8,200.00	(8,200.00)
Total 6351-03 · Uniforms		8,200.00	3,059.30	8,200.00	(5,140.70)
6355-03 · Training		3,000.00	419.00	3,000.00	(2,581.00)
6370-03 · Vehicle Maintenance		8,500.00	6,012.03	8,500.00	(2,487.97)
Total II - Police & PS - Operating	1,800.00	77,900.00	35,145.49	76,100.00	(40,954.51)
III - Police & PS - Cap. Outlay					
6335-03 · Police Car		31,000.00	30,573.00	31,000.00	(427.00)
Total III - Police & PS - Cap. Outlay		31,000.00	30,573.00	31,000.00	(427.00)
Total Police & Public Safety	(43,900.00)	748,900.00	445,368.97	792,800.00	(347,431.03)

Town of University Park
Projected vs Original Budget
January 2011

	Proj. Less Orig	Proj FY11	Jul '10 - Jan 11	Budget	$ Over Budget
Public Works					
I - Personnel - PW					
A - Salaries - PW					
6550-05 · Public Works			267,640.97	544,500.00	(276,859.03)
6551-05 · Public Works - OT			17,043.40		
6552-05 · Public Works - DT			432.40		
6553-05 · Contract Labor			6,311.86		
6554-05 · Public Works - Sick			7,920.71		
6555-05 · Public Works - Vacation			15,267.61		
Total A - Salaries - PW	10,000.00	554,500.00	314,616.95	544,500.00	(229,883.05)
B - Payroll Tax & Benefits - PW					
6630-05 · State Retirement - PW		48,376.00	48,376.00		
6600-05 · Life Insurance - Employee -PW		1,960.00	1,320.00		
6605-05 · Health Insurance		127,293.00	93,157.80	257,634.00	(164,476.20)
6610-05 · Payroll Taxes - PW		42,620.00	23,660.73		
6615-05 · 401(k) Retirement - PW			0.00		
6620-05 · Workers Comp Insurance - PW		22,116.00	11,057.53		
6625-05 · Unemployment Insurance - PW		3,036.00	1,518.03		
Total B - Payroll Tax & Benefits - PW	(12,213.00)	245,421.00	179,090.09	257,634.00	(78,543.91)
Total I - Personnel - PW	(2,213.00)	799,921.00	493,707.04	802,134.00	(308,426.96)
II - Operating - Parks & Rec					
6200-02 · Park Activities	(500.00)	2,500.00	681.02	3,000.00	(2,318.98)
6210-02 · Tree Maintenance		15,000.00	12,420.00	15,000.00	(2,580.00)
6215-02 · Tree Replacement	(500.00)	9,500.00	8,775.00	10,000.00	(1,225.00)
6220-02 · Upkeep of Park	(200.00)	3,800.00	3,405.12	4,000.00	(594.88)
6230-02 · Playing Field Maintenance		5,000.00	2,348.83	5,000.00	(2,651.17)
Total II - Operating - Parks & Rec	(1,200.00)	35,800.00	27,629.97	37,000.00	(9,370.03)
III - Operating - Streets					
6410-04 · Snow Removal Supplies		5,000.00	2,605.49	5,000.00	(2,394.51)
6420-04 · Street Lights	(4,000.00)	40,000.00	18,866.11	44,000.00	(25,133.89)
6425-04 · Street Repairs	(10,500.00)	4,500.00	2,044.85	15,000.00	(12,955.15)
6435-04 · Street Trees - Replacement		10,000.00	0.00	10,000.00	(10,000.00)
6440-04 · Street Tree - Maintenance		25,000.00	21,260.00	25,000.00	(3,740.00)
Total III - Operating - Streets	(14,500.00)	84,500.00	44,776.45	99,000.00	(54,223.55)

Town of University Park
Projected vs Original Budget
January 2011

	Proj. Less Orig	Proj FY11	Jul '10 - Jan 11	Budget	$ Over Budget
IV - Operating - Gen./Sanit					
6546-05 · Travel & Dues		3,000.00	2,893.95	3,000.00	(106.05)
Uniforms					
6570-05 · Uniform Purchases			1,454.50	8,000.00	(6,545.50)
6575-05 · Uniform Rental			2,062.23		
Total Uniforms	(1,000.00)	7,000.00	3,516.73	8,000.00	(4,483.27)
6500-05 · Fuel		26,500.00	12,398.23	26,500.00	(14,101.77)
6505-05 · Landfill		64,000.00	25,059.07	64,000.00	(38,940.93)
6510-05 · Landfill - Compost (MD Environ)			8,752.75		
6515-05 · Medical Exams	(250.00)	500.00	210.00	750.00	(540.00)
6530-05 · Pest Control	(500.00)	500.00	0.00	1,000.00	(1,000.00)
6535-05 · Recycling Costs	(9,500.00)	2,500.00	0.00	12,000.00	(12,000.00)
6540-05 · Recycling - Appliances (Univ)			890.00		
6560-05 · Tools, Supplies & Equipment	(500.00)	5,500.00	3,155.81	6,000.00	(2,844.19)
6580-05 · Vehicle Maintenance		40,000.00	20,329.32	40,000.00	(19,670.68)
6585-05 · Work & Storage Space	(3,000.00)	40,200.00	26,800.00	43,200.00	(16,400.00)
Total IV - Operating - Gen./Sanit	(14,750.00)	189,700.00	104,005.86	204,450.00	(100,444.14)
V - Capital Outlay - PW					
6503-05 · Capital Equipment		45,000.00	31,461.98	45,000.00	(13,538.02)
Total V - Capital Outlay - PW		45,000.00	31,461.98	45,000.00	(13,538.02)
Total Public Works	(32,663.00)	1,154,921.00	701,581.30	1,187,584.00	(486,002.70)

Town of University Park
Projected vs Original Budget
January 2011

	Proj. Less Orig	Proj FY11	Jul '10 - Jan 11	Budget	$ Over Budget
Reserves & Debt Service					
I. Unreserved - Designated					
6600-08 · Vehicle Replacement		61,000.00	0.00	61,000.00	(61,000.00)
6610-08 · Tree Replacement		40,000.00	0.00	40,000.00	(40,000.00)
Total I. Unreserved - Designated		101,000.00	0.00	101,000.00	(101,000.00)
II. Reserved - Designated					
6620-08 · Road & Sidewalk		400,000.00	0.00	400,000.00	(400,000.00)
6630-08 · Cemetery		3,800.00	0.00	3,800.00	(3,800.00)
6640-08 · Cable Capital Equipment		96,400.00	0.00	96,400.00	(96,400.00)
Total II. Reserved - Designated		500,200.00	0.00	500,200.00	(500,200.00)
III. Debt Service					
6048-01 · Pension Plan - SRA		128,500.00	64,242.39	128,500.00	(64,257.61)
6045-01 · Debt Retirement - Bonds		105,400.00	0.00	105,400.00	(105,400.00)
6046-01 · Debt Service - Interest		6,100.00	3,003.84	6,100.00	(3,096.16)
6047-01 · Debt Service - Fees		600.00	293.33	600.00	(306.67)
Total III. Debt Service		240,600.00	67,539.56	240,600.00	(173,060.44)
IV. Unreserved Funds	188,439.00	1,101,086.00	0.00	912,647.00	(912,647.00)
Total Reserves & Debt Service	188,439.00	1,942,886.00	67,539.56	1,754,447.00	(1,686,907.44)
Total Expense	(1,219,864.00)	4,387,091.00	1,485,075.75	5,606,955.00	(4,121,879.25)
Net Income	0.00	0.00	686,399.06	0.00	686,399.06