MEETING OF

UNIVERSITY PARK MAYOR AND COMMON COUNCIL
UNIVERSITY PARK ELEMENTARY SCHOOL
4315 UNDERWOOD STREET
7:30 P.M.

January 24, 2011
REGULAR SESSION

******PLEASE SEE ATTACHED EXPLANATION (LAST PAGE) FOR ITEM 9-B*****

1. **CALL TO ORDER: Mayor Tabori at 7:30 pm.**

Present: Ms. Mallino, Mr. Lucas, Ms. Toscano, Mr. Carey, Ms. McPherson, Ms. O'Connor, Ms. Bradley Chacón
Excused: None
Absent: None

Town employees in attendance: Police Chief Wynnyk, Police Officer Graddy, Town Treasurer Baden

2. **PLEDGE OF ALLEGIANCE** was led by Ms. Mallino

3. **APPROVAL OF THE AGENDA**

Moved by: Ms. Toscano **Seconded by:** Ms. O'Connor
Yea: 7 **Nay:** 0 **Abstain:** 0

4. **APPROVAL OF MINUTES:** ***January 3, 2011 Meeting***

Mr. Carey asked that the presentation by Ms. Suzanne Parmet and Mr. Chuck Wilson on the STEP-UP energy program be included in the minutes.

Moved by: Ms. Mallino **Seconded by:** Ms. McPherson
Yea: 7 **Nay:** 0 **Abstain:** 0

5. **PUBLIC COMMENT**

None.

6. **PERMITS**

A. **APPLICATION TO INSTALL 4' FENCE (Frome, 4407 Van Buren Street) Ward 3**

Motion: To approve the application of Kara and Brad Frome for the construction of a fence 42 inches in height and approximately 140 feet +/- in length at 4407 Van Buren Street, in

the area as shown on the location plat of the property attached to the permit application. This permit only authorizes construction on the property at 4407 Van Buren Street, with the proviso that applicants may connect the fence at the property line to one being constructed at adjacent 4405 Van Buren Street, with the consent of the adjacent property owner.

Moved by: Ms. McPherson **Seconded by:** Ms. Toscano
Yea: 7 **Nay:** 0 **Abstain:** 0

The homeowners addressed the Council and the Mayor to explain the reason for the joint permit request. The actual legal property line does not follow the alignment expected given the placement of the garage and driveway. The joint permit is requested to relieve the property owner at 4405 Van Buren Street of having to maintain an approximately four foot long, one foot wide section of grass next to the fence.

Ms. McPherson raised a concern with the approximately one foot of easement between the properties of 4407 and 4405 Van Buren Street. She requested that a fencepost be installed at the legal property line, in case the owners on either side of the fence decide to remove their section at a later date. This would allow the remaining section of the fence to continue to stand. The homeowners agreed, and this has already been taken into account on the drawings attached to the permit requests. Mayor Tabori requested that a digital photo be taken of the completed fence, showing this detail, and provided to Town Hall to be stored along with the permit information.

B. APPLICATION TO INSTALL 4' FENCE
(DeSantis, 4405 Van Buren Street) Ward 3

Motion: To approve the application of James DeSantis for the construction of a 42 inch high fence at 4405 Van Buren Street, in two pieces, approximately 4 feet +/- in total length, in the area of the applicant's garage as circled on the location plat of the 4407 Van Buren Street attached to the permit application. This permit only authorizes construction on the property at 4405 Van Buren Street, with the proviso that the applicant may connect his sections of fence at the property line to one being constructed at adjacent 4407 Van Buren Street, with the consent of the adjacent property owners.

Moved by: Ms. McPherson **Seconded by:** Ms. Bradley Chacón
Yea: 7 **Nay:** 0 **Abstain:** 0

C. RENEWAL PARKING WAIVER FOR RENTAL PROPERTY
(Berhane, 6703 41st Avenue) Ward 6

Motion: To approve six month renewal parking waiver for up to three vehicles at 6703 41st Avenue.

Moved by: Ms. O'Connor **Seconded by:** Mr. Lucas
Yea: 7 **Nay:** 0 **Abstain:** 0

7. DEPARTMENT REPORTS

A. MAYOR'S REPORT- Mayor John Rogard Tabori

Mayor Tabori reported that Flo has resigned as the Newsletter editor, a position she has held for thirty years. Ms. Bridget Warren will assume the responsibility of editor, along with her husband Mr. Todd Stewart as co-editor.

Mayor Tabori said the Saturday STEP-UP event at University Park Elementary School was extraordinarily successful. 190 people signed in to the event, and 98 people signed up for the program. At least half dozen households have started participating in a pilot format. This is a very high participation rate for early adopters. Mr. Carey said he was struck by the number of people attending and how many stayed to talk with the presenters and vendors. The vendors also expressed surprise and appreciation at the high level of community engagement and interest. Mayor Tabori said the Washington Post Sunday Metro section had an article on the event, as did Patch.com.

Mayor Tabori said the employee pot-luck holiday lunch was held last week. He was highly complimentary of the cooking skills shown by Town employees. He reported the Police Department is now fully staffed.

Mayor Tabori said that the Tennyson Road speed hump installation is being delayed until the Queens Chapel Road utility work is completed. A survey of Tennyson Road residents will be conducted to determine the their wishes with regards to a speed hump, restricted access times onto Tennyson Road, and whether or not street parking should be restricted to only one side of the road.

Mayor Tabori was pleased to report a breakthrough in the 9-Pond project. Mr. Ken Dunn is the senior civil engineer working for the Belcrest Plaza/Landy project. He has been designated by Mr. Marvin Bloomberg to do a preliminary storm water management study. University Park will contribute to the costs of the study. Ms. Kate Fritz of the Maryland National Capital Parks and Planning Commission (M-NCPPC) said there is Environmental Protection Agency (EPA) grant money available to support this work. Mayor Tabori said there may be funding through the Army Corps of Engineers as well.

Mayor Tabori continued his report to say that Riverdale Park is looking to transform their current system of concrete culverts into a riverine park with a wetlands area. The ultimate goal is an integrated storm water management and riverine park system that stretches from the Belcrest development area through 9-Pond across University Park, Riverdale Park, and into the Northeast branch of the Anacostia. M-NCPPC, the EPA, and the Prince George's County Department of Public Works and Transportation (DPW&T).

Mr. Carey said that it was important going forward to maintain the value and amenities of the park for University Park residents. Mayor Tabori concurred. Mayor Tabori said that if the force and quantity of the water coming into Wells Run is not managed and reduced, the Town will lose the use of the park through erosion and environmental damage. Ms. Bradley Chacón asked who would write the grant proposals. Mayor Tabori said those details were unclear at the moment. Interested parties include people from Prince George's County, University Park, Riverdale Park, and the developers.

Ms. Mallino said the WSSC contractors have parked heavy equipment adjacent to one of the few surviving elm trees along Queens Chapel Road, and also placed heavy pipes against the tree. The carelessness has damaged the tree. Mayor Tabori said that Town Hall has aggressively pursued Mr. Mike Trail, the WSSC project manager, to ensure that WSSC inspectors are present and monitoring the work.

B. REPORT ON POLICE DEPARTMENT ACTIVITIES- Chief Michael Wynnyk

Chief Wynnyk distributed a handout of the December Crime Statistics report, which is included in these minutes as **Attachment 7B.**

Chief Wynnyk reported that the surplus police radios have been installed in all the Public Works vehicles. This improves general communication among personnel when working throughout the Town.

Chief Wynnyk said that the Police Department will schedule a public meeting to discuss speed cameras. He is pursuing a street lighting grant, which has the added benefit of including a comprehensive security audit of the Town. Mr. Carey mentioned that the City of College Park has a program to give residents and police a walk-through of neighborhoods, to familiarize everyone with the potential risks and hazards.

Chief Wynnyk introduced Officer Graddy. He said she was nearly finished with her familiarization training and would be starting her patrols through Town. The police department is fully staffed at this time.

C. REPORT OF TOWN TREASURER – Daniel R. Baden, C.P.A.

Mr. Baden reviewed the December treasurer's reports, which are included in these minutes as **Attachment 7C.**

8. CONTINUING BUSINESS

A. UPDATE ON BELCREST PLAZA/LANDY PROJECT

Mayor Tabori did not have any further updates on the Belcrest Plaza/Landy project.

B. TOWN STREET REPAIR AND MAINTENANCE PLAN

Mayor Tabori said the updated plan will be provided to Council. The Request for Proposal on the work will be ready for release for bids shortly. Comparative data for paving contracting costs are being obtained by Town Hall from Washington Suburban Sanitary Commission, the City of College Park, Prince George's County DPW&T, and other sources.

C. CHARTER AMENDMENT LEGISLATIVE RESOLUTION 11-01 *Adoption*

Motion: To approve/disapprove the adoption of Charter Amendment Legislative Resolution 11-01: "Deleting one ordinance referendum option".
(This is up for adoption at the February 28, 2011 Council Meeting as per introductory motion.)

Moved by: Seconded by:
Yea: Nay: Abstain:

Ms. Mallino asked that the public hearing be held on February 28th. Mayor Tabori said that he needs budget questions and information from the Council members by March 1st.

9. NEW BUSINESS

A. PRESENTATION OF EAGLE SCOUT PROCLAMATION

Mayor Tabori said he was very pleased to announce the recent accomplishments of five members of Boy Scout Troop 214. Five Scouts have earned their Eagle Scout badges. The awards ceremony will be held on January 29, 2011. The five Boy Scouts being recognized for their achievement are Bryan Parker, Cotter Rosenberg, Nathan Dickerson, Kenneth Plotts, and Kenneth Lan. Mayor Tabori requested consent from the Council to issue proclamations in recognition of this event.

Motion: To approve proclamations recognizing the achievements of Eagle Scouts Bryan Parker, Cotter Rosenberg, Nathan Dickerson, Kenneth Plotts, and Kenneth Lan of Boy Scout Troop 214.

Moved by: Mr. Lucas **Seconded by:** Ms. Bradley Chacón
Yea: 7 **Nay:** 0 **Abstain:** 0

B. LEGISLATIVE RESOLUTION 11-R-02: Adopting a Rental Property License Fee

Ms. Mallino and Mayor Tabori discussed whether or not this change was best considered as an ordinance or as a resolution. The Town's authority to impose a rental property license fee is recognized under the Town Ordinances. Town Attorney Ferguson advised that the fee increase be approved as a separate resolution.

Motion: To approve the adoption of LR 11-R-02: to set the rental property license fee for FY2011-$325.00; for FY2012 and continuing-$400.00.

Moved by: Ms. Mallino **Seconded by:** Ms. McPherson
Yea: 7 **Nay:** 0 **Abstain:** 0

C. TOWN HALL MPIA PROCEDURES UPDATE

The Council requested that the procedures be corrected to remove the line break between "... Town Clerk ..." and "... in the office of the Mayor ..." on page 1, in paragraph 1, first sentence.

Motion: To approve V2 of the Town MPIA Procedures with the requested correction.

Moved by: Ms. Toscano **Seconded by:** Ms. Mallino
Yea: 7 **Nay:** 0 **Abstain:** 0

D. DISCUSSION OF TOWN GRANTS PROCESS

Mayor Tabori said he is planning on bringing forward two grant funding proposals at the February 7 Council Meeting. Ms. Bradley Chacón proposed a motion to correct the dates on the community grants documentation. She advocated for sufficient notice time, and proposed three months notice in advance of the deadline for Fiscal Year 2011 (FY11). Ms. Bradley Chacón and Mr. Carey discussed the grant amendment. Mr. Carey advocated for discussing the ground rules and criteria for grant award. Ms. O'Connor spoke in favor of a consistent grant deadline. Ms. Mallino noted that these are discretionary funds.

Mayor Tabori said that deadlines are important. The much larger issue here is one of whether the group is a 501(c)3 or other type of entity. He said this is a Council-driven program, and the Council has a fiduciary responsibility to the Town. Ms. Toscano wondered if the grant award responsibility belonged with the Mayor. Mr. Lucas said he was not in favor of the program given the current economic hard times. Mayor Tabori proposed that the grant opportunity be announced in the Town newsletter in March, April, and May, with a grant proposal deadline of June 1. At the end of March the proposed Town budget will be provided to Council for review and comment and the other issues surrounding the Town grant program can be discussed at that time.

10. ADJOURNMENT at 10 pm.

Submitted by: _____

John Rogard Tabori
Mayor

Crime Statistics (December 1st – December 31st) 2010

Ward 1

Ward 2

Attempt Breaking and Entering- Between December 8, 2010 and December 21, 2010 in the 6500 block of Adelphi Rd. the resident advised that when they arrived home from vacation they found a side window partially open. The UPPD were contacted, responded and searched the premises. It was determined that no one had entered the residence as it was alarmed, and no items were stolen. The scene was processed and the neighborhood canvassed for witnesses. No suspect/s located at this time. The investigation is on-going.

Theft- Between December 13, 2010 and December 18, 2010 in the 6500 block of Queens Chapel Rd. suspect/s stole four copper down spouts that were attached to the home. No suspect/s was located. Investigation is on-going.

Theft from Auto – Between December 19, 2010 4:00pm and December 22, 2010 12:35pm in the 6500 block of Adelphi Rd. suspect/s entered an unlocked 2006 Honda, Accord and stole a Verizon cell phone. No suspect/s was located. Investigation is on-going.

Theft from Auto – Between December 30, 2010 and Jan 2, 2011 in the 4100 block of Tennyson Rd. suspect/s entered an unlocked 2000 Ford, Windstar and stole a Tom-Tom GPS unit and a roll of quarters. No suspect/s was located. Investigation is on-going.

Ward 3

Breaking and Entering- On December 24, 2010 between 3:00pm and 5:00pm in the 6500 block of Baltimore Ave. one of the tenants advised that when they arrived home they found a kitchen door window broken and the kitchen door unlocked. They contacted the police and the UPPD responded and it was determined that no tenant rooms were entered and no property was stolen. The scene was processed for fingerprints and the neighborhood was canvassed for witnesses. No suspect was located at this time. The investigation is on-going.

Ward 4

Theft from Auto – On December 22, 2010 between midnight and 11:30am in the 4200 block of Woodberry St. suspect/s pried open the passenger-side front window of a 1993 Honda, Accord and stole a Pioneer Car stereo. The vehicle was processed for fingerprints. No suspect/s was located. Investigation is on-going.

Ward 5

Ward 6

Theft from Auto – On December 10, 2010 between midnight and 7:30am in the 6700 block of Forest Hill Dr. suspect/s broke the driver-side front window of a 1994 Toyota, truck and stole a pair of boots and some construction tools. No suspect/s was located. Investigation is on-going.

Vandalism to Auto- On December 10, 2010 between midnight and 7:00am in the 6700 block of Wells Parkway suspect/s broke the driver side window of a 2004 Toyota, Camry. Glove box contents were strewn about the vehicle floor. Nothing was taken.

No suspect/s was located. Investigation is on-going.

Vandalism to Auto- On December 10, 2010 between midnight and 7:00am in the 6700 block of 41st St. suspect/s broke the driver side window of a 1993 Honda, Accord. Glove box contents were strewn about the vehicle floor. Nothing was taken.
No suspect/s was located. Investigation is on-going.

Attempt Breaking and Entering- On December 10, 2010 at approximately 8:00pm in the 6600 block of Wells Parkway the resident advised they heard a loud thumping noise coming from the rear of the home and then the side of the home. 911 was called and the UPPD wand PGPD responded searched the premises and established a perimeter. It was determined that someone has damaged two window screens but no one had entered the residence. The scene was processed and the neighborhood was canvassed for witnesses. No suspect was located at this time. The investigation is on-going.

Breaking and Entering- On December 11, 2010 between 8:00am and 10:15am in the 6900 block of 40th Ave. the resident advised that when they arrived home they found two men's jackets missing. They contacted the police and the UPPD responded and searched the premises. It was determined a suspect/s entered the home through an unlocked kitchen window and stole two jackets. The scene was processed for fingerprints and the neighborhood was canvassed for witnesses. No suspect was located at this time. The investigation is on-going.

Strong-Arm Robbery – On December 30, 2010 at approximately 9:30pm in the 3900 block of Beechwood Rd. the victim was walking home from Prince George's Plaza and noticed two suspects following him down Toledo Rd toward Adelphi Rd. The suspects were able to catch up to him and demanded the victim's sneakers and went into the victims pockets and stole his cell phone. The suspects fled on foot. The UPPD and PGPD units canvassed the area with negative results. The victim was not injured during the incident.

Breaking and Entering - On December 11, 2010 between 9:30am and 10:15am in the 6800 block of Adelphi Rd. the resident advised that they left the residence to walk their dog, upon return to the home they discovered the a "nook" electronic reader was missing. The UPPD were contacted, responded and searched the premises. It was determined a suspect/s entered the home through an unlocked patio door and stole the "Nook" reader and some change. The scene was processed for fingerprints and the neighborhood was canvassed for witnesses. No suspect was located at this time. The investigation is on-going.

<u>Ward 7</u>
Theft from Auto – On December 10, 2010 between midnight and 6:30am in the 4000 block of Van Buren St. suspect/s broke the driver-side front window of a 2000 Toyota, Camry and stole an I-Pod. No suspect/s was located. Investigation is on-going.

Theft from Auto – On December 22, 2010 between 8:00pm and 10:00pm in the 6900 block of Forest Hill Dr. suspect/s broke the passenger-side rear window of a 2005 Chevy, Suburban and stole a bag containing Christmas presents, which included two I-pods, two Game-boy video players, DVD's and toys. The vehicle was processed for fingerprints. No suspect/s was located. Investigation is on-going.

Theft from Auto – On December 12, 2010 between 4:30pm and 2:00am in the 4300 block of College Heights Dr. suspect/s broke the passenger-side front window of a 1998 Toyota, Camry

and stole 2 packages of curtains from the trunk of the vehicle. No suspect/s was located. Investigation is on-going.

**Anyone with tips regarding crimes committed in University Park is encouraged to contact the UPPD. All information will be kept confidential. The UPPD is working in conjunction with the Prince George's County Police Department to identify and apprehend suspect/s involved in the recent increase in thefts from auto occurring in and around our community. The UPPD believes the thefts from autos are being committed by the same suspect/s in each case. Your help in solving these crimes is needed.

Callers wishing to remain anonymous may call Crime Solvers at 1-866-411 TIPS (8477) OR text "PGPD plus your tip" to CRIMES (274637) on your cell phone OR go to http://www.princegeorgescountymd.gov/police/ and submit a tip online.

Town of University Park
Treasurer's Report
December 2010

	Dec 2010	Jul - Dec 10	Budget	$ Over Budget	% of Budget
Income					
General Fund Revenues					
I - Taxes					
4000-00 · Real Estate Tax Revenue	41,201.95	1,243,699.07	1,903,697.00	(659,997.93)	65.33%
4005-00 · Business Personal Property Tax	3,351.38	46,638.07	60,000.00	(13,361.93)	77.73%
4010-00 · Penalties & Interest on Taxes	239.55	352.49	3,000.00	(2,647.51)	11.75%
4020-00 · State Income Tax		164,229.59	460,000.00	(295,770.41)	35.7%
Total I - Taxes	44,792.88	1,455,119.22	2,426,697.00	(971,777.78)	59.96%
II - State Shared					
4016-00 · Highway Users	4,350.85	4,350.85	4,894.00	(543.15)	88.9%
4028-00 · Police Protection	9,268.00	18,535.00	37,228.00	(18,692.00)	49.79%
4030-00 · Bank Stock		0.00	10,257.00	(10,257.00)	0.0%
Total II - State Shared	13,618.85	22,885.85	52,379.00	(29,492.15)	43.7%
III - County					
4055-00 · Landfill Rebate		1,564.00	6,250.00	(4,686.00)	25.02%
Total III - County	0.00	1,564.00	6,250.00	(4,686.00)	25.02%
IV - Licenses & Permits					
4075-00 · Cable TV Franchise Payments		6,974.22	24,000.00	(17,025.78)	29.06%
4076-00 · Cable TV - Capital Equipment		3,987.39	13,500.00	(9,512.61)	29.54%
4080-00 · Building Permits & Fees		498.83	2,070.00	(1,571.17)	24.1%
Total IV - Licenses & Permits	0.00	11,460.44	39,570.00	(28,109.56)	28.96%
V - Miscellaneous					
4190-00 · DOE Grant - STEP-UP		50,000.00	1,425,000.00	(1,375,000.00)	3.51%
4170-00 · Red Light Camera	300.00	3,746.00	8,000.00	(4,254.00)	46.83%
4085-00 · Accident Reports		40.00			
4095-00 · Rental License Fees	(250.00)	9,490.00	22,750.00	(13,260.00)	41.71%
4100-00 · Fines - Police		778.28	1,000.00	(221.72)	77.83%
4105-00 · Vehicle Release		1,125.00	1,000.00	125.00	112.5%
4120-00 · Interest Income	276.46	1,225.02	22,500.00	(21,274.98)	5.45%
4150-00 · Revenue - Miscellaneous		40.00	1,000.00	(960.00)	4.0%
4155-00 · Revenue - Recycling		941.61	3,000.00	(2,058.39)	31.39%
Total V - Miscellaneous	326.46	67,365.91	1,484,250.00	(1,416,884.09)	4.54%
VI - Prior Year's Surplus	0.00	0.00	1,697,609.00	(1,697,609.00)	0.0%
Total General Fund Revenues	58,738.19	1,558,416.42	5,606,955.00	(4,048,538.58)	27.79%
Total Income	58,738.19	1,558,416.42	5,606,955.00	(4,048,538.58)	27.79%

Town of University Park
Treasurer's Report
December 2010

	Dec 2010	Jul - Dec 10	Budget	$ Over Budget	% of Budget
Expense					
Grant - DOE					
I - Operating Costs					
6730-06 · Indirect Charges - DOE Grant		0.00	100,528.00	(100,528.00)	0.0%
6720-06 · Contractual - DOE Grant		0.00	382,663.00	(382,663.00)	0.0%
6715-06 · Supplies		0.00	249,000.00	(249,000.00)	0.0%
6725-06 · Other DOE Expenditures		1,048.82	372,902.00	(371,853.18)	0.28%
6710-06 · Fringe Benefits					
6625-06 · Unemployment Insurance - DOE	43.41	43.41			
6620-06 · Worker's Comp Insurance - DOE	3.92	3.92			
6610-06 · Payroll Taxes - DOE	150.95	150.95			
6605-06 · Health Insurance - DOE	2,950.00	2,950.00			
6710-06 · Fringe Benefits - Other		0.00	88,089.00	(88,089.00)	0.0%
Total 6710-06 · Fringe Benefits	3,148.28	3,148.28	88,089.00	(84,940.72)	3.57%
6705-06 · Salaries - DOE Grant	2,058.43	2,058.43	231,818.00	(229,759.57)	0.89%
Total I - Operating Costs	5,206.71	6,255.53	1,425,000.00	(1,418,744.47)	0.44%
Total Grant - DOE	5,206.71	6,255.53	1,425,000.00	(1,418,744.47)	0.44%
General Government					
I - Personnel - Gen Govt					
A Salaries - General Government					
6105-01 · General Government - Reg	10,108.31	54,082.75	119,715.00	(65,632.25)	45.18%
6106-01 · General Government - OT		0.00			
6108-01 · General Government - Sick		1,951.38			
6109-01 · General Government - Vacation		2,202.60			
Total A Salaries - General Government	10,108.31	58,236.73	119,715.00	(61,478.27)	48.65%
B - Payroll Tax & Benefits - GG					
6630-01 · State Retirement - GG	12,400.00	12,400.00			
6600-01 · Life Insurance - Employee - GG	30.00	210.00			
6605-01 · Health Insurance - GG	917.90	9,476.46	38,169.00	(28,692.54)	24.83%
6610-01 · Payroll Taxes - GG	787.11	4,566.13			
6615-01 · 401(k) Retirement - GG		0.00			
6620-01 · Worker's Comp Insurance - GG	113.44	233.53			
6625-01 · Unemployment Insurance - GG		6.46			
Total B - Payroll Tax & Benefits - GG	14,228.45	26,912.58	38,169.00	(11,256.42)	70.51%
Total I - Personnel - Gen Govt	24,336.76	85,149.31	157,884.00	(72,734.69)	53.93%
II - Operating - Gen. Government					
6120-01 · Town Grants		21,500.00	30,000.00	(8,500.00)	71.67%
6005-01 · Accounting & Auditing		6,500.00	6,740.00	(240.00)	96.44%
6016-01 · Building Maintenance	250.00	722.79	15,000.00	(14,277.21)	4.82%
6020-01 · Building Utilities	664.37	4,107.97	10,250.00	(6,142.03)	40.08%
6025-01 · Cable		0.00	4,500.00	(4,500.00)	0.0%
6030-01 · Clerk (Recorder)	250.00	1,175.00	4,000.00	(2,825.00)	29.38%
6035-01 · Housing Inspector	2,208.33	15,458.31	26,500.00	(11,041.69)	58.33%
6050-01 · Elections		0.00	1,500.00	(1,500.00)	0.0%
6052-01 · Emergency Response		0.00	500.00	(500.00)	0.0%
6055-01 · Engineering Services		0.00	5,000.00	(5,000.00)	0.0%
6060-01 · Government Studies		0.00	250.00	(250.00)	0.0%
6064-01 · IT Costs	650.00	4,250.00	11,000.00	(6,750.00)	38.64%
6065-01 · Insurance	316.00	19,161.06	26,000.00	(6,838.94)	73.7%
6070-01 · Legal Advertisement		0.00	1,000.00	(1,000.00)	0.0%
6075-01 · Legal Fees	1,810.00	13,036.00	25,000.00	(11,964.00)	52.14%
6080-01 · Travel		1,856.00	12,000.00	(10,144.00)	15.47%
6085-01 · Memberships and Dues	160.00	4,890.89	5,000.00	(109.11)	97.82%

Town of University Park
Treasurer's Report
December 2010

	Dec 2010	Jul - Dec 10	Budget	$ Over Budget	% of Budget
6090-01 · Newsletter	2,646.70	13,409.68	26,000.00	(12,590.32)	51.58%
6095-01 · Office Expenses	1,690.95	5,308.30	14,000.00	(8,691.70)	37.92%
6110-01 · Small Equipment		0.00	1,000.00	(1,000.00)	0.0%
6115-01 · Telephone	668.36	3,426.56	9,000.00	(5,573.44)	38.07%
6130-01 · Website		0.00	3,000.00	(3,000.00)	0.0%
Total II · Operating · Gen. Government	11,714.71	114,802.56	237,240.00	(122,437.44)	48.39%
IV · Transit					
6630-07 · State Retirement - Van	3,062.00	3,062.00	52,000.00	(48,938.00)	5.93%
6125-07 · Transit · Call-A-Bus	1,274.42	5,779.04			
6126-01 · Transit · Salaries	2,888.02	16,285.43			
6610-07 · Payroll Tax - Transit	220.93	1,338.66			
6620-07 · Workers Comp Insurance - Van	343.68	606.76			
6625-07 · Unemployment Insurance - Trans	51.00	233.96			
Total IV · Transit	7,840.05	27,535.85	52,000.00	(24,464.15)	52.95%
Total General Government	43,891.52	227,487.72	447,124.00	(219,636.28)	50.88%

Town of University Park
Treasurer's Report
December 2010

	Dec 2010	Jul - Dec 10	Budget	$ Over Budget	% of Budget
Police & Public Safety					
I - Police & PS - Personnel					
A - Salaries - P & PS					
6344-03 · Police - Vacation	3,566.30	9,061.58			
6345-03 · Police - Regular	28,249.04	182,175.81	491,600.00	(309,624.19)	37.04%
6346-03 · Police - OT	4,116.57	24,668.62			
6348-03 · Police - Holiday	1,132.80	3,953.12			
6349-03 · Police - Sick Plan	487.84	2,298.72			
Total A - Salaries - P & PS	37,552.55	222,358.05	491,600.00	(269,441.95)	45.21%
B - Payroll Tax & Benefits - PS					
6630-03 · State Retirement - PS	36,185.00	36,185.00			
6600-03 · Life Insurance - Employee - PS	105.00	718.25			
6605-03 · Health Insurance - Police & PS	3,503.81	41,731.52	193,900.00	(152,168.48)	21.52%
6610-03 · Payroll Taxes - Police & PS	3,058.37	17,662.94			
6615-03 · 401(k) Retirement - Police & PS	334.65	2,093.63			
6620-03 · Workers Comp Insurance - PS	4,936.17	10,422.71			
6625-03 · Unemployment Insurance - PS		220.88			
Total B - Payroll Tax & Benefits - PS	48,123.30	109,032.93	193,900.00	(84,867.07)	56.23%
Total I - Police & PS - Personnel	85,675.85	331,390.98	685,700.00	(354,309.02)	48.33%
II - Police & PS - Operating					
6303-03 · Citations	563.94	1,409.85	3,750.00	(2,340.15)	37.6%
6300-03 · Bike Patrol		71.99	200.00	(128.01)	36.0%
6302-03 · Accreditation		0.00	1,500.00	(1,500.00)	0.0%
6305-03 · Computer		0.00	2,500.00	(2,500.00)	0.0%
6315-03 · Police Supplies - Expendable	2,367.26	4,737.27	4,750.00	(12.73)	99.73%
6320-03 · Gasoline	2,053.24	9,771.36	22,000.00	(12,228.64)	44.42%
6326-03 · Medical Exams	216.00	827.00	2,000.00	(1,173.00)	41.35%
6327-03 · MILES Computer		0.00	1,800.00	(1,800.00)	0.0%
6328-03 · Mobile Data Terminals	1,400.94	3,086.17	6,000.00	(2,913.83)	51.44%
6330-03 · Meetings, Publications & Travel	970.72	1,614.65	3,200.00	(1,585.35)	50.46%
6340-03 · Radio Maintenance		735.00	1,200.00	(465.00)	61.25%
6350-03 · Small Equipment - Police		0.00	7,500.00	(7,500.00)	0.0%
6351-03 · Uniforms					
6360-03 · Uniform Cleaning	66.02	532.69			
6365-03 · Uniform Purchase	53.20	2,028.83			
6351-03 · Uniforms - Other		0.00	8,200.00	(8,200.00)	0.0%
Total 6351-03 · Uniforms	119.22	2,561.52	8,200.00	(5,638.48)	31.24%
6355-03 · Training	120.00	419.00	3,000.00	(2,581.00)	13.97%
6370-03 · Vehicle Maintenance	3,302.45	5,797.00	8,500.00	(2,703.00)	68.2%
Total II - Police & PS - Operating	11,113.77	31,030.81	76,100.00	(45,069.19)	40.78%
III - Police & PS - Cap. Outlay					
6335-03 · Police Car	1,825.00	30,573.00	31,000.00	(427.00)	98.62%
Total III - Police & PS - Cap. Outlay	1,825.00	30,573.00	31,000.00	(427.00)	98.62%
Total Police & Public Safety	98,814.62	392,994.79	792,800.00	(399,805.21)	49.57%

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	Dec 2010	Jul - Dec 10	Budget	$ Over Budget	% of Budget
Public Works					
I - Personnel - PW					
A - Salaries - PW					
6550-05 - Public Works	40,976.63	230,377.52	544,500.00	(314,122.48)	42.31%
6551-05 - Public Works - OT	10,527.45	15,717.45			
6552-05 - Public Works - DT		0.00			
6553-05 - Contract Labor	1,911.00	3,454.65			
6554-05 - Public Works - Sick	1,016.83	8,608.10			
6555-05 - Public Works - Vacation	1,978.05	13,532.52			
Total A - Salaries - PW	56,409.96	269,690.24	544,500.00	(274,809.76)	49.53%
B - Payroll Tax & Benefits - PW					
6530-05 - State Retirement - PW	46,376.00	46,376.00			
6600-05 - Life Insurance - Employee -PW	165.00	1,165.00			
6605-05 - Health Insurance	8,533.64	84,624.16	257,634.00	(173,009.84)	32.85%
6610-05 - Payroll Taxes - PW	4,089.49	20,622.10			
6615-05 - 401(k) Retirement - PW		0.00			
6620-05 - Workers Comp Insurance - PW	5,618.27	11,057.53			
6625-05 - Unemployment Insurance - PW		0.00			
Total B - Payroll Tax & Benefits - PW	56,782.40	165,734.79	257,634.00	(91,899.21)	64.33%
Total I - Personnel - PW	123,192.36	435,425.03	802,134.00	(366,708.97)	54.28%
II - Operating - Parks & Rec					
6200-02 - Park Activities	34.11	204.12	3,000.00	(2,795.88)	6.8%
6210-02 - Tree Maintenance		12,420.00	15,000.00	(2,580.00)	82.8%
6215-02 - Tree Replacement	4,000.00	4,600.00	10,000.00	(5,400.00)	46.0%
6220-02 - Upkeep of Park	51.66	3,405.12	4,000.00	(594.88)	85.13%
6230-02 - Playing Field Maintenance		2,348.83	5,000.00	(2,651.17)	46.98%
Total II - Operating - Parks & Rec	4,085.97	22,978.07	37,000.00	(14,021.93)	62.1%
III - Operating - Streets					
6410-04 - Snow Removal Supplies		0.00	5,000.00	(5,000.00)	0.0%
6420-04 - Street Lights	3,326.18	15,357.97	44,000.00	(28,642.03)	34.9%
6425-04 - Street Repairs	52.64	1,427.36	15,000.00	(13,572.64)	9.52%
6435-04 - Street Trees - Replacement		0.00	10,000.00	(10,000.00)	0.0%
6440-04 - Street Tree - Maintenance	7,500.00	21,260.00	25,000.00	(3,740.00)	85.04%
Total III - Operating - Streets	10,878.82	38,045.33	99,000.00	(60,954.67)	38.43%

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IV - Operating - Gen/Sanit					
6546-05 - Travel & Dues		2,893.95	3,000.00	(106.05)	96.47%
Uniforms					
6570-05 - Uniform Purchases	743.76	1,407.90	8,000.00	(6,592.10)	17.6%
6574-05 - Uniform Rental	287.95	1,774.27			
Total Uniforms	1,031.71	3,182.17	8,000.00	(4,817.83)	39.78%
6500-05 - Fuel	2,484.46	9,224.25	26,500.00	(17,275.75)	34.81%
6505-05 - Landfill		17,974.35	64,000.00	(46,025.65)	28.09%
6510-05 - Landfill - Compost (MD Environ)	2,295.75	5,443.25			
6515-05 - Medical Exams		210.00	750.00	(540.00)	28.0%
6530-05 - Pest Control		0.00	1,000.00	(1,000.00)	0.0%
6535-05 - Recycling Costs		0.00	12,000.00	(12,000.00)	0.0%
6540-05 - Recycling - Appliances (Univ)	35.00	890.00			
6560-05 - Tools, Supplies & Equipment	135.42	2,829.10	6,000.00	(3,170.90)	47.15%
6580-05 - Vehicle Maintenance	4,254.55	16,261.64	40,000.00	(23,738.36)	40.65%
6585-05 - Work & Storage Space	3,350.00	23,450.00	43,200.00	(19,750.00)	54.28%
Total IV - Operating - Gen/Sanit	13,565.89	82,358.71	204,450.00	(122,091.29)	40.28%
V - Capital Outlay - PW					
6503-05 - Capital Equipment	847.98	31,461.98	45,000.00	(13,538.02)	69.92%
Total V - Capital Outlay - PW	847.98	31,461.98	45,000.00	(13,538.02)	69.92%
Total Public Works	152,572.02	610,269.12	1,187,584.00	(577,314.88)	51.39%

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	Dec 2010	Jul - Dec 10	Budget	$ Over Budget	% of Budget
Reserves & Debt Service					
I. Unreserved - Designated					
6600-08 - Vehicle Replacement	0.00	0.00	61,000.00	(61,000.00)	0.0%
6610-08 - Tree Replacement	0.00	0.00	40,000.00	(40,000.00)	0.0%
Total I. Unreserved - Designated	0.00	0.00	101,000.00	(101,000.00)	0.0%
II. Reserved - Designated					
6620-08 - Road & Sidewalk	0.00	0.00	400,000.00	(400,000.00)	0.0%
6630-08 - Cemetery	0.00	0.00	3,800.00	(3,800.00)	0.0%
6640-08 - Cable Capital Equipment	0.00	0.00	96,400.00	(96,400.00)	0.0%
Total II. Reserved - Designated	0.00	0.00	500,200.00	(500,200.00)	0.0%
III. Debt Service					
6048-01 - Pension Plan - SRA	64,242.39	64,242.39	128,500.00	(64,257.61)	49.99%
6045-01 - Debt Retirement - Bonds		0.00	105,400.00	(105,400.00)	0.0%
6046-01 - Debt Service - Interest		3,003.84	6,100.00	(3,096.16)	49.24%
6047-01 - Debt Service - Fees		293.33	600.00	(306.67)	48.89%
Total III. Debt Service	64,242.39	67,539.56	240,600.00	(173,060.44)	28.07%
IV. Unreserved Funds	0.00	0.00	912,647.00	(912,647.00)	0.0%
Total Reserves & Debt Service	64,242.39	67,539.56	1,754,447.00	(1,686,907.44)	3.85%
Total Expense	384,527.26	1,304,546.72	5,608,955.00	(4,302,408.28)	23.27%
Net Income	(305,789.07)	283,869.70	0.00	283,869.70	100.0%

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Cash Balances

Bank of America - General Fund	$83,379.05
Bank of America - Payroll Account	2,025.59
Bank of America - Benefits Account	919.46
MD Local Government Investment Pool	1,599,827.76
Severn Bank - CD	245,000.00
Employee Holiday Fund	0.00
Police Benevolence Fund	12,704.66
BB&T Bank - CD	4,153.94
Beautification Fund	232.00
Petty Cash	500.00
Soccer Field	458.98
Thomas Tree Fund	50.00
Total	$1,949,251.44

EXPLANATION TO 9-B UNDER NEW BUSINESS:

"LEGISLATIVE RESOLUTION 11-O-02: Adopting a Rental Property License Fee"

After discussion with the Town Attorney, the adoption of Legislation Resolution 11-O-02 shall be of the original language. It should be understood that this is an uncodified ordinance and has been advertised in the February 2011 Town Newsletter.